

PRESIDENT
JOHN BECKER
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Roseville Joint Union High School District
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COMMISSIONER
MICHAEL S. GARRISON
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P.O. Box 289
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BOARD OF MANAGERS MEETING AGENDA
January 29, 2020
Wine and Roses, Lodi
(9:30 am - 12:00 pm / 8:30 am - 9:30 am Breakfast)

I. OPENING BUSINESS

During this agenda item, the meeting will be called to order, the agenda will be considered and adopted, public comments will be invited, and closed session topics will be identified.

- a. **Call to Order** **Becker**
- b. **Flag Salute** **Swartwood**
- c. **Roll Call and Introductions** **Johnson**
Staff will conduct roll call. Board Reps. and/or League Commissioners will be asked to introduce new members.
- d. **Adopt Agenda** **Becker**
The chairperson of the meeting will cite any needed revisions in the agenda and then ask for approval of the agenda.
- e. **Public Communication** **Becker**
Pursuant to Education Code 33353.2(C), any person wishing to speak on any item on the agenda, or comment on the policies and practices of the CIF Sac-Joaquin Section will be heard at this time. The Board reserves the right to limit public communication of each individual to three minutes and cumulative totals of twenty minutes per topic.
 - 1. General Public
 - 2. Leagues
 - 3. Schools/Other Organizations
- f. **Identify Closed Session Topics** **Becker**
Refer to Section V

II. COMMUNICATIONS

Under this item, the chairperson and/or the Commissioner will review any communications received, which may be timely or appropriate for the Board of Managers.

- a. President **Becker**
- b. Commissioner **Garrison**

III. CONSENT CALENDAR

Under this item, the following matters are considered for your approval. If requested, any item may be removed and placed on the regular agenda.

- a. **Sac-Joaquin Section Items** **Becker**
 - 1. Approval of Minutes of October 2, 2019, Sac-Joaquin Section Board of Managers Meeting
 - 2. Approval of request for Full Membership - Sutter High School (Effective 2022-23)
 - 3. Approval of request for Associate Membership - Elite Public Schools (Effective 2020-21)
- b. **State CIF Items**
 - 1. Approval of Minutes of October 4, 2019, State CIF Federated Council Meeting
 - 2. Revision to Article 70.E - Executive Committee Nominations and Revision to Article 70.F - Executive Committee Elections.

IV. MANAGEMENT SERVICES

A. Informational Reports, Recommendations, Additional Items Presented as First Reading Items.

Committees and/or action teams may report on meeting(s) that took place prior to the SJS Board of Managers Meeting. Recommendations from these meetings may be brought forward as First Reading Items.

1. **Committee Meeting Reports**

- | | | |
|-------------------------------------|--------------------|-------------------|
| a. Executive Committee | 1/16/20 | Becker |
| b. SJS Economic Viability Committee | 11/13/19 & 1/29/19 | Swartwood |
| c. SJS Sportsmanship Committee | 10/8/19 & 12/4/19 | Peterson/Wettland |

2. **Sports Advisory Committee Reports**

- | | | |
|-------------------------------------|----------|-----------|
| a. Soccer Advisory Committee | 10/30/10 | Tos |
| b. Tennis Advisory Committee | 11/19/19 | Tos |
| c. Football Advisory Committee | 11/21/19 | Aitken |
| d. Track Advisory Committee | 12/10/19 | DeBoard |
| e. Cross Country Advisory Committee | 12/10/19 | DeBoard |
| f. Playoff Advisory Committee | 12/12/19 | Swartwood |
| g. Wrestling Advisory Committee | 1/7/20 | DeBoard |

3. **Other Reports**

- | | |
|---|----------|
| a. 2019-20 SJS Sanctions Data, Year-to-date (YTD) | Garrison |
| b. 2019-20 SJS Transfer and Appeal Data, Year-to-date (YTD) | Garrison |

B. OLD BUSINESS (Action "Voting" Items)

These are action items presented for approval by the SJS Board of Managers.

1. Sac-Joaquin Section Items

- a. **Proposed Continued Success Movement - Spring Sports** Becker
This proposal recommends the movement of eight (8) schools up a division based on the Sections bylaw language for continued success in the spring sports of baseball, softball, and boys tennis.
- b. **Proposed Revisions to Bylaw 2007.8.e.1 - Football Playoffs** Becker
This proposal is being submitted by the San Joaquin Athletic Association; it requests that every league be guaranteed two (2) berths into the Section football playoffs.
- c. **Proposed Foundation Game - Boys Volleyball** Becker
Staff is proposing the implementation of a boys volleyball foundation game, which is already done in girls volleyball and would align with boys & girls basketball. Gate proceeds would be used in conjunction with the other foundation games to supplement the Dale Lacky Scholarship Program.
- d. **Approval - SJS Financial Policies/Procedural Manual** Becker
Staff has made the requested adjustments by the BOM at the October 2, 2019 meeting and is presenting this newly established "Financial Policies/Procedural Manual", with requested adjustments, for Board approval.

2. State CIF Items

- a. **Proposed Bylaw Revisions 1504 and 2603 - Baseball/Softball Regional Championships** Becker
This is a proposal from the Central Section regarding the establishment of Regional Championships in the sports of baseball and softball. The proposal is for implementation during the 2020-21 school year.
- b. **Proposed Bylaw Revision 1703 - Traditional Competitive Cheer Championships** Becker
This is a proposal from the CIF Cheer Advisory Committee to implement CIF Traditional Competitive Cheer Regional Championships, beginning in the Winter of 2021.

C. **NEW BUSINESS** (Non-voting Items)

These are first reading items presented for the purposes of information/discussion. No action is anticipated; however, a member can revise the agenda in order to act on any Section related item. State items will be first reading items at the Federated Council meeting on January 30, 2020.

1. **Sac-Joaquin Section Items**

- a. **Proposed Revisions to Bylaws 503.3 and 503.4 - Ejection Policy** **Wetteland/Peterson**
This proposal revises the Sections current ejection policy by establishing a comprehensive multi-level ejection policy for student-athletes, coaches and spectators.
- b. **Proposed Continued Success Movement - Fall Sports (*Distribute at Meeting*)** **DeBoard**
This proposal would make recommendations for movement of schools up a division based on the Sections bylaw language for continued success in the fall sports of football, girls tennis, girls volleyball, boys & girls water polo.
- c. **Proposed Bylaw 503.10 - Application to Host** **Tos**
This proposal would require each member school to submit, yearly, an application to host form in order to host Sac-Joaquin Section playoffs games.
- d. **Proposed Post Season Playoff Structure - Softball** **Tos**
This proposal would change the playoff structure of the Sac-Joaquin Section softball playoffs from a double elimination format to a single elimination format.
- e. **Proposed Revision of Bylaw 2007.9 - Football "Zero Week"** **Tos**
This proposal eliminates the reference to "zero week" in the football bylaws.
- f. **Proposed Revision of Bylaw 2007.8.d.iii (Football Playoffs Division Movement)** **Tos**
This proposal changes the criteria for moving a team down a division from smallest enrollment to lowest CalPreps rankings.
- g. **SJS President, President-Elect & Executive Committee Nominations** **Becker**
The SJS Nominating Committee, as per SJS Constitution - Article 4, Section 5, met by conference call and nominated candidates (see backup material for list) for the positions of President, President-Elect and Executive Committee (Area Representative - South Administrator, Area Representative - Athletic Director). Additional nominations will be accepted from the floor.
- h. **Small, Medium, Large School Athletic Director Representative Nominations** **Becker**
As per SJS Constitution - Article 4, Section 7.2, athletic director representatives shall be elected to two-year terms and shall be elected at the spring meeting of the Board of Managers. All three (3) representative positions are open, as all three (3) current representatives have termed out (see backup material for details).
- i. **Proposed Budget for 2020-2021 (*Will be distributed at the meeting*)** **Swartwood**
A projected budget for the 2020-2021 school year will be presented to the Board of Managers for review and discussion.

2. **State CIF Items**

- a. **CIF President Elect and Executive Committee Nominations** **Garrison**
The CIF Nominating Committee met by conference call, as per Bylaw 70.E., to nominate no less than seven individual candidates (see Federated Council Portfolio for list) for a two-year term on the CIF Executive Committee. Additional nominations will also be accepted from the floor.
- b. **Proposed Bylaw 503.M - CIF Sportsmanship and Ejection Policy** **Garrison**
A proposal has been forwarded by the Commissioners Committee to implement a statewide policy to standardize the penalties from game ejections and set expectations for the behavior of student-athletes, coaches, parents and spectators.
- c. **Multi School Bylaw Revision - 303.B.(6).a and b.** **Becker**
The Executive Committee is forwarding a proposal to revise Bylaws 303.B.(6).a and b.

- d. **Foreign Exchange Students Bylaw Revision - 208.B. (CIF Student Study Abroad)** **Garrison**
A proposal has been forwarded by the Commissioners Committee to revise Bylaw 208.B, which would allow a one-time study abroad exemption for CIF students.
- e. **Bylaw Revision - 209.C.1 (Disciplinary transfer)** **Garrison**
A proposal has been forwarded by the Commissioners Committee to revise Bylaw 209.C.(1) in order to clarify the eligibility status of a student following a disciplinary transfer.

- V. **CLOSED SESSION – California Government Code Section 54957.6** **Becker**
(Any action taken will be reported publicly at the end of closed session as required by law.)
 - a. **Officials Assignor Evaluation**
 - 1. Jorgensen Sports Service (North)
 - 2. Moore Sports Service (South)

Return to open session and report out any action taken in closed session

VI. REPORTS

The President and Commissioner will be asked to report on items, not on the agenda, which they believe would be appropriate for the Board of Managers.

- a. **Assignor of Officials**
 - 1. North **Jorgensen/Muller**
 - 2. South **Chase**
- b. **SJADA** **Feuerbach**
- c. **State CIF Executive Committee** **Becker**
- d. **SJS Women in Sports Conference (10/22/19)** **DeBoard**
- e. **President** **Becker**
- g. **Commissioner** **Garrison**
 - 1. Fall Season Wrap-Up / Congratulations
 - 2. Winter Sports Information

- VIII. **ADJOURNMENT** **Becker**

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**BOARD OF MANAGERS MEETING
 MINUTES – October 2, 2019
 The Reserve at Spanos Park, Stockton**

I. OPENING BUSINESS

- a. **Call to Order**
 President John Becker called the meeting to order at 9:35 a.m.
- b. **Flag Salute**
 Salute was conducted by Kevin Swartwood.
- c. **Roll Call and Introductions**

Board Representatives

Capital Athletic League (2) Dale Milton, Christian Brothers	Greater Sacramento League (2) Dave Nickerson, Florin	Southern Athletic League (2) John Labno, Orestimba
Central California Athletic Alliance (2) Stevi Balsamo, Millennium Charter	Monticello Empire League (2) Clarence Isadore, Rodriguez	Sacramento Metropolitan Athletic League (2) Brad Gunter, Jr., Valley Christian
Central California Athletic League (2) Jason Manning	Metropolitan Conference (2) Doug Craig, Laguna Creek	San Joaquin Athletic Association (2) Hillary Harrell, Bear Creek
Central California Conference (2) Kurt Kollman, Merced	Mother Lode League (2) Mike Koepp, Calaveras	Sierra Valley Conference (2) Joe Saramago, Liberty Ranch
Capital Valley Conference (2) Jason Wilson, Roseville	Mountain Valley League (2) Holly Peterson, ABLE Charter (absent)	Tri-City Athletic League (2) Eric Sandstrom, Tokay
Central Valley California League (2) Katie Ingalls, Delta (absent)	Northern Pacific Athletic Conference (2) Tracy McLaughlin	Trans Valley League (2) Eric Simioni, Escalon
Delta League (2) Paula Duncan, Sheldon	Pioneer Valley League (2) Bob Eckhart, Lindhurst	Valley Oak League (2) Mike Moore, Oakdale
Foothill Valley (2) Michael Morris, Rio Linda	Sierra Delta League (2) Darryl Hawthorne, Highlands	Western Athletic Conference (2) Charlie Pikas, Pacheco
Golden Empire League (2) Clete Purinton, Mira Loma	Sierra Foothill League (2) Jennifer Leighton, Granite Bay (absent) Greg Sloane, Granite Bay for Jennifer Leighton	
ATHLETIC DIRECTOR REPRESENTATIVES Small School: Joe Volek, El Dorado (1) Medium School: Joe Barcellos, Los Banos (1) (absent) Lg. School: Tim Healy, Granite Bay (1)	SCHOOL BOARD REPRESENTATIVE (1) Camille Maben, Rocklin U.S.D. (absent)	SCHOOL SUPT. REPRESENTATIVE (1) George Sziraki, Placer Union H.S.D.

NON-VOTING ATTENDEES

President: John Becker, Roseville USD	CAL Commissioner: Mark Golston	SDL Commissioner: Mike Haines
President Elect: Kevin Swartwood, Golden Valley	CCAA Commissioner: David Voortman	SFL Commissioner: Steve Thornton
Past President: Alan Peterson, Merced	CCAL Commissioner: Ed Felt	SAL Commissioner: Frank Ferreira
Rep to Federated Council: Lori Ann Donnell, Woodcreek	CCC Commissioner: Vince Clemons	SJAA Commissioner: Randy Snider
SJADA Rep.: Jason Feuerbach, Whitney	CVC Commissioner: Al Hooker	SMAL Commissioner: Brad Gunter
South Admin Rep: Erin Aitken, Lodi (absent)	DELTA Commissioner: Rick Spears	SVC Commissioner John Williams
At Large Admin Rep: Sara Wetteland, Antelope (absent)	FVL Commissioner: Tom Hendreson	TCAL Commissioner: Steve Lopez
AD Rep: Dave Walls, Pitman	GEL Commissioner: Mike Haines	TVL Commissioner: Bill Interbitzen
At-Large AD Rep – Dave Coronado, Monterey Trails	GSL Commissioner: Mike Cody	VOL Commissioner: Norm Antinetti
State Federated Council: Mary Jo Truesdale, Sheldon	MEL Commissioner: Joan Mumaugh	WAC Commissioner: Kerry McWilliams
Commissioner: Michael Garrison	METRO Commissioner Jim Smreker	North Assignor: Jim Jorgensen
Assistant Commissioner: Ryan Tos	MLL Commissioner: Jerry Rucker	North Assignor: Monty Muller
Assistant Commissioner: Will DeBoard	MVL Commissioner: Mike Merritt	South Assignor: Mark Chase
Finance/HR Manager: Brian Moore	PVL Commissioner: Ron Barney	NCOA: Bill Swanson
Executive Assistant: Karen Johnson		
Administrative Assistant I: Kelly Jones		

GUESTS

Ron Nocetti - CIF State Office Executive Director, Dan Arevalos - Esparto High School, Peter Maroon – Director of Athletics, Folsom-Cordova Unified School District, Scott Hunkins - Argonaut High School Athletic Director, and Robert Posehn – Linden High School Athletic Director.

Adopt Agenda

The agenda was adopted and presented.

Motion to adopt agenda.

Motion: Charlie Pikas; Seconded: Ron Barney; PASSED UNANIMOUSLY 55-0.

d. **Public Communication**

1. General Public

Peter Maroon shared with the Board that two organizations in the Folsom-Cordova community, Rancho Cordova Athletic Association and Folsom Athletic Association, have created bylaws to help deal with out of control parents at the youth level.

2. Leagues

None

3. Schools/Other Organization

Scott Hunkins, Athletic Director - listed reasons why Argonaut High School's girls basketball program should not move up a division based on the Section Bylaws - Continued Success, but remain at Division V.

Robert Posehn, Linden High School - requested a mid-cycle move to either the TVL or MVL due to increased travel.

II. **COMMUNICATIONS**

a. President

None

b. Commissioner

Shared letter from John Huffman, Rite of Passage to change their membership from full to associate.

III. **CONSENT CALENDAR**

The Board of Managers approved the following items under consent calendar:

a. **Sac-Joaquin Section Items**

1. Approval of Minutes of April 10, 2019 Board of Managers Meeting
2. Approval of Proposed Revisions to Article 16 (Basketball)
3. Approval of Associate Membership – Creative Connections Arts Academy

b. **State CIF Items**

1. Approval of Minutes of April 12, 2019 CIF Federated Council Meeting
2. State CIF Executive Committee Special Election
Mary Jo Truesdale is on the ballot for a seat on the State CIF Executive Committee.

Motion to approve Consent Calendar.

Motion: Doug Craig; Seconded: Rick Spears; PASSED UNANIMOUSLY 55-0.

IV. **MANAGEMENT SERVICES**

A. Informational Reports, Recommendations and Additional Items Presented as First Reading Items.

1. **Committee Meeting Reports**

a. Executive Committee.

John Becker reported that the Executive Committee met on September 26, 2019 to review and discuss YTD budget; dues assessments across the state; boys volleyball foundation games; spring sports continued success and nominations for the next president-elect.

b. SJS Economic Viability Committee

Kevin Swartwood reported the SJS Economic Viability Committee met and reviewed the role of the EVC, the SJS financial policies, spring sport playoff event losses, end of year 2018-19 budget deficit, 2019-20 budget, dues assessment, upcoming audit, and the state marketing report.

2. Sports Advisory Committee Reports

a. Playoff Advisory Committee

Kevin Swartwood provided an overview of the Playoff Committee Meeting held on August 29, 2019. Topics discussed were: Sports that saw a net increase and decrease in profit; the development of an application to host a playoff game; sportsmanship committee; affect on our Section if baseball and softball regional championships proposal passes; basketball's open division rule of - if you are in the NorCal open division you are automatically in the Sac Joaquin Section Division I bracket and should there be an appeal process for that; home sites for soccer and volleyball; how playoffs should be determined - enrollment vs competitive equity, and should there be other factors considered; dues and profit sharing.

b. Water Polo Advisory Committee

Ryan Tos reported the Water Polo Advisory Committee met on September 9 at the Section office and discussed rule updates.

c. Media Day

Will DeBoard reported Media Day was August 22 at the Section office. The main topics discussed were transfer eligibility, number of transfers, and football.

d. Cross Country Advisory Committee

Will DeBoard reported that the Cross Country Advisory Committee met on September 4 at the Section office. The main discussion was that our subsection site, Bret Harte, is not happy that the Section signed a contract with Northwest Designs Ink and that they will no longer be able to sell shirts at subsections.

3. Other Reports

a. SJS Sanctions Data (EOY)

Commissioner Garrison reviewed the 2018-19 end of year sanctions data which totaled 98 violations by 75 schools. Bylaw 200 there were 63 violations, Bylaw 300 there were two, Bylaw 500 there were 21, Bylaw 600 there were eight. Miscellaneous bylaws there was three.

b. SJS Sanctions Data (YTD)

Commissioner Garrison reviewed the 2019-20 year to date sanctions data which to date totals 17 violations by 15 schools as of September 9.

c. SJS Transfers & Appeals Data

Commissioner Garrison reviewed the 2019-20 year to date transfers and appeals data. 695 transfers just in the month of August. To date there have been four state appeals, three sustained and one overturned. Right now there is one more appeal scheduled in October.

B. OLD BUSINESS (Action "Voting" Items)

1. Sac-Joaquin Section Items

a. **Proposed Adjustments/Revisions to 2019-20 Budget**

Kevin Swartwood reported the adjustments to the 2019-20 budget are a result of loss of revenue in the sum of approximately \$130K. The adjustments contemplate: a staff member leaving and not being replaced; a freeze on staff salary step and column. The Economic Viability Committee recommended approval of the revised 2019-20 budget.

Motion to approve revisions to the 2019-20 Budget

Motion: Kurt Kollmann; Seconded: Doug Craig; PASSED 53-2

"Yes" votes: CAL, CCAA, CCAL, CCC, CVC, CVCL, DELTA, FVL, GEL, GSL, MEL, METRO, MLL, MVL, NPAC, PVL, SAL, SDL, SFL, SJAA, SMAL, SVC, TCC, TVL, VOL, WAC, Small Schools A.D. Rep., Medium Schools A.D. Rep., Large Schools A.D. Rep.

"No" votes: TCAL

"Absent" Medium Schools A.D. Rep., School Board Rep.

b. **Proposed Continued Success Movement – Winter Sports**

President Becker reported that this proposal recommends the movement of seven schools up a division based on the section bylaw language for continued success in the following winter sports: girls basketball, girls soccer, boys soccer, and boys team wrestling.

Motion to approve proposed Continued Success Movement - Winter Sports

Motion: Clarence Isadore; Seconded: Greg Sloane; PASSED 51-4

“Yes” votes: CCAA, CCAL, CCC, CVC, CVCL, FVL, GEL, MEL, METRO, MVL, NPAC, PVL, SAL, SDL, SJAA, SMAL, TCAL, TCC, TVL, VOL, WAC, Small Schools A.D. Rep., and Large Schools A.D. Rep.

“No” votes: CAL, MLL

“Absent” Medium Schools A.D. Rep., School Board Rep.

Note: During discussion two amendments were proposed:

1. Mike Koepp (MLL) asked to make an amendment to remove Argonaut Girls Basketball from consideration of the proposed Continued Success Movement – Winter Sports
Motion: Dale Milton; No second was made.
2. Dale Milton (CAL) asked to make an amendment to leave Christian Brothers at Division III of the proposed Continued Success Movement – Winter Sports.
No motion was made.

2. State CIF Items

None

C. NEW BUSINESS (Non-voting Items)

These are first-reading items presented for the purposes of information. No action is anticipated; however, a member can revise the agenda in order to act on any of Section-related items. State items will be first reading at the Federated Council meeting on October 4, 2019.

1. Sac-Joaquin Section Items

a. **Proposed Continued Success Movement – Spring Sports**

Section staff recommends eight (8) teams be moved up a division for spring sports. Alpha Charter, Capital Christian, Elk Grove and Vacaville for baseball; Sheldon and Tracy for softball; and Granite Bay and Jesuit for boys tennis.

b. **Proposed Revisions to Bylaw 2007.8.e.1 – Football Playoffs**

Section staff reported that this proposal is being placed on the agenda at the request of the San Joaquin Athletic Association league to advance two football teams from every league to the playoffs instead of the current rule, which only advances one team from each league.

c. **Approval – SJS Financial Policies/Procedural Manual**

Commissioner Garrison shared that the financial policies were developed in 1995 and our investment policy in 2010. The Section has now developed a comprehensive financial policies and procedure manual. Board members expressed concerns and the Executive Committee will review and discuss their concerns bringing the Financial Policies/Procedural Manual back as a first read in January.

d. **Proposed Foundation Game – Boys Volleyball**

Ryan Tos reported that boys volleyball has grown throughout the Section and as a result, it is time to align foundation volleyball with foundation basketball by including boys volleyball. By doing this, the Section will be increasing revenue for the Dale Lacky Scholarship program.

2. State CIF Items

a. **Bylaw 103 – Weighted Voting (information only)**

John Becker reviewed the 2019-20 section weighted voting. For the 2019-20 school year, the Los Angeles Section gained a vote and the North Coast lost a vote.

b. **Proposed Bylaw Revisions 1504 and 2603 – Baseball/Softball Regional**

John Becker reported that the Central Section is proposing the establishment of a CIF Regional Championship in baseball and softball, to be implemented in 2020-2021. Commissioner Garrison stated that if this passes, our Section will most likely have to go to single elimination baseball for our playoffs.

c. Proposed Bylaw Revision 1703 – Traditional Competitive Cheer Championships

John Becker reported the CIF Cheer Advisory Committee wants to implement CIF Traditional Competitive Cheer Regional Championships beginning in the winter of 2021. This could be an action item at the January 2020 meeting.

V. CLOSED SESSION

**Conference with Labor Negotiator
Officials Assignor Evaluations**

Closed Session Report Out:

The Board took action to approve the adjustment/increase in official fees for the NCSOA. Note: Tournament fees went from hourly to a flat rate.

The meeting was reconvened to open session at 11:48 a.m.

VI. REPORTS

a. Assignor of Officials

1. North – Jim Jorgensen and Monty Muller

Monty Muller commended Commissioner Garrison and Ryan Tos for their work with the new process for disqualifications and incidences. We have educated our officials. There are a few bumps that need to be ironed out.

Jim Jorgensen reported winter is the busiest season; the north has completely staffed all of the volleyball foundation games; eight years ago the north had 1,500 officials, now there are only 1,030. There are 470 fewer officials in the north half of the section and we only lost six schools that went to the North Coast Section. Sportsmanship continues to be a challenge.

2. South – Mark Chase

Mark reported that the South is having a great season. Football and volleyball numbers are really good for our officials and we are able to staff all of our games.

b. SJADA

Jason Feuerbach reported that SJADA is officially set up as a non profit organization. The SJADA workshop will be on January 13, 2020 at the Rocklin Event Center; an email will go out to all the ADs in the Section. The NIAAA Conference is set for December 13-17 in National Harbor Maryland and the CSADA Conference is set for April 16-19, 2020 in Reno, Nevada.

c. State Executive Committee

John Becker reported that the State CIF Executive Committee met on September 4, 2019 and went over: year to date budget; marketing Esports; and the CIF Leadership Initiative which is in the development phase. This leadership initiative is professional development for site administration, primarily principals, to better inform and educate administrators about athletics.

d. SJS Women In Sports Conference

Will DeBoard reported that the Women In Sports Conference will be on October 22, 2019 at Hutchins Street Square in Lodi.

e. President

- John Becker reported on the NFHS summer meeting that was held in Indianapolis.
- The SJS nomination committee selected two candidates, Brad Gunter and Kurt Kollmann, to serve on the nominating committee for Executive Committee and president-elect nominations.

f. Commissioner

Commissioner Garrison reported out:

1. He and Ryan Tos attended the NHS Section 7/8 meetings in Seattle Washington.
2. Esparto High School joins us next year and are being placed in the Sierra Delta League.
3. The Section has a contract with Northwest Designs Ink, Inc., allowing them to sell t-shirts at all our playoff events – they will serve as the official merchandise provider of the SJS.

4. The Sportsmanship Committee met on June 11, 2019. The Committee is working on refining the ejection policy geared toward decorum and defining decorum.
5. The State CIF is also working on developing a statewide ejection policy.
6. The Section is working on a "Application to Host" form which all schools will have to complete if they want to host a playoff game.
7. The State Commissioners met on September 11-12, 2019; items of interest to report out:
 - Water polo and swimming suits continue to be an issue across the state for both male and female athletes.
 - Effective January 1, 2020 all baseball equipment has to be NOCSAE and NFHS approved (this was passed in 2018 by the NFHS).
 - Foreign exchange student bylaw revisions related to students who study abroad and return to the United States.
 - In September the State Office announced the official platform for Esports is PlayVS.

Commissioner Garrison recognized all outstanding spring sports athletes that participated in NorCal and State championships; 2019 Scholar Athlete Award winners; 2018-19 State Academic Team Champions; CSADA SJS Athletic Directors of the Year; CSADA Norm MacKenzie Award (rookie ADs) winners

The meeting was adjourned at 12:28 p.m. The next Sac-Joaquin Section Board of Managers meeting will be held on Wednesday, January 29, 2020 at Wine & Roses in Lodi.

Respectfully submitted,

Approved,

John Becker
President

Michael S. Garrison
Commissioner

SUTTER UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD
CLIFTON DAVIS, President
Jill Wilhelm, Vice President
Rallin Ahlers, Clerk
Carl Pratt, Member
Kelly Smith, Member

RYAN ROBISON
Superintendent

SUTTER UNION HIGH SCHOOL
RYAN ROBISON
Principal
RICHARD GIOVANNONI
Vice Principal
FRANCESCA EHRK
Director of Guidance
MICHAEL LANDA
Academic Intervention
BUTTE VIEW HIGH SCHOOL
JEDSEN NUNES
Principal

Received

SEP 19 2019

CIF Sac Joaquin Section

September 12, 2019

Mr. Michael S. Garrison, Commissioner
CIF Sac-Joaquin Section Office
PO Box 289
Lodi, CA 95241-0289

(Via E-mail and USPS)

Dear Commissioner Garrison,

Please consider this letter an official request from Sutter Union High School to be considered for membership in the Sac-Joaquin Section CIF beginning the 2022-2023 school year. We are a founding member of the North Section. This request is made after careful deliberation and a thorough evaluation by all stakeholders in our community. I have attached a copy of the letter sent to Mrs. Liz Kyle, Commissioner, Northern Section CIF, requesting that Sutter Union High School be released from the North Section CIF.

Thank you for considering our request. Please let me know if there is any additional information or if there are any additional requirements or deadlines that must be met.

Sincerely,



Ryan Robison
Superintendent/Principal



**CALIFORNIA INTERSCHOLASTIC FEDERATION
NORTHERN SECTION**

Elizabeth Kyle, Commissioner
Scott Johnson, Assistant Commissioner
2241 St. George Lane, Suite 2
Chico, CA 95926

Telephone: 530-343-7285
Fax: 530-343-5619
Website: www.cifns.org

October 25, 2019

Ryan Robison, Superintendent
Sutter Union School District
P O Box 498
Sutter CA95982

Dear Superintendent Robison

As you are aware, on October 23, 2019 the Northern Section Board of Managers voted to allow Sutter High School to leave the Northern Section at the conclusion of the 2021-22 school year. It has been a pleasure to work with you and Sutter High School for the fourteen years I have been the NSCIF Commissioner. We wish you the best of luck in the Sac-Joaquin Section

Please let me know if you have any further questions or concerns,

Sincerely,

Elizabeth Kyle
NSCIF Commissioner

Cc: Mike Garrison, Sac-Joaquin Commissioner
Emmett Koerperich, NSCIF President

E L I T E
P U B L I C S C H O O L S

December 4, 2019

Please accept this letter of application of our intent to join for the 2020-2021 academic school year to become members of the SJS/CIF Athletic program. We believe that the surrounding schools would create a competitive atmosphere for our students and general revenue for this section.

The sports program we will offer at ELITE Public Schools for both boys and girls are Basketball, Baseball, Football, Softball and Soccer for grades 9th thru 10th.

Our current three-year projection of enrollment is as follows:

684 students: 2020-2021 SY

933 students: 2021-2022 SY

1,082 students: 2022-2023 SY

It is our intent to abide by all CIF/SJS league rules and regulations when accepted as members. Please see enclosed a \$200.00 payment fee for this application.



Dr. Ramona Bishop, CEO/President

ELITE Public Schools
100 Whitney Ave
Vallejo, CA 94589
(707) 652-3142 X80506
DrRamonaBishop@elitepublicschools.org



Brandy Bracy, Athletic Director

Elite Public Schools
100 Whitney Ave
Vallejo, CA 94589
(707) 816-1196
bbracy@elitepublicschools.org

Received
DEC 12 2019
CIF Sac Joaquin Section



ROGER L. BLAKE, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4658 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • PH: 916-239-4477 • FX: 916-239-4478 • WWW.CIFSTATE.ORG

MINUTES OF THE FEDERATED COUNCIL
REGULAR MEETING
OCTOBER 4, 2019
HILTON BAYFRONT HOTEL
BURLINGAME, CALIFORNIA

I. OPENING BUSINESS

A. Call to Order

President James Perry called the meeting to order at 12:32 p.m. at the at the Hilton Bayfront Hotel, Burlingame, California.

B. Flag Salute

President-Elect Monica Colunga led the flag salute.

C. Roll Call and Introductions

The following members were present: Marty Bitter, Diana Nalbandian-Hatton, Matt Sozinho, Dave Grissom, Natalie Ayres, Martha Brazil, Neil La Sala, Tina Tamura, Neezer McNab, Rianne Pfaltzgraff, Jerome Wiggins, Emmett Koerperich, Doug Kaelin, Cris Oseguera, Kim Wheeler, Jeffrey Taylor, Andrea Bustamante, John Becker, Kevin Swartwood, Lori Ann Donnell, Tim Glover, Scott Giusti, Nancy Acerrio, Susan Saunders, Catherine Arenson, Suniqua Thomas, Carter Paysinger, Nancy Kelly, Mike West, John Nazar, Maureen Ferrel, Geniel Moon, Terry Barnum, Marybeth Ortiz, Mary Jo Truesdale, Chris Fore, Charlene Metoyer, Gino Kwok, Jean Ashen, Dave Reid, Dan Stepenosky, Dave Brown, James Perry, Monica Colunga and Amy McNamara.

Also present were: Jim Crichlow, Duane Morgan, Vicky Lagos, Pat Cruickshank, Liz Kyle, Franky Navarro, Mike Garrison, Jerry Schniepp, Rob Wigod, Ron Nocetti, Diane Marshall-Freeman, Brian Seymour, Cici Robinson, Chris Fahey, Bobbi Madsen, Rebecca Brutlag, William Chavarin, Michelle Barajas, Christina Shannon, guest from the Central Section, Jeff Cardoza; guest from the North Coast Section, Bri Niemi; guest from the Northern Section, Scott Johnson; guests from the Sac-Joaquin Section, Ryan Tos and Will Deboard; guest from the Southern Section, Thom Simmons.

Absent: Jumoke Hinton-Hodge (Oakland Section), Alan Peterson (Sac-Joaquin Section), Don Collins, (San Francisco), Paula Hart Rodas (Southern Section).

D. Adopt Agenda

The agenda was adopted as presented.

Motion to adopt agenda.

Motion: Cris Oseguera; Seconded: Kim Wheeler; PASSED UNANIMOUSLY 141-0

E. Public Comments

1. General Public

No public comments.

2. Sections

No comments from sections.

3. Allied Organizations

1. Dave Reid announced that the CSADA conference will be held in April 15-20, 2020 in Reno, Nevada.

F. Identify Closed Session Items

President James Perry announced that there were no closed session items to discuss.

II. COMMUNICATIONS

a. President

President James Perry stated that he did not have any communications to report.

b. Executive Director

Executive Director Ron Nocetti thanked everyone for the communications and support he's received since being in the role of Executive Director.

III. CONSENT CALENDAR

The council approved the following item under Consent Calendar:

A. The minutes of the April 12, 2019 Federated Council Meeting.

Motion to approve the Consent Calendar.

Motion: Dave Reid; Seconded: Kim Wheeler; PASSED UNANIMOUSLY 141-0

IV. REPORTS

A. Federated Council President

1. NFHS Summer Meeting, Indianapolis, IN. President Perry spoke about his experiences attending the NFHS Summer Meeting in Indianapolis, IN. He stated that it's a great conference to meet with other state association leaders and discuss issues surrounding education-based athletics.

2. NFHS Section 7/8 Conference, Seattle, WA. President Elect Monica Colunga stated that she attended the NFHS Section 7/8 Conference in Seattle, Washington. She stated that California is further down the road than other states.

3. CIF Goals and Objectives for 2019-2020 – Executive Director Ron Nocetti presented the updated CIF Goals and Objectives for 2019-2020. The Goals and Objectives have been reviewed and approved by the Executive Committee.

B. Executive Director

1. Conflict of Interest Form

Executive Director Ron Nocetti asked all Federated Council representatives to sign and date the Conflict of Interest Form. The requirement states that voting members of this body must recuse yourself anytime there is a vote that you may have a financial or material benefit to.

2. Financial Policy Handbook

Director Bobbi Madsen reviewed the procedures for reimbursement. She stated that there are no changes to the Financial Policy Handbook.

3. 2018-2019 Transfer and Appeal Data

Executive Director Ron Nocetti presented the 2018-2019 Transfer and Appeal data. There has been a gradual decrease each year.

4. 2018-2019 Legal Expenses

Executive Director Ron Nocetti reviewed the legal expenses for 2019-2020. Mr. Nocetti communicated that legal expenses are increasing.

V. MANAGEMENT SERVICES

A. Informational Reports, Recommendations and Additional Items Presented as First Reading Items

1. Committee Meeting Reports

- a. Executive Committee: President James Perry stated that the Executive Committee met on Thursday, October 3rd. There was good and productive discussion amongst the committee on various issues affecting the CIF.

- i. 2018-2019 Audit Report Update: President Perry reported that the auditors, Regalia and Associates, met via conference call with himself, President Elect Monica Colunga and Past President Amy McNamara. He stated that the auditors were very impressed with the financial processes and transparency of the organization. There were no recommendations given.

President Elect Monica Colunga announced the distribution of excess funds from 2018-2019. The Spirit of Sport scholarship will increase by \$35,000 allowing 60 section recipients at \$500 each. Additional funds were allocated to cover the costs of awards and travel. The CIF Scholar-Athlete scholarship will increase by \$20,000 allowing 20 section recipients at \$1,000 each. A marketing reserve of \$27,000 was identified for future changes in marketing contracts. Funds were allocated to cover the cost of the Statewide Football Summit.

- b. President's Advisory Council: President Perry stated he met with the President's Advisory Council. Topics discussed included how championships can be changed.
- c. Economic Viability/Marketing Committee: President Elect Monica Colunga reported that spring financials were reviewed from championships from 2019. The current 2019-2020 budget was also reviewed. Marketing was reported on by Chris Fahey, Director of Corporate Sponsorships.

2. Sports Advisory Committee Reports

President James Perry stated that the following sports advisory committees have met:

Meeting	Date
Football Advisory	8/27/19
Cheerleading Advisory	8/28/19
Cross Country / T&F Advisory	9/6/19
Volleyball Advisory	9/12/19
Water Polo Advisory	9/12/19
Basketball Advisory	9/19/19
Wrestling Advisory	9/24/19

President Perry also stated that the InSideOut Initiative will hold meetings at the end of October: October 8th in Los Angeles; October 9th in San Diego; October 10th & October 29th in Sacramento; and October 11th & October 30th in Santa Clara.

B. Informational – Proposed Non-Action Items

1. **Bylaw 103 Weighted Voting**

Associate Executive Director Brian Seymour stated that there is one vote for every 25 schools and one vote for every 25,000 students in a section. The LA City Section increased by one vote. The North Coast Section decreased by 1 vote. Per the CIF Constitution and Bylaws, the Southern Section is capped at twice the number of votes as the next largest section which is the Sacramento Section.

2. **Proposed Bylaw Revision 1504 and 2603 – Baseball/Softball Regional Championships**

Central Section President Marty Bitter reviewed the proposed Bylaw revision 1504, Baseball and Bylaw 2603, Softball. This proposed revision comes from the Central Section and proposes that there be regional championships for baseball and softball beginning in the spring of 2021. This is a first reading.

3. **Proposed Bylaw Revision 1703 – Traditional Competitive Cheer Championships**

Past President Elect Amy McNamara reviewed the proposed Bylaw Revision 1703 Traditional Competitive Cheer Championships. She stated this is a proposal for Regional Championships and has been brought forward from the CIF Cheer Advisory Committee. This would begin in the winter of 2020-2021. This is a first reading.

C. Action Items Presented for Approval by the Council

1. Executive Committee Special Election

President James Perry introduced the two (2) individuals presented as candidates for the Executive Committee 2019-2020. They are Dave Grissom (Central Coast Section) and Mary Jo Truesdale (Cal Coaches).

Voting: Dave Grissom 104 votes; Mary Jo Truesdale 37 votes.

Elected to the Executive Committee for 2019-2020: Dave Grissom

	Grissom	Truesdale
Central 12	12	
Central Coast 14	14	
Los Angeles City 14		14
North Coast 15	15	
Northern 5	5	
Oakland 3		3
Sac-Joaquin 17		17
San Diego 13	13	
San Francisco 2	2	
Southern 34	34	
ACSA 1	1	
CAHPERD 1	1	
CADA 1	1	
CAPSO 1		1
Cal Coaches 1		1
CSBA 1		1
CSADA 1	1	
DOE	1	
Supt. Liaison	1	
President 1	1	
President-Elect 1	1	
Past President 1	1	
Total Votes	104	37

D. Significant Items for Review and Discussion

1. Round Table Discussion:

Statewide Sportsmanship Bylaw Proposal

Regional and State Championship Events

Associate Executive Director Brian Seymour asked the Federated Council to break into groups of 8-10 per round table for discussions on the Statewide Sportsmanship Bylaw Proposal and the Regional and State Championship Events. Each round table discussion was facilitated by a Section Commissioner.

VI. CLOSED SESSION

There were no closed session items.

VII. ADJOURNMENT

Motion to adjourn the Federated Council Meeting at 2:34 p.m.

Motion: Tina Tamura; Seconded: Marty Bitter; PASSED UNANIMOUSLY 141-0)

Respectfully submitted by:

Approved by:

Ron Nocetti
Executive Director

James Perry
President

DRAFT



RONALD W. NOCETTI, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4658 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • CIFSTATE.ORG

To: Federated Council

Date: December 13, 2019

Re: Constitution Revision – Articles 70.E. (Executive Committee Nominations) and 70.F. (Executive Committee Elections)

Proposal Originated: Executive Committee

Proposal Reviewed

10/03/2019 – Executive Committee
11/06/2019 – Executive Committee
01/31/2020 – Federated Council

Proposal Recommendation

First Reading
Approved 8-0
Action Item

Type: Constitution Revision

Proposal Summary: The CIF Executive Committee is proposing revisions to Articles 70.E.(Executive Committee Nominations) and 70.F. (Executive Committee Elections) to align these Articles with Federated Council action taken in February of 2019 with respect to Article 70.D. Executive Committee Terms of Office. This amendment is being brought forward as an action item without a prior First Reading as the result may impact the Executive Committee election this April. This process requires a vote to waive the first reading mandated in Article 60 (Constitutional Amendment Procedure). If waived, then a two-thirds vote of the Federated Council would be required to adopt this Constitutional Amendment.

Fiscal Impact: None

Background: In February of 2019, the Federated Council approved revisions to Article 70.D. (Executive Committee Terms of Office) which changed the term of Executive Committee members (including the At-Large member) from one (1) year to two (2) years. This revision would bring the Articles 70.E. and 70.F. into compliance with the Federation Council action from last February.

70.D. Terms of Office

- (1) The President-Elect will serve two (2) years before assuming the presidency. The President-Elect shall assume the office of President immediately following service in the office of President-Elect.
- (2) The President shall serve a two (2)-year term.
- (3) The Past-President shall serve a two (2)-year term immediately following service as President.
- (4) Other committee members shall be chosen annually to serve a two (2)-year term. An Executive Committee member may serve for two (2) consecutive terms of two (2) years each.
- (5) If there is a break of one (1) year in the service of an Executive Committee member as a member of the committee, that member may be eligible for nomination, election and service for one (1) additional term of office as an Executive Committee member but no one shall be eligible to serve more than a total of six (6) years on the committee.
- (6) One (1) at-large representative from the Federated Council who shall be selected in an effort to reflect both gender and ethnic representation on the Federated Council shall be appointed for a two (2)-year term.

E. Nominations

- (1) Each year, the President shall appoint a nominating committee consisting of at least five (5) members. Members of the nominating committee shall be selected from among the Federated Council and may include no more than two (2) current members of the Executive Committee.
- (2) The Executive Director and the President shall be ex-officio members of the nominating committee.
- (3) Nominations for the Executive Committee shall be presented to the Federated Council at the meeting prior to the election.
- (4) Nominations for President-Elect will occur in even numbered years.
- (5) Each person nominated for an officer or other Executive Committee seat must be a current member of the Federated Council at the time of nomination and election.
- (6) The nominating committee will name at least seven (7) candidates for ~~one~~ **two** (4 **2**)-year terms for the Executive Committee and at least two (2) candidates for President-Elect.
- (7) Nominations will also be accepted from the floor at the Federated Council meeting whereupon nominations are presented.
- (8) Nominations for an at-large representative will be solicited from Sections and Allied Organizations after the election of Executive Committee members ~~for the following year~~. The Executive Committee, at its June meeting, will select a candidate from among those nominations to serve as an at-large representative ~~for the following year~~.

F . Elections

- (1) Elections will occur at the final meeting of the year of the Federated Council.
- (2) Elections for Executive Committee members, other than officers and the at-large committee member will be held annually. ~~(The at-large representative will be chosen annually following the election for other Executive Committee members).~~
- (3) Should a second candidate be nominated from any Section or the group of Allied Organizations, only the candidate with the most votes (more votes) from that Section/or group is eligible for election.
- (4) The nominees who receive the most votes, from among those eligible for election, will be elected.
- (5) In the event of a tie between/among candidates whereby there is only one (1) seat available and/or remaining, a revote for the remaining position will take place only between/among the candidates that are tied.
- (6) In the event there is still a tie vote after the first revote, one (1) more vote will take place and if the tie is not broken, a flip of a coin will determine the winner.

SAC-JOQUIN SECTION SANCTIONS STATISTICS

2019-20 (As of 12-31-19)

TOTAL VIOLATIONS	SCHOOLS	BYLAW 200	BYLAW 300	BYLAW 500	BYLAW 600	MISC
51	42	27	0	13	2	9
		207/206/503 - 22		Dead/Limited/OS - 5		FB Age - 1
		205 - 5		Ineligible Athlete - 2		Official Ball - 3
		203		Classifications - 1		Scrimmage Date (1603.3) - 2
		202		Sunday - 3		Non HS Stu. Prt. (503/201) - 2
				Admin. Supervision		Foundation Date - 1
				Practice Limitation - 1		
				Failure Playoffs - 1		
				General		

2018-19

TOTAL VIOLATIONS	SCHOOLS	BYLAW 200	BYLAW 300	BYLAW 500	BYLAW 600	MISC
98	73	63	2	21	8	3
		207/206/503-42	303-2	Dead/Limited-6		Acclimization-1
		205-16		General-6		General-1
		203-1		Classifications-4		1206-1
		202-1		Failure Playoffs-2		Official Ball-1
		8 th grade contact-3		Sunday-2		
				Admin. Supervision-1		

2017-18

TOTAL VIOLATIONS	SCHOOLS	BYLAW 200	BYLAW 300	BYLAW 500	BYLAW 600	MISC
104	73	51	1	30	18	4
		207/206/503-40		Dead/Limited-13		Acclimization-3
		205-8		Sunday-4		General-1
		Other-3		Failure Playoffs-5		
				Classifications-3		
				General-5		

SAC-JOQUIN SECTION 2019-20 SANCTIONS

School	Sport	Level(s)	Infraction	Date of Infraction	Penalty
Bear Creek	Basketball-G	Varsity	503.B.(1)	12/3/19 - 12/12/19	Participation of a residentially ineligible athlete in the sport of girls varsity basketball . MUST forfeit the first contest won or tied in which the ineligible athlete participated 12/5/19 vs. Faith Christian HS. MUST submit a Corrective Action Plan (Due: 1/27/20) & End of Year Report (Due:6/5/20).
Beyer	Tennis-B	Varsity	503.B.(1)	2018-19	Participation of a residentially ineligible athlete in the sport of boy's varsity tennis . MUST forfeit the first contest won or tied in which the ineligible athlete participated 2/28/19 vs. Ceres HS. MUST submit a Corrective Action Plan (Due: 10/21/19) & End of Year Report (Due:6/5/20).
Beyer	Football	Varsity	2000	8/23/19, 8/30/19 9/6/19	Participation of an age inappropriate football player at the varsity level. Must forfeit the following contest: 8/30/19 vs. Modesto HS.
Buhach Colony	Football, Track	JV	207.1/207.3	2018-19	Participation of a residentially ineligible athlete during the 2018-19 football and track seasons. MUST forfeit the following contests: FB -9/18/18 vs. Gregori HS & TRK -3/6/19 @ CCC meet, 3/27/19 @ CCC meet, 4/17/19 @ CCC meet, 5/1/19 @ CCC meet.
Calaveras	Football	Varsity/JV	207.1/207.3	2019-20	Participation of a residentially ineligible athlete during the 2019-20 football season. MUST forfeit the following football games: IVFB - 9/27/19/ vs. Chavez HS, 10/4/19 vs. Summerville HS, 10/11/19 vs. Amador HS, 11/1/19 vs. Golden Sierra HS / VFB - 11/8/19 vs. Western Sierra. By nature of VFB playoff forfeit, Calaveras is removed from the playoffs.
Central Catholic	Volleyball - G	Varsity	Ball Contract	11/5/19	Warning
Central Valley	Soccer-B	Varsity	600	11/23/19 & 11/24/19	Varsity boys soccer player participation with a non-school (club) soccer team (11/23 & 11/24) after participating with CVHS. CVHS game on 11/26 was lost. Student is ineligible for next four (4) CVHS soccer contests - 12/2 vs. Enochs HS, 12/3 vs. Downey HS, 12/7 vs. East Union HS, 12/10 vs. Patterson HS.
Chavez	Football	JV	205.B.(1).d	10/25/19	Participation of a scholastically ineligible junior varsity football player- 10/25/19 vs. Edison HS. MUST forfeit game.
Cosumnes Oaks	Volleyball-G	Program	504.8.a.(1)	8/4/19	Extension of Post-Season Dead Period by two (2) days - Post Season Dead Period ends 12/3/19; effective 12/4/19 can operate as "Out-of-Season."
Davis, Grace	Football	Varsity	503.B.(1)	2019-20	Participation of a residentially ineligible athlete. MUST forfeit the first contest won or tied in which the ineligible athlete participated - 8/23/19 vs. Ripon Christian HS. MUST submit a Corrective Action Plan (Due: 1/20/19) & End of Year Report (Due:6/5/20).
East Union	Football	Varsity	207.1/207.3	2018-19	Participation of a residentially ineligible athlete during the 2018-19 football season. MUST forfeit the following 2018 varsity football contests - 8/25/18 vs. Napa HS, 9/21/18 vs. Kimball HS, 10/19/18 vs. Weston Ranch HS.

SAC-JOQUIN SECTION 2019-20 SANCTIONS

School	Sport	Level(s)	Infraction	Date of Infraction	Penalty
El Dorado	Football	JV	207.1/207.3	8/23/19	Participation of a residentially ineligible athlete on 8/23/19 vs. Argonaut HS - No action as game was lost.
Elk Grove	Swim-G	Varsity	207.1/207.3	2018-19	Participation of a residentially ineligible athlete during the 2018-19 school year. MUST forfeit the following contests: SWM-3/20/19 vs. Sheldon HS.
Encina Prep	Football	Varsity	503.B.(1)	10/5/19	Participation of a residentially ineligible athlete. MUST forfeit the first contest won or tied in which the ineligible athlete participated - 10/5/19 vs. Valley Christian HS. MUST submit a Corrective Action Plan (Due: 11/25/19) & End of Year Report (Due:6/5/20).
Escalon	Volleyball-G	Varsity	500.C/503.B	8/26/19	Participation of a residentially ineligible athlete on 8/26/19 vs. Calaveras HS (Foundation Game) - MUST officially forfeit the game.
Franklin-EG	Tennis-G	Varsity	501.4	11/5/19	Forfeited participation, after seeding was completed, for the 2019-20 SJS Girls Tennis Playoffs due to lack of individuals willing to participate. Tennis program is on "Probation" thru the 2020-21 Season and issued a "Warning" - further violations will result in removal of playoff opportunities.
Franklin-S	Football	Varsity	207.1/207.3	2019-20	Fine: \$100 - Participation of two residentially ineligible athletes. (Already required to forfeit 2018-19 wins due to the participation of other residentially ineligible athletes). Not a violation of Probation as this is follow up to the self-report previously made.
Franklin-S	Football	Varsity	207.1/207.3	2019-20	Fine: \$100 - Participation of a residentially ineligible athlete. (Already required to forfeit 2018-19 wins due to the participation of another residentially ineligible athlete). Probation thru 6/30/20.
Golden Valley	Water Polo-B	Varsity	504.M	9/15/19	Practicing on a Sunday violation is a 2:1 (two {2} days of sanctions for every one {1} day of violation) Loss of the following two (2) days of practice: Friday, 9/27/19 & Tuesday, 10/1/19.
Hughson	Football	Varsity	503.B.(1)	8/23/19	Participation of a residentially ineligible athlete. MUST forfeit the first contest won or tied in which the ineligible athlete participated - 8/23/19 vs. Stagg HS. MUST submit a Corrective Action Plan (Due: 9/30/19) & End of Year Report (Due:6/5/20).
John Adams Academy	Multiple Sports	Varsity	207.1/207.3	2018-2019 2019-2020	Participation of multiple residentially ineligible athletes in the sports of girls & boys volleyball, girls & boys basketball, girls & boys soccer and girls & boys golf . MUST forfeit the following 2018-19 contests: GVB-9/18/18 & 10/4/18 vs. Trinity Prep, 9/20/18 & 10/9/18 vs. Alpha Charter, 9/21/18 & 10/12/18 vs. Freedom Christian, 9/25/18 vs. New Life Christian, 9/27/18 & 10/31/18 vs. Greene Academy; GBSK-12/1/18 vs. McCloud, 12/11/18 vs. Cristo Rey, 1/8/19 & 1/25/19 vs. Alpha Charter, 1/22/19 & 2/8/19 vs. Trinity Prep; GSOC-3/4/19 & 3/20/19 &

SAC-JOQUIN SECTION 2019-20 SANCTIONS

School	Sport	Level(s)	Infraction	Date of Infraction	Penalty
					4/8/19 vs. Cristo Rey, 3/11/19 & 4/9/19 & 4/22/19 vs. Trinity Prep, 3/13/19 & 4/1/19 & 4/11/19 vs. Lodi Academy, 3/18/19 & 3/29/19 & 4/3/19 vs. Greene Academy, 4/30/19 vs. Foresthill; GGLF & BGLF -3/25/19 vs. New Life Christian, 4/8/19 vs. TBA, 4/29/19 vs. Greene Academy; BSOC -9/12/18 vs. Sac Country Day, 9/25/18 & 10/9/18 vs. Freedom Christian, 9/27/18 & 10/11/18 vs. Sierra Ridge, 10/2/18 vs. Twilight Academy; BBSK -12/15/18 vs. Greenville, 1/18/19 & 2/5/19 vs. New Life Christian, 1/22/19 & 2/8/19 vs. Trinity Prep, 1/29/19 vs. Freedom Christian; BVB -4/10/19 vs. Voctory Christian. MUST submit a Corrective Action Plan (due: 9/30/19) and End of Year Report (due: 6/5/20). Placed on "Probation" through 1/1/21. Need to report on any contests identified athletes have participated in for the 2019-20 school year - MUST complete transfer paperwork on all those athletes.
John Adams Academy	Volleyball-G Soccer-B	Varsity	207.1/207.3	8/28/19 8/30/19	Participation of residentially ineligible athletes as follows: GVB -8/28/19 vs. Alpha Charter & BSOC -8/30/19 vs. Western Sierra. Must forfeit both contests.
Johnson	Softball/Wrest	Varsity	207.1/207.3	2016-2019	Participation of a residentially ineligible athlete – outside the statute of limitation; no action.
Kimball	Basketball-B	Varsity	1603.3	11/14/19	2020-21 basketball season (Varsity Boys) – limited to 1 scrimmage and can not participate in a scrimmage until Monday, November 16, 2020.
Lathrop	Basketball-B	Varsity	1603.3	11/14/19	2020-21 basketball season (Varsity Boys) – limited to 1 scrimmage and can not participate in a scrimmage until Monday, November 16, 2020.
Lathrop	Volleyball-G	Varsity	205.B.(1).d	10/29/19	Participation of a scholastically ineligible athlete in the first round of the SJS volleyball playoffs – 10/29/19 vs. Kimball HS. Game was lost by Lathrop HS – no further action required.
Lathrop	Basketball-G	Program	504.7	8/19/19	Entire Program (2:1): Loss of 2 days - Pre-Season Dead Period begins 10/11/19 and ends 11/5/19. Cannot start official practice until 11/5/19.
Lodi	Soccer-G	JV	208 (207.1/207.3)	12/3/19	Participation of a residentially ineligible athlete in the sport of junior varsity girls soccer. MUST forfeit the game the ineligible student-athlete participated in – 12/3/19 vs. Laguna Creek HS.
Los Banos	Football	Varsity	Ball Contract	11/8/19	Warning
Manteca	Soccer-B, Tennis-B	JV/Varsity	503.B.(1)	2019-20	Participation of a residentially ineligible athlete in the sports of boy's junior varsity soccer and boys' varsity tennis . MUST forfeit the first contest won or tied in which the ineligible athlete participated; JVBSOC - 11/19/18 vs. Lathrop HS & VBTEN - 3/6/19

SAC-JOQUIN SECTION 2019-20 SANCTIONS

School	Sport	Level(s)	Infraction	Date of Infraction	Penalty
					vs. Sierra HS. MUST submit a Corrective Action Plan (Due: 9/30/19) & End of Year Report (Due:6/5/20).
McClatchy	Soccer-B	Varsity	600	12/8/19	Varsity boys soccer player participation with a non-school soccer team (12/8) after participating with MHS. MHS must forfeit the following games: 12/9 vs. Franklin-EG HS, 12/13 vs. Valley HS, 12/13 vs. Vacaville HS, 12/14 vs. Summerville HS. Student-Athlete is ineligible for next two (2) MHS soccer contests - 12/17 vs. Grant HS, 12/19 vs. Burbank HS.
Mira Loma	Basketball-B	Varsity	503.B.(1)	2018-19	Participation of a residentially ineligible athlete. MUST forfeit the first contest won or tied in which the ineligible athlete participated - 12/13/18 vs. Oakmont HS. MUST submit a Corrective Action Plan (Due: 1/8/20) & End of Year Report (Due:6/5/20).
Mira Loma	Track-G	Varsity	207.1/207.3	2018-19	Participation of a residentially ineligible athlete during the 2018-19 track season. MUST forfeit the following contests: 3/13/19, 3/27/19, 4/10/19, 5/1/19 @ GEL meets #1,2,3 & Championships; 3/16/19 @ Huskie Invite; 4/6/19 @ Glenn Poole Invite; 5/8/19, 5/10/19 @ SJS D4/5 Trials & Finals.
Modesto Christian	Basketball-B	JV	503.5.b	11/23/19	Senior (12th grade) participated on the junior varsity boys basketball in a game (11/23/19) against Manteca HS - game must be forfeited.
Natomas	Football	Program	506	7/29/19 7/30/19 7/31/19	Entire Program: Loss of 4 practices - (must occur by August 30, 2019), dates to be missed 8/12/19, 8/14/19, 8/19/19, 8/26/19.
Pitman	Soccer-B	Varsity	205.B.(1)	12/3/19	Participation of a scholastically ineligible athlete in the varsity boys soccer game on 12/3/19 vs. Oakdale HS. MUST forfeit contest.
Rio Linda	Football	Frosh/JV	201 & 503.C	8/29/19 to 10/25/19	Participation of a non student in the following football games: Frosh - 8/29/19 vs. Casa Roble, 9/5/19 vs. Vacaville, 9/12/19 vs. Roseville, 9/19/19 vs. Yuba City, 10/3/19 vs. Ponderosa, 10/10/19 vs. Placer & JV - 10/18/19 vs. Lincoln, 10/25/19 vs. Oakmont. All games were lost - no further action.
Rocklin	Golf-G	Varsity	503.B.(1)	8/26/19	Participation of a residentially ineligible athlete on 8/26/19 vs. Oakdale HS - No action as Rocklin lost the match. MUST submit a Corrective Action Plan (due: 9/30/19) and an End of Year Report (due: 6/5/20)
Sheldon	Basketball-B	Varsity	Foundation Date	11/25/19	Warning - played outside Section on foundation date.
Sonora	Soccer-B	Program	504.7	7/29/19; 7/31/19	Entire Program (2:1): Loss of 4 days - Pre-Season Dead Period begins 10/10/19 and ends 11/6/19. Cannot start official practice until 11/7/19.
St. Francis	Cross Country-G	Program	504.M	8/11/2019	Entire Program: Loss of 2 practices - will miss practice 8/14/19 & 8/15/19.

SAC-JOQUIN SECTION 2019-20 SANCTIONS

School	Sport	Level(s)	Infraction	Date of Infraction	Penalty
St. Mary's	Volleyball-G	Program	504.8.a.1	8/4/19	Warning
Tokay	Golf-G	Program	504.M	9/15/19	Entire Program: Loss of 2 practices - will miss practice 9/23/19 & 9/25/19.
Tokay	Cross Country-B	Varsity	205.B.(1)	8/23/19	Participation of a scholastically ineligible athlete at the Lodi Flame XC Invitational on 8/23/19. MUST forfeit contest.
Tracy	Basketball-G	Varsity	500.C / 503.B	11/25/19	Participation of a residentially ineligible athlete on 11/25/19 vs. West HS (Foundation Game) - MUST officially forfeit the game. Student-Athlete's SOP is extended 1 game, thru 1/3/20 game vs. Lodi HS.
Tracy	Baseball	Program	504.7	11/12/19 & 11/14/19	Entire Program (2:1): Loss of 4 days - Pre-Season Dead Period begins 1/17/20 and ends 2/11/20. Cannot start official practice until 2/12/20.
Turlock Christian	Basketball-G Track	Varsity	207.1/207.3	2018-19	Forfeit contests in which a residentially ineligible athlete participated in: Varsity Girls BSK - 11/27/18 vs. Denair, 11/29/18 vs. San Juan, 12/3/18 vs. Delta Charter, 1/15/19 vs. Stockton Christian, 2/4/19 vs. Stone Ridge Christian & Track - 3/21/19 @ CCAA/MVL meet, 4/6/19 @ Hughson Vintage Invitational, 4/11/19 @ CCAA/MVL meet, 4/30/19 @ MJV Invitational, 5/4/19 @ CCAA/MVL League Championships.
West Campus	Volleyball - G	Varsity	Ball Contract	10/29/19	Warning
West	Football	JV	207.1/207.3	8/23/19	No action as result of game was a loss by the West HS JV football team. Need to report violation to league President/Commissioner.
Yuba City	Wrestling-B	JV	205.B.(1)	12/4/19, 12/11/19, 12/13/19	Participation of a scholastically ineligible athlete at the follwojg contests 12/4 vs. Antelope HS, 12/11 vs. River Vally HS, 12/13/ @ Battle of the Buttes (Sutter HS) - MUST forfeit all contests.

SAC-JOAQUIN SECTION APPEALS INFO – 2019-20

SECTION APPEALS (Bylaws 203, 204, 205): 0 (0-Sustained / 0-Overturned)

STATE APPEALS (Bylaws 202, 206, 207, 510): 8 (6-Sustained / 1-Overturned / 1-Pending)

August 7, 2019	Modesto Christian	Basketball	207/510/208 - Club Coach Association (Coach)	SUSTAINED
August 7, 2019	Rocklin	Football	201.A/510	SUSTAINED
August 22, 2019	Rocklin	Football	201.A/510	SUSTAINED
September 24, 2019	Del Oro	Football	207/510 - Following a Coach	OVERTURNED
October 10, 2019	East Union	Volleyball	207/510 – Club Association (Player)	SUSTAINED
November 12, 2019	Casa Roble	Basketball	207/510 – Club Association	SUSTAINED
November 27, 2019	Del Oro	Basketball	207/510 – Club Association	SUSTAINED
January 14, 2019	Capital Christian	Basketball	207/510 – Club Association	PENDING

STATE APPEALS

2019-20	8	(6-Sustained / 1-Overturned / 1-Pending)	0	(0-Sustained / 0-Overturned)
2018-19	20	(7-Sustained / 13-Overturned / 4 Cancelled)	1	(1-Sustained / 0-Overturned)
2017-18	9	(4-Sustained / 5-Overturned)	3	(2-Sustained / 1-Overturned)
2016-17	12	(10-Sustained / 1-Overturned / 1 Canceled)	1	(1-Sustained / 0-Overturned)
2015-16	16	(13-Sustained / 1-Overturned / 2 Canceled)	3	(0-Sustained / 2-Overturned / 1 Canceled)
2014-15	6	(3-Sustained / 3-Overturned)		

SECTION APPEALS

0	(0-Sustained / 0-Overturned)
1	(1-Sustained / 0-Overturned)
3	(2-Sustained / 1-Overturned)
1	(1-Sustained / 0-Overturned)
3	(0-Sustained / 2-Overturned / 1 Canceled)

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To: SJS Board of Managers

Date: January 29, 2020

Re: Continued Success Movement - Spring Sports

Implementation: Spring of 2020

Proposal Originated: SJS Staff

Proposal Discussed/Reviewed

Executive Committee - September 26, 2019

SJS Board of Managers - October 2, 2019

SJS Board of Managers - January 29, 2020

Recommendation

Unanimous Support 7-0

First Reading

Action Item

Proposal Summary: As per "Continued Success" language in bylaws 1502.7.e.5-Baseball, 2601.7.d.5-Softball and 3805.a.3.v-Tennis, staff in consultation with the Executive Committee is recommending the movement of eight (8) spring sports school programs/teams up a division.

Continued Success:

If a school has maintained continued success over several years but has not won three straight Section titles, the Section Commissioner (in consultation with the Executive Committee) may recommend to the board that a school be moved to a higher division. Continued success may include, but not be limited to, the following:

* *Section semifinalists or finalist for four or more years in a row with a least one Section title; or*

* *Four Section titles in a span of six years.*

Fiscal Impact: None

Rationale: The reason for developing the bylaw language under "Continued Success" was to have additional criteria, beyond the "three in a row" language that would allow staff to review the success of schools in specific sports and make recommendations for movement should those schools maintain great success (other than winning a Section title), thus maintaining a competitiveness for them and all membership.

Proposed Movement, Effective Spring 2020

Alpha Charter Baseball - D6 2020

(2017-18: D7-1st / 2018-19: D7-1st)

Capital Christian High School Baseball - D3 2020

(2014-15: D3-2nd / 2015-16: D3-1st / 2016-17: D3-1st / 2017-18: D4-1st / 2018-19: D3-Qtrs)

Elk Grove High School Baseball - D1 2020

(2014-15: D1 1st / 2015-16: D1-1st / 2016-17: D1-1st / 2017-18: D2-2nd Rnd. / 2018-19: D2-2nd Rnd.)

Vacaville High School Baseball - D1 2020

(2014-15: D1-1st Rnd. / 2015-16: D1-Play-In / 2016-17: D1-1st Rnd. / 2017-18: D1-1st / 2018-19: D1-1st)

Tracy School Softball - D1 2020

(2014-15: D1-Qtrs / 2015-16: D1-2nd / 2016-17: D1-2nd / 2017-18: D1-1st / 2018-19: D1-2nd)

Sheldon High School Softball - D1 2020

(2014-15: D1-1st / 2015-16: D1-1st / 2016-17: D1-1st / 2017-18: D1-2nd / 2018-19: D1-2nd Rnd.)

Granite Bay High School Boys Tennis - D1 2020

(2014-15: D1-2nd / 2015-16: D1-Semi's / 2016-17: D1-Semi's / 2017-18: D1-1st / 2018-19: D1-1st)

Jesuit High School Boys Tennis - D1 2020

(2014-15: D1-Semi's / 2015-16: D1-2nd / 2016-17: D1-1st / 2017-18: D1-2nd / 2018-19: D1-2nd)

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To: SJS Board of Managers

Date: January 29, 2020

Re: SJAA Proposal: Bylaw Revision 2007.8.e.1 - Football Automatic Entries

Implementation: Fall 2020

Proposal Originated: San Joaquin Athletic Association (SJAA)

Proposal Discussed/Reviewed
SJS Board of Managers - October 2, 2019
Executive Committee - January 16, 2020
SJS Board of Managers - January 29, 2020

Recommendation
First Reading
Discussion
Action Item

Proposal Summary: For the sport of football, guarantee each league two (2) automatic berths into post season play.

Fiscal Impact: None

Rationale: See attached letter

Section rationale - Section believes the current structure of advancing only league champions, which is only in its second year, is the best process for the organization.

San Joaquin Athletic Association

Randy Snider, Commissioner
1300 West Lodi Avenue, Suite A-11
Lodi, California 95242

Phone: (209) 333-0900 Cell: (209) 603-6123 Fax: (209) 333-9382

August 14, 2019

Mr. Mike Garrison, Commissioner
Board of Managers
CIF Sac-Joaquin Section
1368 East Turner Road, Suite A
Lodi, California 95242

Dear Mr. Garrison and the Board of Managers,

The San Joaquin Athletic Association requests an item be placed on the next Board of Manager's agenda. We request that the Board of Managers consider guaranteeing at least two football teams from every League advance to the Section playoffs. We feel it was highly unfair that a team in our League with a 7-3 record would not qualify for playoffs. This request is being unanimously supported by all six high schools in our League.

Your consideration of our request is appreciated.

Sincerely yours,



Randy Snider, Commissioner

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To: SJS Board of Managers

Date: January 29, 2020

Re: Proposed Foundation Game - Boys Volleyball

Implementation: Spring 2020

Proposal Originated: SJS Staff

Proposal Discussed/Reviewed

Executive Committee - August 15, 2019
Executive Committee - September 26, 2019
SJS Board of Managers - October 2, 2019
SJS Board of Managers - January 29, 2020

Recommendation

Discussion
Unanimous Support 7-0
First Reading
Action Item

Proposal Summary: This proposal seeks to establish a boys foundation volleyball game to be played on the date as established by the Section office.

Fiscal Impact: TBD (Revenue)

Rationale: In January 2002, the Sac-Joaquin Section Board of Managers passed a proposal to develop foundation games in the sports of volleyball and boys and girls basketball to augment the growth of the SJS Dale Lucky Scholarship program. At the time, volleyball was in reference to girls volleyball as there were no schools participating in boys volleyball, however that has since changed as the Section, 17 years later, now has approximately 112 boys volleyball teams. It only seems natural to align foundation volleyball with foundation basketball by including boys volleyball, as the additional revenue generated will go also go into the SJS Dale Lucky Scholarship Program.

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To: SJS Board of Managers

Date: January 29, 2020

Re: SJS Financial Policies/Procedural Manual

Implementation: Immediately upon Approval

Proposal Originated: SJS Staff

Proposal Discussed/Reviewed

Executive Committee - September 7, 2018
Economic Viability Committee - January 30, 2019
Executive Committee - August 15, 2019
Economic Viability Committee - October 2, 2019
SJS Board of Managers - October 2, 2019
Executive Committee - October 15 to October 31, 2019
Executive Committee - January 16, 2020
SJS Board of Managers - January 29, 2020

Recommendation

Discussion
Discussion
Unanimous Support 10-0
Discussion/Vote
First Reading
Discussion via email
Discussion
Action Item

Proposal Summary: Development of a comprehensive financial policies/procedural manual.

This document has been adjusted as per discussion at the October 2, 2019 Board of Managers meeting – delete strikeout of Board of Managers in four (4) spots:

1. Page 4 - 5.e, 3.1.a
2. Page 7 - 4
3. Page 8 - 5.c

Fiscal Impact: None

Rationale: The Sections current financial policies were developed and adopted by the Board in 1995; which are outdated, needed revising and lacked many policies that comparable organizations have in place. The Sections investment policy was developed and adopted by the Board in 2010, which needed some slight adjustments. For the past two years Section staff has collected a multitude of sample organizational financial policies/procedural manuals, using them as a guide in the development of what fits best for the Sac-Joaquin Section. The financial & investment policies the Board adopted have been updated and are included within this newly developed comprehensive financial policies/procedural manual.



FINANCIAL POLICIES / PROCEDURES MANUAL



ADOPTED BY THE BOARD OF MANAGERS

FOREWARD

This financial policies and procedures manual is meant to provide direction and guidance to all personnel involved with the Sac-Joaquin Section, CIF and its member schools. Many of the policies in this manual have been adopted by the Sac-Joaquin Section Board of Managers and can be changed only by that body according to the procedures delineated in the Constitution and Bylaws for the CIF Sac-Joaquin Section. In addition, there are procedures recommended by our auditors, the Sac-Joaquin Section office staff, the Sac-Joaquin Section Executive Committee and the State CIF and are meant to carry out the intent and direction of those policies adopted by the Sac-Joaquin Section Board of Managers and maintain good financial practices within the section.

Interpretations of policies and/or procedures may be requested from the Commissioner or Finance Manager. Proposals to change or add to the current policies or procedures should be directed to the SJS Commissioner of Athletics, who would forward recommended proposals to the Executive Committee for action.

This manual will support the internal operations of the CIF Sac-Joaquin Section Office and its member schools.

NOTE: The Financial Policies/Procedures Manual will be distributed annually to the **Sac-Joaquin Section Executive Committee or Sac-Joaquin Section Board of Managers.**

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**CIF Sac-Joaquin Section
Financial Policies**

~~(Passed by the Board of Managers on 10-19-95)~~

FINANCIAL PRINCIPLES AND AUDIT POLICY

1. GUIDING PRINCIPLE FOR FINANCIAL OPERATIONS

It is recognized that all funds handled by the CIF Sac-Joaquin Section, ~~whether they be donations, cooperate sponsored donations, fees or dues~~ **or any of the CIF entities**, are monies designed for the ~~furtherance~~ **enhancement** and administration of athletics for the students of the **high schools within California—the Sac-Joaquin Section**. ~~These principles and policies are generally designed to be consistent with state law governing schools.~~

Principles

2. PRINCIPLES GUIDING POLICY DEVELOPMENT AND APPLICATION

The following principles should guide the formulation and administration of financial policies within the Sac-Joaquin Section and their leagues. All financial policies and regulations adopted apply to all CIF Sac-Joaquin Section entities and to all CIF Sac-Joaquin Section personnel (staff and elected representatives) unless a specific distinction has been recognized and authorized in writing. An adequately financed program of competitive athletics is essential for California's youth to receive a well-rounded education.

- ~~1.~~ **a.** It is the intent of these policies to develop a bright line definition of what is and is not appropriate. Therefore, these policies are written as unambiguously and published as widely as possible. These principles and policies apply to all CIF Sac-Joaquin Section entities.
 - ~~2.~~ **b.** Financial information at ~~the CIF Sac-Joaquin Section~~ **all levels** should be kept on a computer database for easy access, appropriate administration and accountability to local constituencies as well as ~~the state CIF and auditors~~ **contracted for review of the finances of the CIF Sac-Joaquin Section**.
 - ~~3.~~ **c.** Staff at all levels should not be in the position of supervising and approving the expenses of elected representatives, and therefore will administratively review and approve for payment those expenses which fall within the framework of pre-approved written guidelines. A detailed report of all expenses approved in this manner shall be prepared monthly and be available for review by any CIF Sac-Joaquin Section elected official. ~~All expenses that do not fall within the framework of written guidelines must be approved by the CIF Sac-Joaquin Section Executive Committee.~~ **The Executive Committee will review and authorize, where appropriate, all actual and necessary expenses of elected or appointed representatives that do not fall within the framework or written guidelines.**
 - ~~4.~~ ~~The Executive Committee, at its annual budget committee meeting, shall propose staff salaries to the Board of Managers. Those salaries will become official for the following school year, upon approval at the spring Board of Managers meeting. The Section President-Elect will authorize each month's salaries by signing a monthly payroll sheet. The Section President-Elect will approve each month the commissioner's expenditures for said month.~~
- d.** All entities collecting and distributing funds, whether it be leagues or the Section, are required to have two signatures for all expenditures in excess of \$500. Staff/elected officials shall not approve or sign their own pay or reimbursement forms.

5. e. Yearly audits **or reviews** for the CIF Sac-Joaquin Section shall be authorized by the Executive Committee **and/or the Board of Managers** and conducted by reputable auditing firms with established expertise in dealing with school district and/or other non-profit organization finances. The audits shall be based upon the principles contained in this document and conclude with a presentation by the auditor to **a committee comprised of members of the Executive Committee and Economic Viability Committee** ~~the elected representatives of the entity, and will be reported to the Economic Viability Committee and Board of Managers.~~ All relevant documentation shall be distributed to the **elected representatives committee** in sufficient time prior to the meeting to allow familiarization of the data in order to have a meaningful discussion with the auditor during the presentation. The audit shall not be edited or have items altered or deleted by any person and must be presented and retained in its original form from the auditor. ~~League audits shall be conducted according to policies listed in this document and approved by the Section.~~
6. f. All fiscal accounting at all levels shall use generally-accepted accounting principles when handling and disbursing funds.
7. g. All funds expended by the CIF Sac-Joaquin Section must be budgeted and authorized. The Section Commissioner must have prior limited authorization for all expenditures. An example would be some limited authorization for general expenses including lunches, recognitions, etc. These expenses would then be reported to the **governing body Executive Committee** at the next meeting.
8. h. No alcohol or tobacco shall be purchased or paid for out of any CIF **Sac-Joaquin Section** funds. CIF **Sac-Joaquin Section** funds may not be used for personal loans. ~~A honorarium of up to \$100 for years of service may be authorized by the Board of Managers.~~
9. i. All financial practices and information shall be open to review by CIF **Sac-Joaquin Section** members or other interested parties. CIF **Sac-Joaquin Section** financial records are public information.
10. j. The allocation of CIF **Sac-Joaquin Section** funds should be as simple and equitable as possible. An annual budget for each fiscal entity should be prepared with the affected parties sufficiently involved so that they are a part of the process. The process should have as its goal, maximizing the benefits ~~for~~ to our children.
11. k. The CIF **Sac-Joaquin Section** should improve the degree to which participation in ~~CIF sports is~~ **high school athletics are** available to students of all economic and social stations.

Policies

3. **POLICIES RELATED TO AUDITS**

The following are policies related to audits:

1. a. ~~A thorough yearly audit shall be required, which~~ All audits shall be authorized by the **CIF Sac-Joaquin Section** Executive Committee **and/or the Board of Managers**. The audit shall consist of a complete examination and reassessment of present methodologies, procedures and policies for the administration and control of CIF **Sac-Joaquin Section** funds and all financial flows associated with or relevant to the CIF Sac-Joaquin Section. Each league shall determine the need for yearly audits of their funds. **OR**

It shall be the responsibility of the CIF Sac-Joaquin Section to ensure compliance of leagues within the Section to all State CIF and CIF Sac-Joaquin Section financial policies. The CIF Sac-Joaquin Section will assume responsibility for the creation and implementation of financial policies, practices, and procedures for each league within the Section. As long as the Section has financial policies in place, which provide for league financial policies, practices, and procedures, and as long as the Section is satisfied that the league financial policies, practices, and procedures are consistent

with State and Section policy, the Section may waive the requirement for a complete, thorough league audit. However, the Section may require an audit of league financial records at any time.

~~2. All completed audits shall be forwarded to the Executive Director upon completion~~

b. The CIF Sac-Joaquin Section shall seek proposals from auditing firms on a cycle of three to five years. Procedure for auditing and the names of auditing firms used by the CIF Sac-Joaquin Section shall be forwarded to the State CIF on a yearly basis. Yearly audits shall be forwarded to the State CIF Executive Director upon completion. An audit requiring corrective action shall include an addendum of the proposed corrective actions in the yearly audit report to the State CIF office.

(Approved February 1996 Federated Council)

~~3. The CIF Sac-Joaquin Section has not authorized the use of a section credit card for the purpose of travel and food expense. The Section Commissioner has a telephone calling card to use for Section business. The Section office also has a credit card with Office Depot to purchase all office supplies. This expense is paid at the end of the month and is reflected on the profit and loss statement at the Board of Managers meeting.~~

INVESTMENT POLICY FOR THE CIF SAC-JOQUIN SECTION

1. GENERAL RESERVE

The CIF Sac-Joaquin Section shall create a general unallocated reserve comprised of cash and investments to be set aside for unanticipated needs, ~~for~~ health benefit needs, ~~for~~ major purchases meant to enhance the organization's assets, and provide annually specified income to support the operating budget.

Decisions to use any part of the general unallocated reserve shall be the responsibility of the CIF ~~SJS~~ **Sac-Joaquin Section** Executive Committee in accord with this policy and the authority granted in Article 4, Section 1 (4a) of the CIF ~~SJS~~ **Sac-Joaquin Section** Constitution. Any decisions made by the Executive Committee will be reported at the subsequent Section Board of Managers meeting.

2. GENERAL RESERVE GOAL

The **Sac-Joaquin Section** Executive Committee and the Board of Managers **has** established that the amount in reserve (cash) should be no less than 30 percent of the annual operating expenses for the organization.

3. INVESTMENTS

a. Policy Goal

It shall be the policy of the CIF ~~SJS~~ **Sac-Joaquin Section** that investments are made to preserve the capital and maximize rate of return.

(1) Objectives

- (a) Preservation of capital.
- (b) Maximum rate of return.
- (c) Investments made consistent with prudent principles regarding those investments.
- (d) Provision of resources to allow CIF ~~SJS~~ **Sac-Joaquin Section** to meet any major, unanticipated expense.
- (e) Investments and policy, which will produce annual income to aid the CIF ~~SJS~~ **Sac-Joaquin Section's** annual budget needs.
- (f) Balance in investments should be maintained to produce:
 - (i) Income - current, annual income to help meet budget needs
 - (ii) Growth - provide for growth of principal
 - (iii) Safety - provide for sufficient limitations upon risks and protect the principal through diversification of assets and the setting of specific standards.

(2) Compliance with State and Federal Laws

Investments will be made in compliance with State and Federal Laws and regulations.

(3) Permitted Investments

- (a) Common and Preferred Stocks
- (b) US Government Obligations
- (c) Corporate bonds
- (d) Bond funds
- (e) Mutual funds (Equity and Bond)
- (f) Money market funds
- (g) Purchase of real property
- (h) International investments (Equity and Bond)

(4) Prohibited Investments

- (a) Securities on margin
- (b) Commodity futures
- (c) Derivative securities

- (d) Selling “short”
- (e) Leveraged buyouts
- (f) Venture capital
- (g) Private placement
- (h) Limited partnerships

(5) Return Focus

The CIF SJS **Sac-Joaquin Section** is interested in preservation of principal, current income, along with long-term growth in an attempt to keep pace with inflation. Accordingly, a moderate to conservative risk profile should be kept in mind.

An example of a moderate to conservative portfolio could be as follows:

Equity

U.S. Stocks	14-30%
Non-U.S. Stocks	5-15%

Bonds

U.S. Bonds	45-55%
Non-U.S. Bonds	5-15%

Cash

5-15%

The following portfolio is currently in place for the CIF SJS:

Equity

~~U.S. Stocks — 25% (Wachovia Investments)~~

Bonds

~~U.S. Bonds — 25% (Wachovia Investments)~~

~~Cash — 50% (Bank of America)~~

NOTE: If necessary, the investment portfolio shall be rebalanced once a year in order to maintain the asset allocation by category outlined in this a moderate to conservative portfolio model.

(6) Allocation Goal

A moderate to conservative portfolio will have more emphasis on bonds and cash and less on equities. This blend will most likely exceed long-term inflations by a small margin and has a moderate degree of risk. Assets should be managed in such a fashion that future changes to the allocation can be made without commissions or penalties.

4. REPORTING

The CIF SJS **Sac-Joaquin Section Executive Committee, and Economic Viability Committee and/or Board of Managers** shall receive a report on current holdings and investments at each regularly scheduled meeting. It shall be the responsibility of the Section Commissioner to present this report or to designate responsibility for this report to an appropriate staff member. The Executive Committee and Economic Viability Committee will review the report and advise the Board of Managers on actions when deemed appropriate. Such reports should include a complete listing of holdings, investments and cash (cash equivalents) and should show profit or loss along with comparisons to appropriate benchmarks.

5. APPROVAL, DIRECTION OF INVESTMENTS

Recommendations for purchase and/or sale of investments shall be made in accordance with the following process:

a. Investment Advisor

The CIF SJS Sac-Joaquin Section will use the services of an investment advisor. ~~The current advisor is Virginia Reyes, Senior Vice President-Investment Officer, with Wells Fargo Advisors (Moved to Note, below).~~ Such advisor shall **report regularly** ~~meet via telephone conference to the Section Commissioner, and when requested, report to~~ **with the Executive Committee and/or Board of Managers.** ~~CIF SJS Investment Committee at least once a year. This meeting will take place in June and, when requested, may meet with the Investment Committee as needed.~~ The Investment Advisor may advise the **Section Commissioner** ~~CIF SJS Investment Committee~~ with respect to recommended changes to the CIF SJS Sac-Joaquin Section Investment Portfolio.

(Note: The current advisor **for the CIF Sac-Joaquin Section** is Virginia Reyes, Senior Vice President-Investment Officer, with Wells Fargo Advisors)

b. Finance/Investment Committee

The CIF Sac-Joaquin Section Finance/Investment Committee shall be comprised of the CIF Sac-Joaquin Section officers (President, President-Elect and Past President). ~~The Investment Committee and the Section Commissioner shall make its recommendation~~ **portfolio changes, as needed, to the Finance/Investment Committee.** ~~The Finance/Investment Committee shall make its recommendations to the CIF SJS Sac-Joaquin Section Executive Committee.~~

c. Executive Committee

The CIF SJS Sac-Joaquin Section Executive Committee shall **make final decisions** ~~forward any major decisions~~ with respect to purchases, transfers and/or liquidation of portfolio assets ~~to the Section Board of Managers for final approval.~~ All investment decisions must be consistent with the goals and objectives of the CIF Sac-Joaquin Section Investment Policy **and shared with the Economic Viability Committee and Board of Managers at its next regular meeting.**

POLICY FOR DISTRIBUTION OF SAC-JOIAQUIN SECTION SCHOLARSHIP FUNDS

1. All Sac-Joaquin Section Scholarship funds will be held by the SJS for a maximum period of four (4) years and six (6) months from August 1st of the calendar year of the scholarship award.
2. Any unclaimed funds will be transferred to the Sac-Joaquin Section scholarship funds and used to fund future scholarships.

CONFLICT OF INTEREST POLICY

This Conflict of Interest Policy of the CIF Sac-Joaquin Section: (1) defines conflict interest; (2) identifies classes of individuals within the Organization covered by this policy; (3) facilitates disclosure of information that may help identify conflicts of interest; and (4) specifies procedures to be followed in managing conflicts of interest.

1. Definition of conflicts of interest

A conflict of interest arises when a person in a position of authority over the Organization may benefit financially from a decision he or she could make in the capacity, including indirect benefits such as to family members of businesses with which the person is closely associated. This policy is focused upon material financial interest of, or benefit to, such person.

2. Individuals covered

Persons covered by this policy are the Organization's officers, directors, chief employed executive, chief employed finance executive and SJS employees.

3. Facilitation of disclosure

Persons covered by this policy will annually disclose or update the President of the Section/Board of Managers on a form provided by the Organization their interests that could give rise to conflicts of interest, such as a list of family members, substantial business or investment holdings, and other transactions or affiliations with businesses and other organizations or those of family members.

4. Procedures to manage conflicts

For each interest disclosed to the President of the Section/Board of Managers, the President will determine whether to: (a) take no action; (b) assure full disclosure to the Board of Managers and other individuals covered by this policy; (c) ask the person to recuse from participation in related discussions or decisions within the Organization; or (d) ask the person to resign from his or her position in the Organization or, if the person refuses to resign, become subject to possible removal in accordance with the Organization's removal procedures. The Organization's chief employed executive and chief employed finance executive will monitor proposed or ongoing transactions for conflicts of interest and disclose them to the President of the Section/Board of Managers in order to deal with potential or actual conflicts, whether discovered before or after the transaction has occurred.

SAC-JOQUIN SECTION WHISTLEBLOWER POLICY

General

The Sac-Joaquin Section (SJS), CIF requires employees to observe high standards of ethical behavior in the conduct of their duties and responsibilities. As representatives of the SJS, all such persons must practice honesty and integrity in fulfilling their responsibilities, and they must comply with all applicable laws and regulations.

Reporting Responsibility

It is the responsibility of all SJS employees to perform ethically and to comply with cooperate policies relating to financial integrity, and to report material violations or suspected violations in accordance with this Whistleblower Policy.

No Retaliation

No employee, who in good faith, reports a violation shall suffer harassment, retaliation or adverse employment consequence. An employee who retaliates against someone who has reported a violation, in good faith, is subject to discipline up to and including termination of employment. This Whistleblower Policy is intended to encourage and enable employees to raise serious concerns as expeditiously as possible within the SJS, rather than remaining silent or seeking resolution outside the SJS.

Compliance Officers

The Commissioner is responsible for investigating and resolving all reported allegations concerning financial impropriety, and shall promptly advise the Executive Committee of such allegations and of their findings. In addition, the Commissioner is required to report to the Board of Managers at least annually on compliance activity.

Accounting and Auditing Matters

The Commissioner, when performing his/her audit oversight function, is charged with addressing all reported allegations of impropriety regarding cooperate accounting practices, internal controls or auditing to the Executive Committee. The Executive Committee shall work with the Commissioner until the matter is resolved.

Acting in Good Faith

Anyone making an allegation concerning a violation or suspected impropriety must be acting in good faith and have reasonable grounds for believing the information disclosed indicates an impropriety. Any allegations which prove to have been made maliciously or knowingly false will be viewed as serious disciplinary offenses.

Confidentiality

Allegations of impropriety may be submitted on a confidential basis by the complainant or may be submitted anonymously. Such allegations will be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation. Any anonymous allegation must provide sufficient supporting data to permit meaningful follow up. Anonymous allegations that are vague, ambiguous or unsupported will be disregarded.

Handling of Reported Violations

The Commissioner in conjunction with the Executive Committee will acknowledge receipt of non-anonymous allegations within two business days. All reports will be promptly investigated, and appropriate corrective action will be taken if warranted by the investigation.

SAC-JOQUIN SECTION DOCUMENT RETENTION AND DESTRUCTION POLICY

This Document Retention and Destruction Policy of the CIF Sac-Joaquin Section identifies the record retention responsibilities of staff, volunteers, members of the Board of Managers, and outsiders for maintaining and documenting the storage and destruction of Sac-Joaquin Section documents and records.

1. Rules

Sac-Joaquin Section's staff, volunteers, members of the Board of Managers and outsiders (i.e. independent contractors via agreements with them) are required to honor these rules:

- a. Paper or electronic documents indicated under the terms of retention below will be transferred and maintained by the Human Resources, Legal and Administrative staffs/departments or their equivalents;
- b. All other paper documents will be destroyed after three years;
- c. All other electronic documents will be deleted from all individual computers, data bases, networks, and back-up storage after one year;
- d. No paper or electronic documents will be destroyed or deleted if pertinent to any ongoing or anticipated government investigation or proceeding or private litigation.

2. Terms for Retention

a. Retain Permanently

⇒ Governance Records

Charter and amendments, bylaws, other organizational documents, governing board and board committee minutes.

⇒ Tax Records

Filed state and federal tax returns/reports and supporting records, tax exemption determination letter and related correspondence, files related to tax audits.

⇒ Intellectual Property Records

Copyright and trademark registrations and samples of protected works.

⇒ Financial Records

Audited financial statements, attorney contingent liability letters.

b. Retain for Ten (10) Years

⇒ Pension and Benefit Records

Pension (ERISA) plan participant/beneficiary records, actuarial report, related correspondence with government agencies, and supporting records.

⇒ Government Relations Records

State and federal lobbying and political contribution reports and supporting records.

c. Retain for Seven (7) Years

⇒ Employee/Employment Records

Employees names, addresses, social security numbers, dates of birth, INS Form I-9, resume/application materials, job descriptions, dates of hire and termination/separation, evaluations, compensation information, promotions, transfers, discipline matters, time/payroll records, leave/comp time/FMLA, engagement and discharge correspondence, documentation of basis for independent contractor status (retain for all current employees and independent contractors and for three {3} years after departure of each individual).

⇒ Lease, Insurance, and Contract/License Records

Software license agreements, vendor, hotel, and service agreements, independent contractor agreements, employment agreements, consultant agreements, and all other agreements (retain during the term of the agreement and for three {3} years after termination, expiration, non-renewal of each agreement).

d. Retain for Four (4) Years

⇒ Student Eligibility Records/Documents

All student eligibility records/documents, 206, 207, 209, 213, and 510 waiver applications, CIF Hearing Appeals documents and any documents related eligibility.

e. Retain for One (1) Year

⇒ All Other Electronic Records/Documents/Files

Correspondence files, past budgets, bank statements, publications, employee manuals/policies and procedures, and survey information.

3. **Exceptions**

Exceptions to these rules and terms for retention may be granted only by the Commissioner or Section President.

JOINT VENTURE POLICY

This Joint Venture Policy of the California Interscholastic Federation requires that the Organization evaluate its participation in joint venture arrangements under federal tax law and take steps to safeguard the Organization's exempt status with respect to such arrangements. It applies to any joint ownership or contractual arrangement through which there is an agreement to jointly undertake a specific business enterprise, investment, or exempt-purpose activity as further defined in this policy.

1. Joint Ventures or Similar Arrangements with Taxable Entities

For purposes of this policy, a joint venture or similar arrangement (or a "venture or arrangement") means any joint ownership or contractual arrangement through which there is an agreement to jointly undertake a specific business enterprise, investment, or exempt-purpose activity without regard to:

- a. Whether the Organization controls the venture or arrangement;
- b. The legal structure of the venture or arrangement;
- c. Whether the venture or arrangement is taxed as a partnership or as an association or corporation for federal income tax purposes.

A venture or arrangement is disregarded if it meets both the following conditions:

- a. 95% or more of the venture's or arrangement's income is for its tax year ending within the Organization's tax year is excluded from unrelated business income taxation including but not limited to:
 - i. Dividends, interest, and annuities;
 - ii. Royalties;
 - iii. Rent from real property and incidental related personal property except to the extent of debt-financing; and
 - iv. Gain or losses from sale of property.
- b. The primary purpose of the Organization's contribution to, or investment or participation in, the venture or arrangement is the production of income or appreciation of property.

2. Safeguards to Ensure Exempt Status Protection

- a. Negotiate in its transactions and arrangements with other members of the venture or arrangement such terms and safeguards adequate to ensure that the Organization's exempt status is protected.
- b. Take steps to safeguard the Organization's exempt status with respect to the venture or arrangement. Some examples of safeguards include:
 - i. Control over the venture or arrangement sufficient to ensure that it furthers the exempt purpose of the organization;
 - ii. Requirements that the venture or arrangement gives priority to exempt purposes over maximizing profits for the other participants;
 - iii. That the venture or arrangement not engage in activities that would jeopardize the Organization's exemption;
 - iv. That all contracts entered into with the organization be on terms that are arm's length or more favorable to the Organization.

POLICY FOR DETERMINING COMPENSATION

This policy regarding the process for determining compensation of the CIF Sac-Joaquin Section employees applies to the following persons employed by the Section:

1. Commissioner
2. Assistant Commissioner
3. Finance/Human Resources Manager
4. Executive Assistant
5. Administrative Assistant I
6. Administrative Assistant

The process includes the following parameters:

1. Salary

Salary Schedule - The following Section employees are represented on the Sac-Joaquin Section Salary Schedule: Assistant Commissioner, Finance/Human Resources Manager, Executive Assistant, Administrative Assistant I, and Administrative Assistant.

Commissioner- The Section Commissioner's salary shall be negotiated with the Executive Committee on a year to year basis or no more than a three (3) year schedule/agreement.

The Section's salary schedule and benefits package are reviewed annually and any adjustments for the upcoming year will be reflective in the proposed budget that goes before the SJS Economic Viability Committee and Board of Managers, during the winter and spring meetings, as appropriate.

2. Salary Adjustments (COLA)

The Section will survey the State CIF Office, and the four (4) other most similar Sections (North Coast, San Diego, Southern, Central Coast) each year to determine employee compensation. Based on this, and the Section's current financial status, the Commissioner will make a recommendation to the Executive Committee for employee adjustments. No later than December in the year in which the Section Commissioner's salary compensation agreement is to expire, the Section President will gather information from the above Sections and any others he/she deems appropriate in preparation for negotiating the Section Commissioner's new compensation agreement.

3. Review and Approval

The Executive Committee will review and approve all salary and benefits package adjustments, which will be reflective in the upcoming years proposed budget.

4. Pension Spiking Policy

The CIF Sac-Joaquin Section has established a Pension Spiking Policy to prevent pension abuses that can create a detrimental financial obligation to the Section. Under this policy, Sac-Joaquin Section employee pensions shall meet the following parameters:

- a. An employee's pay or compensation may not be adjusted primarily for the purpose of enhancing an employee's retirement benefit;
- b. An employee's pay or compensation prohibits the recognition of certain types of compensation for retirement calculation purposes, including final settlement pay, and cash conversions of accrued employee benefits in amounts that exceed the amount that is both earned and payable to the employee during the employee's final compensation period.
- c. All employee salaries must be publicly available in order to be recognized for retirement purposes.
- d. No retired employee eligible for Section retirement benefits may return to work or otherwise perform services for the Section for 180 days following his or her date of retirement, either as an employee, an employee of a third party, or an independent contractor.
- e. Require end-of-career increases to be limited to the increase provided to similarly situated members in the closest related group of employees within the Section during the applicable final compensation period and the preceding two years.
- f. Requires the Sac-Joaquin Section Executive Committee to audit on a yearly basis the salaries of all SJS employees.

4. Allowances for lodging, travel, and meals at California and national meetings and conferences.

SAC-JOQUIN SECTION REIMBURSEMENT GUIDELINES
BOARD OF MANAGERS, EXECUTIVE COMMITTEE, REALIGNMENT COMMITTEE, AD-HOC COMMITTEES, SPORTS ADVISORY COMMITTEES AND STAFF.

a. **1. Receipts**

All expenses (except gratuities) must include receipts when submitted for reimbursement. The Section President-Elect shall approve the expenses of the Section Commissioner to all conferences. (relocated)

- b. ~~Pre-approval~~—Pre-approval for meeting and conference attendance and related expenses should be obtained through the Section President-Elect. (relocated?????)

c. **2. Lodging Expense**

Lodging expenses shall not be more than the rate established by the hotel property where the conference or meeting(s) are being held. ~~The~~ They reimbursement shall include be for lodging and tax only. Tips representing no more than 18% of a reimbursable meal (no alcohol) shall be approved.

d. **3. Travel Expense**

Actual and necessary travel expenses shall be limited to one round-trip coach-class airline ticket or a round-trip 21-day advance ticket to and from the meeting/conference location. Use of a personal automobile shall be reimbursed at the standard IRS mileage rate a mileage rate permitted by the Internal Revenue Service for gasoline expenses and wear and tear upon the vehicle. Automobile transportation may but not be reimbursed for more than the cost of a round-trip coach-class or 21-day advance airline ticket. Parking expenses and bridge fares incurred at the airport of otherwise on CIF Sac Joaquin Section business shall be permitted reimbursable. Van, coach and/or bus service to and from the airport or other place of SJS business shall be reimbursed. Travel shall not be reimbursed for family members or other guests at CIF expense. Rental cars must be approved by the Commissioner.

e. **4. Meals Expense**

Meal expense guidelines at CIF meetings and conferences shall be made applicable to all CIF Sa-Joaquin Section staff and elected representatives and shall be limited to \$60 per day. Expenses for meals will be reimbursed when SJS business (other than time spent in the office) requires the employee or representative to be away from home. A maximum daily allowance, not to exceed \$60.00 (not including tax), will be allowed for each full day an SJS employee or representative is required to be away from his/her residence. A person is entitled to reimbursement for individual meals when SJS business requires that they be away from home during the normal time that breakfast, lunch or dinner would be served:

Breakfast	\$10.00-\$15.00
Lunch	\$15.00-\$20.00
Dinner	\$25.00-\$35.00

The Section President-Elect shall approve all per diems for all meetings/conferences for the Commissioner and the Commissioner shall do so for all staff and other representatives. When receipts are lost, the claimant shall provide a written description of the meal, the name of the restaurant and person(s) in attendance.

~~f. **Telephone Usage** — The Section Commissioner shall be entitled to use the CIF Sac-Joaquin Section telephone calling card for all Section business. Personal telephone calls made by staff or elected representatives are the responsibility of each individual.~~

5. Gratuities

A maximum gratuity of 15%-18% of the cost of a meal (not to exceed the maximum allowed per meal) shall be reimbursed; this amount may be increased to 20% when a meeting is conducted and the table or the room(s) are used for an excessive length of time. A maximum gratuity of \$5.00 for baggage handlers \$2.00 for shuttle bus operators or taxi drivers (Uber/Lyft) shall be reimbursable.

~~g. **6. No In-room Movie, Entertainment or Personal Expense Allowance Prohibited Reimbursements**~~

~~CIF personnel should feel welcome to take advantage of such services which may be offered gratis by the facility. Entertainment expenses shall be the responsibility of each individual and will **not** be reimbursed by the CIF Sac-Joaquin Section. Entertainment and personal expenses include games such as golf, tennis, etc., services such as massages, physical training or workout, etc., haircuts or other grooming services, snacks, in-room bar, meal expense in excess of those listed above, etc. and charges for in-room movies.~~

~~h. **7. Spouses/Guests**~~

~~Spouses/guests registration fees for regional and national conferences will be paid by the Section. The CIF Sac-Joaquin Section will pay for spouse/guest meals only if their attendance and participation is directly related to and part of a specific activity or function of the meeting and must be pre-approved prior to such event by the CIF Sac-Joaquin Section.~~

~~i. **Rental Cars** — Rental cars are not authorized unless approved in advance by the Section President—Elect.~~

8. SJS Credit Card Usage OR CREDIT CARD SECTION

If SJS credit cards are used for the purpose of travel, food expense and/or other expenses, the receipts shall:

- a. Include specific notes on the receipt that list the purpose and those included.
- b. Recordkeeping procedures that provide easy access and auditor approval of the procedure.
- c. For uses other than travel and meal expenses, the purchases must be covered by local regulations and must have prior approval by the Section Commissioner.
- d. Use of an SJS credit card for personal expenses is prohibited.

A procedure may be developed to provide approval for advances for upcoming conferences and/or workshops and will be provided only for the amount of anticipated actual and necessary expense that must be presented by the staff member/elected official on a form approved by the section. Individuals may not approve their own requests, and under no circumstances will any personal expenses be paid for by the SJS and reimbursed at a later date.

~~5. **9. Expense Review**~~

~~All expenses generated by SJS staff and elected representatives shall be subject to review by impartial and objective persons as well as any elected representative.~~

~~a. Superior's Review and Approval of Expenses of Subordinates~~

~~The Section Commissioner should review and approve expenses of all subordinate employees, consultants, and advisers. In Addition, the Section Commissioner may approve, within the framework of the written guidelines, the expenses of elected representatives.~~

- ~~(1) The Section President-Elect shall approve the Section Commissioner's expenses on a monthly basis.~~

- (2) Any expense incurred by an elected or appointed representative ~~which~~ **that** is not within the framework of a written guideline may only be approved by ~~the Section Board of Managers~~ **either the Section Commissioner or Executive Committee.**
- (3) The Section Commissioner has the authority to approve:
 - i. Mileage requests for elected officials to CIF Sac-Joaquin Section meetings.
 - ii. Expenses incurred by elected officers for CIF State meetings that are not reimbursed by the State CIF office.

SAC-JOQUIN SECTION ADDITIONAL GUIDELINES

1. Fiscal Year

The fiscal year for the organization is July 1 through June 30.

2. Financial Reports

Financial reports of the Sac-Joaquin Section will be prepared and delivered to the Executive Committee, Economic Viability Committee, and Board of Managers at least three times a year.

3. Management of Playoff and Championship Events

The following are practices mandated for directors of playoff and championship events:

- a. All funds received must be deposited in SJS bank accounts.
- b. Each hosting playoff/championship site must return funds, tickets and all management paperwork to the SJS office within seven (7) business days after the conclusion of the event.
- c. Any SJS member school hosting an SJS playoff / championship event that does not return funds, tickets and management paperwork within fifteen (15) business days will be sent a notification from the Section office reminding them of their fiscal responsibility of returning all game materials.
- d. Any SJS member school hosting an SJS playoff / championship event that does not return funds, tickets and management paperwork within twenty-five (25) business days will be assessed a late fee of \$50.00 (a separate late fee invoice will be sent to the school).
- e. Any SJS member school hosting an SJS playoff / championship event that does not return funds, tickets and management paperwork within thirty (30) business days will be assessed an additional late fee of \$50.00 and will be billed an additional \$50.00 for each and every week beyond thirty (30) business days, until funds, tickets and management paperwork is returned (a separate late fee invoice will be sent to the school for each late fee).

NOTE: B,C,D,E ABOVE – IN CONFLICT WITH OUR FINANCIAL SHEETS 12/12, 3/15 & 6/1)

4. Inventory/Fixed Assets

The Financial / HR Manager shall be responsible for the maintenance of a complete inventory of all property of the Sac-Joaquin Section including, but not limited to, equipment and furniture. Such inventory will be reviewed by the Section Commissioner and Financial / HR Manager annually, and such review will result in recommendations for disposal of those items listed as obsolete and/or recommendations for equipment or furniture replacement / augmentation. All obsolete items with a value greater than \$500.00 will be brought to the Executive Committee for approval prior to disposal. Additionally, the purpose of the review will be to verify the accuracy of the inventory.

This policy also establishes the minimum cost (capitalization amount) that shall be used in determining capital assets that are to be recorded in the CIF Sac-Joaquin financial statements. A "Capital Asset" is defined as a unit of property that: (1) has an economic useful life that extends beyond 12 months; and (2) was acquired or produced for a cost of \$500.00 or more. Capital assets must be capitalized and depreciated for financial statement purposes. The Section establishes \$500.00 as the threshold amount for minimum capitalization. Any items costing below this amount should be expensed in the Section's financial statements. All capital assets are recorded at historical cost as of the date of acquired.

Tangible assets costing below the aforementioned threshold amount are recorded as an expense for the Section's annual financial statements. Alternatively, assets with an economic useful life of 12 months or less are required to be expensed for financial statement purposes, regardless of the

acquisition or production cost. An invoice substantiating an acquisition cost of each unit of property shall be retained for a minimum of four (4) years.

Estimated useful lives of capitalized assets shall be determined by the Executive Committee in conjunction with the Section Commissioner and employee that shall utilize the asset. The following is a list of the estimated useful lives of each category of fixed asset for depreciation purposes:

- | | |
|---------------------------------|---------------------|
| a. Computer and Digital Cameras | 5 Years (60 months) |
| b. Telecommunications | 5 Years (60 months) |
| c. Furniture | 7 Years (84 months) |

5. **Contract/Agreement Signing Authority**

The CIF Sac-Joaquin Executive Committee has authorized the Section Commissioner to execute contracts and agreements necessary for the conduct of the Section's business. No person is authorized to execute such documents on behalf of the Section unless authority to do so has been delegated in writing by the Executive Committee and/or the Section Commissioner. Failure to observe this requirement may result in personal liability on the contract or individual responsibility for the representations made.

6. **Petty Cash**

A petty cash account of \$150.00 is provided at the SJS office for purchases of necessary incidental items. Such purchases are subject to the approval of the Section Commissioner or Assistant Commissioners.

7. **Accounts Payable**

Note: For purchases of goods and/or services (including non-travel, out of pocket Section expenses) over \$100.00, please refer to the purchasing Procedures and Reimbursement Guidelines outlined in this manual.

For purchases under \$100.00 – In order for payment to be processed, the following documentation must be submitted to the Finance / HR Manager:

- Actual invoice or receipt for expenditure.
- The actual invoice or receipt must provide a detailed description of the purchase. Copies of receipts or actual credit card statements should not be accepted in the normal course. In the rare case that an actual receipt is not available, a copy of the receipt or credit card statement will be accepted under the condition that the employee sign the copied receipt or credit card statement attesting that no actual receipt is available and that a duplicate charge will not be submitted. Employees who repeatedly avail themselves of the receipt alternative may have this privilege revoked.
- Description of the business purpose of the expenditure, and signed approval on the invoice/receipt by the Section Commissioner.

All payment requests must be signed by the Section Commissioner; in the absence of the Section Commissioner, the Assistant Commissioner or the Finance / HR Manager may authorize purchases. For out-of-pocket expense reimbursements, the Section Commissioner must approve the reimbursement form. Any issues or concerns regarding these expenses will be discussed with the Finance / HR Manager (or with the Section Commissioner with regards to the expenses of the Finance / HR Manager).

Payment requests should be submitted on a timely basis to the Section Commissioner for approval and then the Finance / HR Manager for processing. Requests for checks should normally be processed within five (5) days of receipt.

PURCHASING PROCEDURES

The following procedures should be followed for purchase of goods and services greater than \$100.00. For purchases under \$100.00, please see *Additional Guidelines*.

1. PURCHASE REQUISITION FORM

A Purchase Requisition Form is completed and signed by the Commissioner or other authorized individual. The requisition and relevant supporting documentation is submitted to the Finance/HR Manager (please ensure there are sufficient budgeted monies for the purchase prior to submitting a purchase requisition). For restricted funds, purchase requisitions must also be approved by the Executive Committee. A Purchase Requisition Form must be completed, with an authorized signature, before orders can be placed.

2. AUTHORIZING PAYMENT UPON RECEIPT OF GOODS OR SERVICES

All goods and services should be reviewed and/or inspected immediately upon receipt by the individual authorized to sign for such receipt. If a shipment is complete for all items on an order, return the invoice to the Finance/HR Manager for payment processing. Checks will be processed within ten (10) business days of receipt of the invoice.

3. DAMAGES AND SHORTAGES

If goods are found to be unacceptable for any reason or if the individual placing the order wishes to return merchandise, contact the Finance/HR Manager immediately. Arrangements will be made for the goods to be picked up and returned to the vendor.

4. PARTIAL SHIPMENTS

If a partial delivery of the original order has been received:

- ✓ Make a photocopy of the receiving report and/or packing slip
- ✓ Circle and date each item received
- ✓ Sign and date in the applicable partial shipment box
- ✓ Submit this photocopy to the Finance/HR Manager, along with the invoice. Repeat this procedure for subsequent partial shipments

5. ORDERS OF \$2,500 OR MORE

When you are contemplating a purchase of \$2,500.00 or more, please notify the Commissioner and Finance/HR Manager before contacting vendors. For all purchases over \$2,500.00, a minimum of two (2) written bids, quotations and/or proposals are required before the Section can commit to the purchase. Copies of the bids or proposals must be submitted to the Finance/HR Manager along with the Purchase Requisition Form. For orders where you believe that there is only one qualified vendor, you must obtain the Commissioner's approval before initiating the procurement or contract renewal process.

ACCOUNTS RECEIVABLE

It is the policy of the CIF Sac Joaquin Section to track all invoices to external customers for timely payment and accounting. All revenue, including contributions, sales of goods/event tickets, contractual monies, and/or membership dues, will be recorded in accordance with Generally Accepted Accounting Principles (GAAP). Receivables are credited to the appropriate revenue lines as presented in the annual budget and coded as designated in the Section's Chart of Accounts. The below policy has been developed to prescribe the proper methods by which revenue shall be collected and recognized.

Revenue generated by the Section shall be collected and recognized in one of two ways; cash basis or accrual basis. The cash basis shall be used whenever payment for goods or services is to be received in advance of their provision. If payment is due anytime during or after the provision, the accrual basis shall be employed.

1. REVENUE RECOGNITION

Under the cash basis, revenues are recognized only when cash is received and deposited into the designated account via the Section office. Under the accrual method, revenues are recognized and credited to specific revenue accounts when invoices are processed through QuickBooks. To ensure that charges are accurately recorded on a timely basis, invoices shall be prepared by the Finance/HR Manager no later than the end of the month in which the charges occur.

2. BILLING

Each employee conducting a revenue generating activity shall prepare a report with supported documentation in the form of written sales orders, contracts, leases, agreements, etc. All sales reports shall be submitted with supporting documentation to the Finance/HR Manager no less than thirty (30) days from the time of the sales activity. Records must provide the name and complete address of each customer, the goods/services provided to each, and the amount owed by each.

3. INVOICE PREPARATION

Once proper billing procedures have been completed, the Finance/HR Manager will prepare an invoice. Invoices will be entered into QuickBooks, printed, and reviewed for accuracy and completeness. Invoices will then be mailed and/or emailed to the customer. Copies of invoices and supporting documents will be electronically filed and maintained by the Finance/HR Manager.

4. PAYMENT AND COLLECTIONS

Receipt of payment must be secured through the use of a cash register, locked drop box, or locked cash bag. Revenues thus collected must be deposited to the Section within one business day. Payments on invoices must be mailed directly to the Section. Additionally, customers may pay invoices in person during business office hours.

The Finance/HR Manager shall carry out collection procedures according to the following schedule:

- | | |
|--------------------|---------------------------------|
| ✓ 10 days past due | Reminder Letter/Second Notice |
| ✓ 30 days past due | Final Notice pending late fee |
| ✓ 60 days past due | Late fee applied to amount owed |
| ✓ 90 days past due | Account suspended |

Exceptions to the above collection schedules may be made whenever it is determined that an extension of the payment deadline is warranted. Possible justifications for an exception may include untimely invoice delivery, lost or misplaced invoices, or incorrect customer information. Exceptions may only be granted with written approval from the Commissioner or designee and shall be documented in the customer's file.

Accounts paid with checks that are later returned for insufficient funds shall be considered unpaid and shall be subject to collection procedures. In addition, the offending customer shall be assessed a fee to offset bank charges. Customers with more than one returned check in a fiscal year shall lose their check writing privileges. All subsequent amounts owed by the customer will have to be remitted by cash or cashier's check.

CASHIERING POLICY

The below procedures establishes the CIF Sac Joaquin Section's policies related to handling and processing cash and cash equivalents. Its purpose is to ensure that these important assets are protected, accurately processed, and properly reported.

Certain basic internal control principles must be adhered to in regard to collecting and accounting for cash and cash equivalents. These basic principles are:

1. ACCOUNTABILITY

Ensures that Section employees who process and/or handle cash and cash equivalents can be held responsible in fulfilling their duties.

Accountability is present when the following three (3) areas are addressed:

- ✓ Knowledge of who has or had access to, and why he/she has or had access to, cash and cash equivalents;
- ✓ Knowledge of where cash or cash equivalent assets are at all times; and
- ✓ Knowledge of what transpired from the beginning of a cash handling process to the conclusion of the process.

2. SEPARATION OF DUTIES

Ensures that two or more qualified and authorized persons are involved in the key, most sensitive activities related to the collection, handling depositing, and accounting processes.

3. SECURITY (PHYSICAL AND INFORMATION)

Ensures that employees involved in the handling of cash and cash equivalents are, at all times, protected from physical harm. Ensures that cash and cash equivalents are, at all times, protected from loss or misuse. Ensures that technology resources (i.e. hardware and confidential payment information) are, at all times, protected from loss, corruption or compromise to confidentiality.

4. RECONCILIATION OF ACCOUNTS

Provides assurance that cash and cash equivalents collected and reported as deposited are deposited accurately and timely into authorized Section bank accounts. Provides assurance that general ledger recordings/transactions are accurate.

The Finance/HR Manager shall develop and publish Section-wide cash handling policies and procedures and provide general coordination and assistance to employees. The Finance/HR Manager, in compliance with delegations made by the Commissioner and Executive Committee, shall:

1. Select the commercial banks into which funds of the Section are deposited and from which such funds are disbursed.
2. Designate the name of the Section to all bank accounts and assume direct ownership of such bank accounts, including time certificates of deposit, and to make withdrawals from or close such accounts.
3. Designate representatives of the Section who may sign checks or other orders for the payment of money, including electronic transfers of funds (EFT), credit/debit cards, wire transfers and ACH transfers, and to approve the use of and direct banks to honor facsimile signatures.
4. Make arrangements for internet payment services, lockbox, electronic transfer of funds, escrow services, credit/debit card and other services to facilitate the collection or disbursement of funds.
5. Open, make changes to, and close Section bank accounts.

Types of payments received are:

1. CURRENCY AND COIN (“CASH”)

Currency and Coin are the most liquid of assets and must be immediately, and at all times, protected against loss. The physical security of Currency and Coin is crucial. Financial recording of Currency and Coin immediately upon receipt is an essential function that ensures employee accountability. Employee accountability requires that an individual knows who has authorized access to an asset, why he/she has access to the asset, where an asset is at all times, and has occurred to the asset from the beginning to the end of the cash-handing transaction.

2. CHECKS/CASH EQUIVALENTS (INCLUDING MONEY ORDERS, TRAVELERS CHECKS AND CERTIFIED CHECKS)

The term “check” (including those instruments issued and commonly called warrants by the State of California) means any negotiable demand draft drawn on or payable through a United States office of a depository institution that is a qualified member of the United States’ Federal Reserve Bank. All checks must be made payable to *CIF Sac-Joaquin Section* and must include dating no earlier than 180 days prior to the day of acceptance, and no later than the day of acceptance. It must be legible and have a consistent amount, both numeric and written, with proper account holder signature(s).

Payments may be made in person or by mail. The general cashiering policies for receiving and recording cash and cash equivalent are as follows:

1. Separation of duties must be maintained when cash is received. No single person should have complete control over the entire process of receiving, processing applying a payment, preparing the bank deposit and verifying the deposit.
2. Tasks incompatible with cashiering shall not be performed by cashiers.
3. The person collecting cash, issuing cash receipts, and preparing the departmental deposit shall be someone other than the person verifying the deposit.
4. Mail remittances should not be verified as a payment to the Section and then processed by the same employee.

Individual accountability must be maintained and documented for all cash handling procedures. A unique identifier not accessible or shared with other people shall be assigned to each cashier and/or individual in a department. A cash register drawer, a cash drawer insert or other secure cash receptacle to which only the cashier has access will be provided. An individual endorsement stamp or its mechanical or electronic equivalent will be provided to allow for tracking of deposited and/or returned items back to the department and individual that/who accepted the items. Cashiers must lock all cash in a drawer or secure receptacle whenever leaving the immediate area. Documentation of cash differences must be maintained for each cashier.

All transfers of Cash and Cash Equivalents must be documented, and the documentation of accountability maintained by category (i.e. currency, checks and other forms of payment). Cash receiving, and recording must be made:

1. In a timely manner, Cash and Cash Equivalents must be restrictively endorsed “for deposit only.”
2. Reductions of recorded cash accountability, (e.g., voids and refunds, must be supported by all copies of the document involved, explained, and approved in writing by the cashier’s supervisor at the time of occurrence where practical, but no later than the end of the day.
3. Current day collections of Main Cashiering Stations must be deposited the same day, or at a minimum on the following business day.
4. Collections at satellite stations and event locations must be deposited at the Section office.

Sale of Admission or Event Tickets in person, procedures, standards and security must be equivalent to those stated in the Cash/Cash Equivalent Receiving and Recording procedures. Tickets must be consecutively pre-numbered or produced by electronic means, when the numbering system is not accessible to ticket sellers. Each ticket is considered both the product and the receipt. All ticket sales must be balanced to their generated revenue on a daily basis. When admission tickets or individual items are sold at the gates of athletic or other events, cashiering equipment may not always be present, nor may receipts be issued. The supervising attendant must safeguard tickets, including the use of pre-numbered ticket stock, and cash revenue from the sale of the tickets or items. A full accounting of "tickets sold" against cash received and amount posted to the general ledger should be completed periodically to make certain that assets distributed at the point of sale are properly converted to cash and that the cash is being deposited into the cashier's cash box.

All cash and cash equivalents shall be physically protected from loss at all times. Excess cash must be removed from the point of sale location during the business day and transferred to a secure cash handling area/vault. Deposits must be adequately protected from loss while in transit. When necessary, armored car service or police protection should be used. Cash and cash equivalents must be locked in a secure receptacle or safe at all times except when signed out by a cashier for working cash.

If more than \$2,500 in cash and cash equivalents is regularly on hand, a manual robbery alarm system or other appropriate measures must be installed for use during business hours to alert police if an irregularity occurs. If more than \$25,000 in cash and cash equivalents is stored, an automated alarm system is required to alert police if the storage area is entered after business hours. The combination of a safe must be given only to supervisory and authorized personnel who must then commit the combination to memory. A record of the combination, sealed and opened only under double-custody to prevent undetected access, must be maintained away from the safe area. A safe must be opened in such a way that other persons do not view the combination. To the maximum extent practical, a safe must be locked between uses during business hours. A safe's combination must be changed whenever a person who knows the combination leaves the employee of a cash handling department. In addition, the combination must be changed at least once a year. Each cashier must be provided with a separate lockable box or compartment in the safe to which only that cashier has access. Duplicate keys must be safely stored away from the safe and be retrieved only under dual control.

Transporting deposits between cashiering sites or to the bank will be done in a secure manner in order to protect the financial assets and individuals involved in transport. Satellite cashiering stations may transport cash and cash equivalents to the Section office safe using the following methods:

1. By a secure, armored car service.
2. By employees, in dual custody, transporting (walking or driving) the deposit to the Section office; in the case of cash deposits in excess of \$2,500, employees should be escorted by a police officer/security guard.

Accountability for and documentation of the custody of cash and cash equivalents must be continually maintained when preparing and transferring deposits to banks.

1. Deposits must be validated and prepared under dual custody at all times in a safe and secure area.
2. The validation and preparation of cash deposits must not be visible outside of the deposit handling area.
3. A report of cash collections signed by the preparer must accompany each deposit to the Section office from a satellite location.
4. A report of cash recorded, cash deposited and cash collections that are over or short, accompanied by supporting documentation (including cash register audit tapes, as applicable), must be sent to the Finance/HR Manager.

Deposits to banks must be reviewed, approved, and recorded to the general ledger in a timely manner. Individuals with cash handling responsibilities may not prepare and post journal entries.

Change funds are provided as a service for events that require such operating funds. Section policies must be established to appropriately protect these funds from loss through the provision of safes, vaults or money chests for amounts exceeding \$100.00. The Finance/HR Manager will approve the establishment of these funds. Cash handlers must not exchange checks for currency to make change for each other. The responsible custodian of the change fund will be charged if the change fund is stolen or if there is a shortage or overage in the change fund. The balance of the change fund must remain constant at all times.



To: Federated Council

Date: December 13, 2019

**Re: Proposal – Regional Baseball and Softball Championships
New Bylaws 1504 (Baseball) and 2603 (Softball)**

Proposal Originated: Central Section

Proposal Reviewed

03/25/2018 – Central Section Board of Managers
 10/02/2018 – Central Section Board of Managers
 01/08/2019 – Commissioners Committee
 01/31/2019 – Executive Committee
 03/12/2019 – Commissioners Committee
 04/12/2019 – Federated Council
 06/15/2019 – Executive Committee
 10/02/2019 – Federated Council
 11/06/2019 – Executive Committee
 12/11/2019 – New Events Committee Forward to Federated Council
 01/31/2020 – Federated Council

Proposal Recommendation

First Reading
 Passed Unanimously
 Discussion
 Discussion
 Reviewed & Forwarded
 First Reading Completed
 First Reading/Sent Back to FC
 First Reading
 Approved 8-0
 Action

Type: New Regional Championship Event

Proposal Summary: The CIF Central Section is proposing the implementation of a CIF Regional Baseball and Softball Championships to begin in 2020-2021 school year. This proposal follows the approved State Championships Master Schedule timelines for implementation of new events for consideration.

The event would allow the most competitive baseball and softball teams in the state an opportunity to compete at the Regional level. This championship event is proposed as a one-week tournament held immediately after the section finals.

Fiscal Impact: Neutral. The staff has conducted an audit of section events and also used Regional Soccer as an income and expense template for a comparison.

Background: State CIF does not currently have a regional championship in Baseball or Softball.

Talking Points: last events on CIF master plan; submitted together for equity purposes; event takes place after many schools have graduated similar to track & field and boys golf; this would impact 80 schools per region (40 for baseball and 40 for softball)



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CALIFORNIA INTERSCHOLASTIC FEDERATION

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Proposal for California Baseball & Softball Championship New CIF Championship Events

Name of Event: CIF Regional Baseball & Softball Championships

Proposed Event Dates: The week following Memorial Day beginning with the 2020-21 school year.

Week Following Memorial Day:

2021: Tuesday, June 1; Thursday, June 3; Saturday, June 5 (Memorial Day is Monday, May 31)
2022: Tuesday, May 31; Thursday, June 2; Saturday, June 4 (Memorial Day is Monday, May 30)
2023: Tuesday, May 30; Thursday, June 1; Saturday, June 3 (Memorial Day is Monday, May 29)
2024: Tuesday, May 28; Thursday, May 30; Saturday, June 1 (Memorial Day is Monday, May 27)
2025: Tuesday, May 27; Thursday, May 29; Saturday, May 31 (Memorial Day is Monday, May 26)

Format

The format will be an eight (8) team single elimination tournament in each of the five (5) divisions for both baseball and softball.

Section Entries

North: CS- 4; CCS- 9; NCS- 9; NS- 6; OS-1; SJS- 10; SFS- 1
South: CS- 4; LACS- 6; SDS- 10; SS-20

QUALIFYING TO CIF STATE REGIONAL CHAMPIONSHIPS

Teams must compete and qualify through their respective CIF Section Championships to participate in CIF Regional Championships.



**ARTICLE 150
BASEBALL**

1500. PITCHING LIMITATION RULE – 30 OUTS

Sections shall adopt the following baseball pitching limitation rule: 30 outs and/or three (3) appearances in a calendar week through the season.

- A. The calendar week begins on Monday.
- B. Innings pitched in a no game (i.e., rainout, power failure, etc.) shall count toward the total.
- C. If the 30th out involves a double or triple play, the team will not be penalized.
- D. An appearance is defined as a pitcher pitching at least one (1) pitch. If a pitcher is removed from the mound to another position or to the dugout and later returns to pitch in the same game, the pitcher will be charged with a second appearance.
- E. Any violation constitutes a forfeit of the contest.

1501. PITCHING LIMITATION RULE – PITCH COUNT

In addition to 1500 above, Sections shall adopt the following baseball pitching limitation rule with respect to pitch count and required days of rest:

Pitch count limits and required rest:

Level	Maximum Contest Pitch Limit	0 Days Rest Required	1 Day Rest Required	2 Days Rest Required	3 Days Rest Required
Varsity	110 Pitches	1-30 Pitches	31-50 Pitches	51-75 Pitches	76+ Pitches
Freshman; F/S; JV	90 Pitches	1-30 Pitches	31-50 Pitches	51-75 Pitches	76+ Pitches

- A. A pitcher may finish the current batter if the Maximum Contest Pitch Limit is reached during that at-bat.
- B. Pitches thrown and appearances made in a no game (i.e., rainout, power failure, etc.) shall count toward the totals.
- C. At the end of each half inning, the head coaches will confirm and both team score books will record the pitch count for all pitchers who threw a pitch in that half inning. In the case of a discrepancy, the home score book is considered the official score book.
- D. Each school must keep a record of all pitches thrown by each of their players in each game and make this available to their respective Section Office upon request.
- E. Any violation constitutes a forfeit of the contest.

(Approved January 2017 Federated Council)

1502. OFFICIAL NATIONAL FEDERATION AUTHENTICATION MARK

Only balls with the National Federation authentication mark shall be used in the sports of baseball, basketball, field hockey, football, lacrosse, soccer, softball, volleyball and water polo.

(Revised to include lacrosse November 2000 Federated Council)

1503. PROTECTIVE EQUIPMENT

It is required that adult base coaches wear a protective helmet. Play will not continue until compliance with this rule is met. It is recommended that the helmet meet NOCSAE standards.

NOTE: NFHS rules govern use of protective equipment by a player/student.

(Approved January 2015 Federated Council)

1504. REGIONAL CHAMPIONSHIPS

A Regional Championship will be held following the completion of Section playoffs. The CIF Seeding Committee will determine the divisional placement of the Section entries for their respective regional tournament.



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ARTICLE 260 SOFTBALL

2600. LENGTH OF GAME

Sections are authorized to limit junior varsity softball games to seven (7) innings or a maximum of two (2) hours (no new inning shall begin after two (2) hours have expired from the start of the game), whichever comes first.

2601. OFFICIAL NATIONAL FEDERATION AUTHENTICATION MARK

Only balls with the National Federation authentication mark shall be used in the sports of baseball, basketball, field hockey, football, lacrosse, soccer, softball, volleyball and water polo.

(Revised to include lacrosse November 2000 Federated Council)

2602. PROTECTIVE EQUIPMENT

It is required that adult base coaches wear a protective helmet. Play will not continue until compliance with this rule is met. It is recommended that the helmet meet NOCSAE standards.

NOTE: NFHS rules govern use of protective equipment by a player/student.

(Approved January 2015 Federated Council)

2603. REGIONAL CHAMPIONSHIPS

A Regional Championship will be held following the completion of Section playoffs. The CIF Seeding Committee will determine the divisional placement of the Section entries for their respective regional tournament.



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To: Federated Council

Date: December 13, 2019

**Re: Proposal – Regional Traditional Cheer Championship
Bylaw Revision 1703 – Traditional Competitive Cheer Championships**

Proposal Originated: CIF Cheer Advisory Committee

Proposal Reviewed

06/15/2018 – Executive Committee
01/08/2019 – Commissioners Committee
01/23/2019 – Cheer Advisory Committee
08/28/2019 – Cheer Advisory Committee
09/10/2019 – Commissioners Committee
10/03/2019 – Executive Committee
10/04/2019 – Federated Council
11/06/2019 – Executive Committee
12/11/2019 – New Events Committee Forward to Federated Council
01/31/2020 – Federated Council

Proposal Recommendation

Discussion, Approved Goal
Discussion
Discussion
Proposal Developed
Approval
First Reading Item
First Reading Item
Approved 8-0
Action

Type: New Regional Championship Event

Proposal Summary: The event would follow the successful implementation model that CIF used for girls wrestling as Sections continue to grow the sport within their regions.

This Regional Event would increase the opportunities and ability of member schools to compete in Traditional Competitive Cheer at significantly reduced expenses which has eliminated many schools from participating in Non-CIF Sponsored Events across the state.

Fiscal Impact: Neutral. The staff has conducted an audit of section events and also used Girls Wrestling as an income and expense template for a comparison.

Background: State CIF does not currently have a regional championship in Traditional Competitive Cheer.

Talking Points: Increases opportunities for Traditional Competitive Cheer teams; regional invitational meet will have multiple divisions; event is an invitational and does not meet CIF team reimbursement guidelines.



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Proposal for New CIF Championship Event

Name of Event: Traditional Competitive Cheer Invitational

Proposed Event Dates: Week 29 of the NFHS calendar, beginning with the 202-2021 school year.

2021: Saturday, January 23

2022: Saturday, January 22

2023: Saturday, January 21

2024: Saturday, January 20

2025: Saturday, January 25

Format:

The format will be a multi-divisional competition conducted at two regional sites.

Entries:

Unlimited section entries will be accepted up until the designated cut-off date of one week prior to competition date.

Financial Criteria and Feasibility for New Events Sponsored by CIF:

1. What travel, lodging, and meal reimbursement will be provided to participating schools (please use the CIF Adopted Criteria)?
Based upon the reimbursement policy established by the Federated Council, this event, as an invitational event, does not meet the criteria for travel, lodging, and meals reimbursement.
2. Will this event place any CIF Section event at risk financially?
There will be no financial obligation to any CIF Section.
3. Will this event be a burden on any CIF Section budget or the State CIF budget?
There will be no burden on any CIF Section and the event will be a positive for the State CIF budget.



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4. Please provide a detailed, specific, feasible cost estimate for the operation of this event.

Proposed Budget

Revenue:

Ticket Sales: \$13,000.00

Expenses:

Officials: \$2,000.00

Awards: \$1,500.00

Facility Rental: \$6,000.00

Staffing: \$2,500.00

\$13,000.00

The State CIF, using the model previously implemented when developing State Girls Wrestling in 2011, estimates that in year one of the invitational that a minimum of 45 schools will attend the inaugural event.

5. Please demonstrate using the both costs in #4 above and anticipated event revenue how this event may be sustained economically over many years.
The initial budget is based on projections of a minimum of 45 teams in attendance. Based on conservative estimates of like events currently being offered by third party organizations, the number is closer to 60 to 75 schools per event. As this would be the first regional event of its kind, future projections would indicate that this invitational event would grow as quickly as the wrestling event grew.
6. Is the current CIF State Office staff capable of managing this event?
The current CIF State staff can provide more than adequate management for the event. With additional resources available to the State office via third party sponsors, the staffing needs are well within the limits of the State CIF office.
7. Is there capable staff available to support the CIF State Office in the operation of this event?
The CIF State office has a network of additional resources available to assist in the oversight and production of this event.



Philosophical Criteria for New Events:

1. How does this event contribute to the goals of the CIF (i.e. a new event may enhance gender equity, economic stability and enhance the awareness of values taught through sport)?

With the addition of this event, the State CIF will be able to provide opportunities for cheer programs locally, while promoting the sport on a statewide basis. In addition to this, creating a state event will allow more CA schools the opportunity to compete at the highest levels without strain on school budgets, thus saving the schools thousands of dollars in travel and entry fees.

Qualifying Participation Criterion for a Regional Championship:

1. Do 50% of all CIF schools participate in the sport in the same ?
Presently, the number of teams competing does not meet the 50% rule, thus the reason for an invitational event and not an official Regional or State Championship.

Other Questions:

1. How will this event benefit participating schools and students?
This event allows for continued growth of TCC, gives the teams an opportunity to compete in state, and gives the TCC sport a culminating championship in multiple divisions. These student athletes will be able to experience what a regional championship event is like and will gain an opportunity to enhance the values of hard work, teamwork, sportsmanship, and perseverance.
2. Do the proposed dates conflict with state mandated testing?
The proposed dates of this event do not conflict with any state mandating testing windows.
3. Does the event cause additional loss of instructional time? If so, has any thought been given to mitigating this loss (Saturdays, evenings, vacation time)?
This event is scheduled to take place on a Saturday, following the same type of format used in other CIF events. There are currently non-CIF events currently happening throughout the state that teams choose to attend. Therefore, the potential loss of class time is within standards of typical school league play.
4. If the proposal is for a sport that is played now in more than one season in the state, what dates are selected and why?
Although TCC does not currently have a dedicated CIF season of sport, the vast majority of the sections offering a TCC championship event are conducted in the Winter season of sport. In addition to that, many of the teams participate in the National Championships in February.



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5. How, specifically, will this event be a demonstration of the values of participation in high school athletics? In choosing teams or individuals for an event, is there any criterion such as demonstration of respect, sportsmanship, citizenship, achievement through effort and cooperation, full compliance to CIF code of ethics, rules, regulations, guidelines, etc.?

The event will follow all guidelines that are in place regarding selection and qualifying for the event. All participants are expected to meet all CIF rules and participate using the aspects of “Pursuing Victory with Honor” that has been established by the CIF.

6. Will the proposed event lend itself to a partnership between the State CIF and a CIF Section? If so, the nature of the partnership must be detailed. What are the duties and responsibilities of the State and Section entities? If there is to be a risk/profit sharing, what are the proposed financial details? If resources, other than financial, are to be used as part of a partnership, what are the anticipated resources? Any proposal that considers a Section/State partnership should consider whether or not an event should be rotated, upon request, among Sections.

At this time there is no partnership between the State CIF and a section office to run this event.

7. Will there be any ancillary activities associated with the event to make it more attractive and reflective of the goals and mission of CIF (i.e. training for coaches, sportsmanship activities for schools)?

We would hope to be able to provide some event that promotes the values and mission of the CIF. Based upon availability, the CIF partnership with OMS, and other qualified sponsors, the CIF would like to provide a coach’s clinic to the event.

ARTICLE 170 COMPETITIVE CHEER

1700. COMPETITIVE CHEER DEFINITIONS

A. **Traditional Competitive Cheer (TCC)**

For all CIF Bylaws, Traditional Competitive Cheer (TCC) will be defined as any competition using or following the traditional competitive format. TCC coaches must meet education requirements and safety of Bylaws 22.B.9 and 1702. (Ca. Education Code 35179-35179.7, 49032 and 45125.01-45125.1)



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- B. **Competitive Sport Cheer (CSC)**
For all CIF Bylaws, Competitive Sport Cheer (CSC) will be defined as any cheer competition that consist of four quarters of play with a halftime in between the second and third quarters. CSC coaches must meet education and safety requirements of Bylaws 22.B.9 and 1702. (Ca. Education Code 35179-35179.7, 49032 and 45125.01-45125.1)
- C. Competition Cheer (see A. and B. above) shall not be counted towards a school Title IX compliance unless the U.S. Department of Education Office for Civil Rights deems Competition Cheer compliant with its definition of a sport.

1701. OFFICIAL RULES BOOKS

As per Bylaw 1201 A., the National Federation of High Schools (NFHS) Spirit Rules Book shall be the official rule book.

1702. SAFETY CERTIFICATION OF COACHES

Schools must ensure that all TCC and CSC coaches paid and unpaid, will have completed safety education program that emphasizes the following components:

- A. A philosophy of safety awareness,
- B. Understanding and assessing legal liability in cheerleading.
- C. Knowledge of cheerleading safety equipment, including apparel and training aids such as spotting belts and mats.
- D. Spotting techniques for tumbling and partner stunts.
- E. Skill progressions for tumbling, partner stunts, and pyramids.
- F. Physical and psychological performer readiness.
- G. Medical responsibilities, including injury prevention, the development of an emergency plan, and the assessment, treatment, and rehabilitation of injuries.

(Approved April 2017 Federated Council)

(Approved January 2015 Federated Council)

1703. TRADITIONAL COMPETITIVE CHEER REGIONAL INVITATIONAL CHAMPIONSHIPS

A Regional Invitational Championship will be held in (January 2021). Regional invitational entries will be placed into the appropriate Regions.

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To: SJS Board of Managers

Date: January 29, 2020

Re: Revision to Bylaws 503.3 & 503.4 - SJS Ejection Policy

Implementation: Fall 2020

Proposal Originated: San Joaquin Athletic Association (SJAA)

Proposal Discussed/Reviewed

Sportsmanship Advisory Committee - June 11, 2019
Sportsmanship Advisory Committee - October 8, 2019
Sportsmanship Advisory Committee - December 4, 2019
Playoff Committee - December 12, 2019
Executive Committee - January 16, 2020
SJS Board of Managers - January 29, 2020

Recommendation

Discussion
Discussion
Unanimous Support 11-0
Discussion
Discussion
First reading

Proposal Summary: Development of a comprehensive, multi-level ejection policy for student-athletes, coaches and spectators.

Fiscal Impact: None

Rationale: During the 2018-19 school year the Section saw a spike in ejections and physical altercations amongst participants during the fall season, particularly during the football season. While, admittedly, this may be a statement made based on anecdotal data, the fact of the matter is that the Section did see an unprecedented number of games where bench clearing fights occurred and games were called with time remaining on the clock. As a result of this, the Executive Committee directed the Section office to develop a sportsmanship committee to address sportsmanship issues within the Section. One of the first tasks for the committee was to review the Sections current ejection policies and make adjustments as deemed necessary. Over the course of the last seven (7) months, the sportsmanship committee has been working diligently to develop a comprehensive, multi-level ejection policy, that is progressive in nature and addresses the varying layers of player, coach and spectator misconduct.

Additionally, related to bylaw numbers in the 503 series; because there has been the addition of "spectators" within the ejection policy (503.5), the sequence of bylaw numbers will be adjusted.

503.5 becomes 503.6
503.6 becomes 503.7
503.7 becomes 503.8
503.8 becomes 503.9

503.3 Any player ejected or any player who leaves the confines of the bench or team area during a fight that may break out or has broken out shall be disqualified from participating in the remainder of the game and will be ineligible for the team's next contest. This bylaw also applies to a fight that may occur after the game before the teams have vacated the playing area.

NOTE: Any athlete who plays in the next game following his/her ejection will be treated as an ineligible player for that game (bylaws 203.2, 204.3, 204.5, 205.3, 207.3, 207.8).

NOTE: If a player is disqualified in the final contest of the season the disqualification will carry over to their next season of sport.

Appellate Procedures:

~~**Regular Season Play:** Any student may appeal his/her one game suspension to his/her league. Each league shall establish appellate procedures to determine the status of coaches who are ejected from an interscholastic contest. A final report on all appeals shall be forwarded to the Section Commissioner by the league president.~~

~~**Post Season Play (inclusive of last regular season contest):** Any student may appeal his/her one game suspension to CIF Sac-Joaquin Section office. Appeals for ejections will be submitted to the Section office with documentation (preferably in video form) as soon as possible, but no later than 24 hours before the next contest. Section Office staff will hear all appeals and be responsible for rendering a decision.~~

~~Q: What happens when a student engages in fighting/assaultive behavior and/or leaves the confines of the bench during an athletic contest that is not observed by game officials?~~

~~A: In cases when a student engages in fighting/assaultive behavior and/or leaves the confines of the bench during an athletic contest that is not observed by game officials, it is the expectation of the CIF Sac-Joaquin Section Executive Committee that the building principal of the school involved will impose a minimum one-game suspension for students who commit such offenses.~~

~~Q: What is meant by attendance at a contest?~~

~~A: Attendance is defined as being present at the location/site of the contest, which includes at the team bench/area, in the stands/spectator area, any location where the contest can be observed at any time, inside a gymnasium, stadium or playing area. The intent of this rule is that the ejected person is not present at the location/site of the next contest.~~

~~Q: What happens if a student is ejected from the first contest at a tournament when there are two contests on that day?~~

~~A: When a game ejection of any kind occurs, the student should not be present at the next contest except in situations where supervision is necessary (i.d.: in a tournament). In tournament situations, it is understandable that the student remain in an area where they can be monitored (i.e.: bleachers, stands, etc.) however, they are still ineligible to compete or participate in any way. It is not the expectation that the student leave the facility unsupervised.~~

~~Q: What happens if a student receives a red card, misconduct of any kind, or an ejection during the last contest of the season?~~

~~A: The game suspension(s) carry over to the first game(s) at the beginning of the subsequent season. For example, a sophomore is ejected in their final game of the 2019 season. He/she will serve a game suspension the first game of the 2020 season. Suspensions carry over and must be served before the athlete becomes eligible to compete in that sport.~~

503.4 Any head or assistant coach ejected from a contest will be disqualified from participating in the remainder of that game and will be prohibited from coaching or attending the next interscholastic contest for that team.

~~Q: What is meant by attendance at a contest?~~

~~A: Attendance is defined as being present at the location/site of the contest, which includes at the team bench/area, in the stands/spectator area, any location where the contest can be observed at any time, inside a gymnasium, stadium or playing area. The intent of this rule is that the ejected person is not present at the location/site of the next contest.~~

~~Q: How does this affect a coach that coaches more than one level of a particular sport?~~

~~A: A coach who has been ejected from a contest may not be in attendance at ANY contest prior to serving his/her mandatory suspension at the level in which the coach was ejected. (i.e.: An ejected JV coach who is also a varsity assistant may NOT be in attendance at any contest until his/her mandatory JV suspension has been completed.)~~

NOTE: Any coach who coaches his/her team or attends the next game following his/her ejection will be referred to his/her league for disciplinary action.

Appellate Procedures:

~~**Regular Season Play:** Any coach may appeal his/her one game suspension to his/her league. Each league shall establish appellate procedures to determine the status of coaches who are ejected from an interscholastic contest. A final report on all appeals shall be forwarded to the Section Commissioner by the league president.~~

~~**Post Season Play (inclusive of last regular season contest):** Any coach may appeal his/her one game suspension to CIF Sac-Joaquin Section office. Appeals for ejections will be submitted to the Section office with documentation (preferably in video form) as soon as possible, but no later than 24 hours before the next contest. Section Office staff will hear all appeals and be responsible for rendering a decision.~~

503.3 Player (Sac-Joaquin Section Ejection Policy):

A player who is ejected from a contest (for reasons other than fighting/assaultive behavior/gross unsportsmanlike conduct) or leaves the confines of the bench/team area during a fight that may break out or has broken out* shall be ineligible to participate in the remainder of that contest (event) and his or her team's future contest (s) as outlined below:

1. **First Ejection:** Player is ineligible to participate in the team's next contest. Player may remain on the bench for the duration of that contest (only if supervision is not available) and shall not be in attendance for the team's next contest. If the ejection occurs in the last game of the season, the player would be ineligible for the team's first contest the following season. If the player is a senior, he or she would be ineligible for the first contest of their next season of sport.

***NFHS Rules indicate automatic one game suspension for leaving the bench.**

NOTES: A. School administration will sit down with the student athlete and discuss future expectations and consequences of any subsequent infractions.

B. School is responsible for providing the name of ejected player to their league commissioner.

2. **Second Ejection:** Player is ineligible to participate in the team's next three (3) contests. Player may remain on the bench for the duration of that contest (only if supervision is not available) and shall not be in attendance for the team's next three (3) contests. If the season concludes prior to the player serving the three (3) contests suspension, he or she would be ineligible for the number of contests remaining on the suspension for the team's following season. If the player is a senior, he or she would be ineligible for the number of contests remaining on the suspension for their next season of sport.
3. **Third Ejection:** Player is ineligible to participate for the remainder of that season. Player may remain on the bench for the duration of that contest (only if supervision is not available) and shall not be in attendance for the team's remaining contests that season. If there are six (6) or fewer contests remaining in the season, the player would be ineligible for up to six (6) contests for the team's following season as determined by the Section Commissioner. If the player is a senior, he or she would be ineligible for up to six (6) contests for the next season of sport as determined by the Section Commissioner.

A player who is ejected from a contest for fighting/assaultive behavior/gross unsportsmanlike conduct shall be ineligible to participate in the remainder of that contest and his or her team's future contests as outlined below:

1. **First Ejection:** Player (fighting/assaultive behavior/gross unsportsmanship conduct) is ineligible to participate in the team's next three (3) to six (6) contests as determined by the League President/Commissioner or Section Commissioner with jurisdiction in the matter. Player may remain on the bench for the duration of that contest (only if supervision is not available) and shall not be in attendance for the team's next three (3) to six (6) contests (duration of the imposed suspension). If the season concludes prior to the player serving the full suspension, he or she would be ineligible for the number of contests remaining on the suspension for the team's following season. If the player is a senior, he or she would be ineligible for the number of contests remaining on the suspension for their next season of sport.
2. **Second Ejection:** Player (fighting/assaultive behavior/gross unsportsmanship conduct) is ineligible to participate for the remainder of that season. Player may remain on the bench for the duration of that contest (only if supervision is not available) and shall not be in attendance for the team's remaining contests that season. If there are six (6) or fewer contests remaining in the season, the player would be ineligible for up to six (6) contests for the team's following season as determined by the Section Commissioner. If the player is a senior, he or she would be ineligible for up to six (6) contests for their next season of sport as determined by the Section Commissioner.

Before a player may return to participate in a contest following a multiple game suspension for any of the above infractions:

- a. The student-athlete **must** complete the NFHS course "Sportsmanship."
- b. The school principal **must** inform the League President/Commissioner and Section Commissioner that they have met with the student-athlete, his or her parent/guardian/caregiver and coach to discuss future behavioral expectations.

NOTE: Any athlete who plays in the next game(s) following his/her ejection will be treated as an ineligible player for that game / those games (bylaws 203.2, 204.3, 204.5, 205.3, 207.3, 207.8).

Appeal Process for All Ejections:

The school principal may appeal the penalties listed above in writing to the League President/Commissioner or Section Commissioner, with jurisdiction in the matter, as listed below. The appeal must be received by the League President/Commissioner or Section office within 48 hours of the date of the ejection. Reasons for the appeal may only include misidentification of the ejected player or a misapplication of the rule. There will be no appeals regarding the judgement of an official.

NOTE: In cases of misidentification, the offending person/party will be subject to the initial ruling/ejection.

League Appeals

Minor Ejections (Reason other than fighting/assaultive behavior/gross unsportsmanlike conduct): 1st & 2nd ejection

Major Ejections (Fighting/assaultive behavior/gross unsportsmanlike conduct): 1st ejection

Section Appeals

Minor Ejections (Reason other than fighting/assaultive behavior/gross unsportsmanlike conduct): 3rd ejection

Major Ejections (Fighting/assaultive behavior/gross unsportsmanlike conduct): 2nd ejection

*** All ejections that occur in the last contest of the regular season and during the playoffs go to the Section office.**

O & A

Q: *What happens when a student engages in fighting/assaultive behavior and/or leaves the confines of the bench during an athletic contest that is not observed by game officials?*

A: *In cases when a student engages in fighting/assaultive behavior and/or leaves the confines of the bench during an athletic contest that is not observed by game officials, it is the expectation of the CIF Sac-Joaquin Section Executive Committee that the building principal of the school involved will impose a minimum one-game suspension for students who commit such offenses.*

Q: *What is meant by attendance at a contest?*

A: *Attendance is defined as being present at the location/site of the contest, which includes at the team bench/area, in the stands/spectator area, any location where the contest can be observed at any time, inside a gymnasium, stadium or playing area. The intent of this rule is that the ejected person is not present at the location/site of the next contest.*

Q: *What happens if a student is ejected from the first contest at a tournament when there are two contests on that day?*

A: *When a game ejection of any kind occurs, the student should not be present at the next contest except in situations where supervision is necessary (i.d.: in a tournament). In tournament situations, it is understandable that the student remain in an area where they can be monitored (i.e.: bleachers, stands, etc.) however, they are still ineligible to compete or participate in any way. It is not the expectation that the student leave the facility unsupervised.*

503.4 Coach (Sac-Joaquin Section Ejection Policy):

A coach who is ejected from a contest (for reasons other than fighting/assaultive behavior/gross unsportsmanlike conduct) shall be disqualified from participating in the remainder of that contest and his or her team's future contest (s) as outlined below:

1. **First Ejection:** Coach is disqualified from participating in the team's next contest. Coach must immediately vacate the playing area and the vicinity in and around the contest (out of sight and sound) and refrain from having any communication with the team or other coaches for the remainder of that contest and for the team's next contest. If the ejection occurs in the last game of the season, the coach would be ineligible for the team's first contest the following season.
2. **Second Ejection:** Coach is disqualified from participating in the team's next three (3) to six (6) contests as determined by the League President/Commissioner or Section Commissioner with jurisdiction in the matter. Coach must immediately vacate the playing area and the vicinity in and around the contest (out of sight and sound) and refrain from having any communication with the team or other coaches for the remainder of that contest and for the team's next three (3) to six (6) contests. If the ejection occurs in the last game of the season, the coach would be ineligible for the team's first three (3) to six (6) contests the following season.
3. **Third Ejection:** Coach is disqualified from participating in the remaining contests of that season. Coach must immediately vacate the playing area and the vicinity in and around the contest (out of sight and sound) and refrain from having any communication with the team or other coaches for the remainder of that contest and for the remaining contests of that season. If there are six (6) or fewer contests remaining in the season, the coach would be disqualified from participating for up to six (6) contest for the team's following season as determined by the Section Commissioner.

A coach who is ejected from a contest for fighting/assaultive behavior/gross unsportsmanship conduct shall be disqualified from participating in the remainder of that contest and his or her team's future contests as outlined below:

1. **Ejection for fighting/assaultive behavior/gross unsportsmanship conduct:** Coach is disqualified from participating for the remainder of that season. Coach must immediately vacate the playing area and vicinity in and around the contest (out of sight and sound) and refrain from having any communication with the team or other coaches for the remainder of that contest and for all of the team's remaining contests that season. If there are fewer than six (6) contest remaining in the season, the coach would be disqualified from participating for up to six (6) contests for the team's following season as determined by the League President/Commissioner or Section Commissioner with jurisdiction in the matter.

Before a coach may return to participate in a contest following a multiple contest disqualification, for any of the above infractions:

- a. The coach **must** complete the NFHS course "Teaching and Modeling Behavior."
- b. The school principal **must** inform the League President/Commissioner and Section Commissioner that they have met with the coach to discuss future behavioral expectations.

Appeal Process for All Ejections:

The school principal may appeal the penalties listed above in writing to the League President/Commissioner or Section Commissioner, with jurisdiction in the matter, as listed below. The appeal must be received within 48 hours of the date of the ejection. Reasons for the appeal may only include misidentification of the ejected coach or a misapplication of the rule. There will be no appeal regarding the judgement of an official.

NOTE: In cases of misidentification, the offending person/party will be subject to the initial ruling/ejection.

League Appeals

Minor Ejections (Reason other than fighting/assaultive behavior/gross unsportsmanlike conduct): 1st & 2nd ejection

Major Ejections (Fighting/assaultive behavior/gross unsportsmanlike conduct): Regular Season

Section Appeals

Minor Ejections (Reason other than fighting/assaultive behavior/gross unsportsmanlike conduct): 3rd ejection

Major Ejections (Fighting/assaultive behavior/gross unsportsmanlike conduct): Last regular season game and playoffs

*** All ejections that occur in the last contest of the regular season and during the playoffs go to the Section office.**

NOTE: Any coach who coaches his/her team or attends the next game(s) following his/her ejection will be referred to his/her league for disciplinary action.

Q & A

Q: What is meant by attendance at a contest?

A: Attendance is defined as being present at the location/site of the contest, which includes at the team bench/area, in the stands/spectator area, any location where the contest can be observed at any time, inside a gymnasium, stadium or playing area. The intent of this rule is that the ejected person is not present at the location/site of the next contest.

Q: How does this affect a coach that coaches more than one level of a particular sport?

A: A coach who has been ejected from a contest may not be in attendance at ANY contest prior to serving his/her mandatory suspension at the level in which the coach was ejected. (i.e.: An ejected JV coach who is also a varsity assistant may NOT be in attendance at any contest until his/her mandatory JV suspension has been completed.)

503.5 Spectator(Sac-Joaquin Section Ejection Policy) :

If a spectator is ejected from a contest, it is the responsibility of the school to ensure that person does not attend that team's next contest. If the same spectator is ejected a second time, it is the responsibility of the school to ensure that person does not attend any of the remaining contests for that season.

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To: SJS Board of Managers

Date: January 29, 2020

Re: Continued Success Movement - Fall Sports

Implementation: Fall of 2020

Proposal Originated: SJS Staff

Proposal Discussed/Reviewed

Executive Committee - January 16, 2020

SJS Board of Managers - January 29, 2020

Recommendation

Discussion

First Reading

Proposal Summary: As per “Continued Success” language in bylaws 2007.8.f.5-Football, 3002.1.c.5-Volleyball, 3100.7.e.5-Water Polo, 2800.5.a.3.v-Tennis, staff may present to the Board of Managers recommendations to move schools up a division, after consulting with the SJS Executive Committee on January 16, 2020.

Formal Proposal MAY be distributed/presented at the Board of Managers meeting as a first reading on January 29, 2020.

Continued Success:

If a school has maintained continued success over several years but has not won three straight Section titles, the Section Commissioner (in consultation with the Executive Committee) may recommend to the board that a school be moved to a higher division. Continued success may include, but not be limited to, the following:

- * *Section semifinalists or finalist for four or more years in a row with a least one Section title; or*
- * *Four Section titles in a span of six years.*

Fiscal Impact: None

Rationale: The reason for developing the bylaw language under “Continued Success” was to have additional criteria, beyond the “three in a row” language that would allow staff to review the success of schools in specific sports and make recommendations for movement should those schools maintain great success (other than winning a Section title), thus maintaining a competitiveness for them and all membership.

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To: SJS Board of Managers

Date: January 29, 2020

Re: Proposed Bylaw 503.10 - Application to Host

Implementation: Fall 2020

Proposal Originated: SJS Staff

Proposal Discussed/Reviewed

SJS Executive Committee - August 15, 2019
Playoff Committee - August 29, 2019
SJS Executive Committee - September 26, 2019
Playoff Committee - December 12, 2019
SJS Board of Managers - January 29, 2020

Recommendation

Discussion
Discussion
Unanimous Support 7-0
Unanimous Support 14-0
First Reading

Proposal Summary: This proposal would require a signed "Application to Host" form to be submitted to the Section office by each member school, once a year - each fall (would accompany our current beginning of the school year forms), for Sac-Joquin playoffs.

Fiscal Impact: None

Rationale: This is an effort to make very clear the expectations of hosting a playoff event and to ensure that all venues meet Section expectations to host and minimum NFHS requirements.

Bylaw 503.9

Each school shall submit the Application to Host form (page xx in the Appendix) at the beginning of each school year. Failure to submit the form may result in the school being unable to host Sac-Joquin Section playoff contests.



2019-20 APPLICATION TO HOST SJS CHAMPIONSHIP EVENTS

SCHOOL: _____ PLEASE RETURN THIS FORM TO THE SJS OFFICE: kjones@cifsjs.org

APPLICATION TO HOST FIRST, QUARTERFINAL, SEMIFINAL AND CHAMPIONSHIP ROUNDS: This form will serve as a one-time submission for 2019-20. The principal's signature certifies that the facility satisfies the SJS criteria for the respective sport.

SPORT	FACILITY NAME (If not located on campus)	PRELIMINARY ROUNDS	OTHER INFO	CHAMPIONSHIP* (Designated site)	SEATING CAPACITY
Baseball	Does your facility have lights? <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>Is your facility on-campus? If not please provide name and address of facility:</i>					
Basketball		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>Is your facility on-campus? If not please provide name and address of facility:</i>					
Football	Does your facility have lights? <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> GRASS <input type="checkbox"/> TURF	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>Is your facility on-campus? If not please provide name and address of facility:</i>					
Lacrosse	Does your facility have lights? <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> GRASS <input type="checkbox"/> TURF	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>Is your facility on-campus? If not please provide name and address of facility:</i>					
Soccer	Does your facility have lights? <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> GRASS <input type="checkbox"/> TURF	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>Is your facility on-campus? If not please provide name and address of facility:</i>					
Softball	Does your facility have lights? <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>Is your facility on-campus? If not please provide name and address of facility:</i>					
Team Tennis	Does your facility have lights? <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	NA
<i>Is your facility on-campus? If not please provide name and address of facility:</i>					
Boys'/Girls Volleyball		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>Is your facility on-campus? If not please provide name and address of facility:</i>					
Boys/Girls' Waterpolo	Does your facility have lights? <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	Width: ___ Length: ___ Depth: ___	<input type="checkbox"/> YES <input type="checkbox"/> NO	
<i>Is your facility on-campus? If not please provide name and address of facility:</i>					

Person verifying the status of your school's facilities: _____

Our school wishes to host any SJS Playoffs First, Quarterfinal, Semifinal or Championship Round Contest involving a team from our school, if our facility meets the stated criteria on the back of this document, during the 2019-2020 school year. Our school agrees to provide all necessary personnel and will conduct the SJS Playoff Home Contest according to all SJS guidelines.

Listing a facility other than your school requires that arrangements for the playoff dates are made prior to the at-large & seeding meeting for each sport.

NOTE: Any rental costs for securing an outside facility will be incurred by the host school.

Principal's Name: _____ Signature: _____ Date: _____

APPLICATION TO SERVE AS A DESIGNATED SITE FOR THE CHAMPIONSHIP* ROUND

Our school wishes to declare our site a "designated site." Our school agrees to host the championship regardless of whether our school participates. Therefore, our facility may be declared a designated site and may be considered to host a championship game.

Principal's Name: _____ Signature: _____ Date: _____

Criteria for Selection of Sites for the SJS Championships Series

- The playing field (court) must meet all minimum standards as described in the National Federation rulebook for the respective sport.
 - In **team tennis** hosting schools are required to provide four (4) courts, which meet USTA standards, and tennis balls for the match.
 - In **water polo** facilities must meet minimum requirements for pool width and length and be a proper depth throughout the playing area.
 - In **volleyball** the area above the court should be clear of any obstructions and at least 23 feet (7 meters) high.
- Recommended minimum seating capacity of
 - Football:
 - Division I – 2,500
 - Division II and III – 1,250
 - Division IV- 750
 - Division V, VI & VII- 500
 - Baseball and Softball:
 - Division I & II-150
 - Division III & IV-125
 - Division V, VI and VII -50
 - Basketball and Volleyball:
 - Division I and II – 1500
 - Division III – 1200
 - Division IV – 800
 - Division V – 600
 - Division VI - 400
- If seating is not provided on both sides of the field or court the seating on one side of the field or court must be divided in half for home and visitor spectators.)
- Adequate, safe and lighted parking for spectators within a reasonable distance of the facility
- Adequate rest room facilities for spectators
- Public address system
- Easily accessible telephone in case of emergency
- Schools will have a copy of their emergency action plan on site.
- **Capable of securing the facility for the purpose of collecting admission**
- Football facilities for all divisions may play afternoon contests on Saturday if they do not have lights.
- Provide rest room and dressing facilities for the home and visiting teams use before, at halftime and after the game in the sports of football, basketball and volleyball.
- Provide the required site personnel in the hosting sport and in the sport of football hosting schools must make arrangements to provide appropriate medical personnel for the game.
- Pay the site personnel in accordance with the SJS procedures.
- Display SJS sponsorship banners unless the school has an exclusive agreement with a competing sponsor.
- Make the required SJS public address announcements
- Site costs must be within the costs allowed by SJS for the respective activity.
- Sites must conform to the American Disabilities Act.
- Staff will be allowed to adjust "sites" and site criteria for the maximum benefit of the respective tournament and/or due to lack of appropriate facilities in the areas of the competing schools.

The Sac-Joaquin Section office has final approval of all playoff sites.

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To: SJS Board of Managers

Date: January 29, 2020

Re: Softball Playoff Structure

Implementation: Spring 2021

Proposal Originated: SJS Staff

Proposal Discussed/Reviewed

Playoff Committee - December 12, 2019
SJS Executive Committee - January 16, 2020
SJS Board of Managers - January 29, 2020

Recommendation

Unanimous Support 14-0
Discussion
First Reading

Proposal Summary: This proposal would change the playoff structure of the Sac-Joquin Section softball playoffs from a double elimination format to a single elimination format.

Fiscal Impact: Should see a decrease in expenses and income associated with the softball playoffs.

Rationale: Softball does not have the pitching limitations for student-athletes as is seen in baseball, thus the rationale for double elimination that is seen in baseball is not true for softball. The vast majority of the sections in California utilize a single elimination format. This change could have a positive impact financially for the Section.

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To: SJS Board of Managers

Date: January 29, 2020

Re: Revision of Bylaw 2007.9 - Football "Zero" Week

Implementation: Fall 2020

Proposal Originated: Football Advisory Committee

Proposal Discussed/Reviewed

Football Advisory Committee - November 21, 2019
Playoff Committee - December 12, 2019
SSJ Executive Committee - January 16, 2020
SJS Board of Managers - January 29, 2020

Recommendation

Unanimous Support 7-0
Unanimous Support 14-0
Discussion
First Reading

Proposal Summary: This proposal would eliminate reference to "zero week" in the football bylaws.

Fiscal Impact: None

Rationale: As some sections use the term "zero week" and others do not, this language causes confusion when scheduling football games both in and out of the Sac-Joquin Section.

Bylaw 2007.9 Future Football Starting Dates

2020 – Practice starts – July 27

2020 – First game – ~~Zero Week~~, August 21 (August 20 for frosh only); ~~Week One, August 28.~~

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To: SJS Board of Managers

Date: January 29, 2020

Re: Bylaw Revision - 2007.8.d.iii (Football Playoffs Division Movement)

Implementation: Fall 2020

Proposal Originated: SJS Staff / Football Advisory Committee

Proposal Discussed/Reviewed

Football Advisory Committee - November 21, 2019

Playoff Committee - December 12, 2019

SJS Executive Committee - January 16, 2020

SJS Board of Managers - January 29, 2020

Recommendation

Unanimous Support 7-0

Unanimous Support 14-0

Discussion

First Reading

Proposal Summary: This proposal would change how the section office would deal with football divisions, when more than twelve teams qualify from a specific division. Instead of moving down the school with the smallest enrollment, the lowest ranked school would be moved down a division, to create equal sized brackets.

Fiscal Impact: None

Rationale: When there is a need to move a team down a division to create equal sized brackets across the division, there has been the possibility of a highly ranked team being moved down a division just because they have a low enrollment. This change would ensure that the higher ranked team(s) would remain in the higher division and the lower ranked team(s) would be moved down.

Bylaw 2007.8.d.iii.

If necessary the school(s) that are not league champions and have the ~~smallest enrollments~~ **lowest CalPreps rankings** in any columns may be moved down to a lower division to have an even number of teams in each division.

PRESIDENT
JOHN BECKER
Executive Director-Student Engagement
Roseville Joint Union High School District
1750 Cirby Way
Roseville, CA 95661
(916) 782-2051
FAX: (916) 786-2681



COMMISSIONER
MICHAEL S. GARRISON
CIF Sac-Joquin Section
P.O. Box 289
Lodi, CA 95241
(209) 334-5900
FAX: (209) 334-0300
www.cifsjs.org

To: SJS Board of Managers
Date: January 29, 2020
Re: SJS President, President-Elect & Executive Committee Nominations
Implementation: Fall 2020
Proposal Originated: SJS Staff

Proposal Discussed/Reviewed
Nominating Committee - October 29, 2019
Executive Committee - January 16, 2020
SJS Board of Mangers - January 29, 2020

Recommendation
Forward Candidates to Board of Managers
Discussion
First Reading - Nominations from the floor

Proposal Summary: As per the Sac-Joquin Section Constitution, Article 4 - Section 5, the following Board of Managers members were appointed to the Sac-Joquin Section Nominating Committee to review and nominate candidates to serve on the SJS Executive Committee (President-Elect: 2020-21 and 2021-2022 / Regular Executive Committee Members: 2020-21, 2021-22 and 2022-23).

ARTICLE 4; SECTION 5 - NOMINATING COMMITTEE

1. A three-member Nominating Committee shall be established consisting of one representative each, from the northern and southern parts of the Section. The Board of Managers Immediate Past-President shall chair the committee and the Commissioner shall serve as an ex-officio member of the Nominating Committee.
2. Members of the Nominating Committee shall be appointed by the President of the Board of Managers by the October Board of Managers meeting. Members shall serve for a period of one year and shall be appointed from any member of the Board of Managers except the members of the Executive Committee.
3. The duties of the Nominating Committee shall be to place in nomination the names of not less than two candidates for each vacancy occurring in the offices of President-Elect and Executive Committee. The report of the Nominating Committee shall be made at the spring meeting of the Board of Managers; Nominations will also be accepted from the floor at this meeting.

2020-21 Nominating Committee

Alan Peterson, Past-President
Brad Gunter Jr., SMAL League President, BOM Rep. & Commissioner
Kurt Kollmann, CCC League President & BOM Rep.

Ex-Officio Member
Michael Garrison, Commissioner

The following candidates have been nominated and have agreed to put their name forward for consideration to serve in the designated role for the designated time:

- President (2020-21 & 2021-22)
➤ Kevin Swartwood, Principal - Golden Valley High School
- President-Elect (2020-21 & 2021-22)
➤ Ed Santopadre, Assistant Superintendent-Vacaville Unified School District
➤ Clarence Isadore, Principal-Rodriguez High School
- Area Representative - South Administrator (2020-21, 2021-22, & 2022-23)
➤ Melissa Brewer, Principal-Hilmar High School
➤ Angela Freeman, Principal-Pitman High School
- Area Representative - Athletic Director (2020-21, 2021-22, & 2022-23)
➤ David Coronado, Athletic Director-Monterey Trail High School
➤ Joe Barcellos, Athletic Director-Los Banos High School

ARTICLE 4; SECTION 1

The officers of the SJS Board of Managers shall consist of a President, President-Elect, Immediate Past-President and Commissioner (duties of all officers shall be such as are usually provided under Robert's Rules of Order).

1. President

The President shall be elected by the Board of Managers for a two-year term. Presidents may not succeed themselves. The President-Elect of the Board of Managers who has served two years in a satisfactory manner shall qualify for the presidency. The duties of the President shall be such as usually appertain to the office (i.e. presiding at all meetings of the Board of Managers / appointing all committees). The President shall serve as chairperson of the Executive Committee and as Sac-Joaquin Section representative to the State Federated Council.

a. The President and President-Elect should be representative of the entire Section. If the President is from the Northern part of the Section, then the President-Elect shall be from the Southern part the Section, and vice versa.

2. President-Elect

The President-Elect shall be elected by the Board of Managers for a two-year term. Presidents-Elect may not succeed themselves. To qualify as a candidate for President-Elect, a person must have served as a league representative for at least two years and/or served on the Executive Committee for at least one year. The President-Elect would not have to be a member of the Board of Managers or the Executive Committee at the time of election. The duties of the President-Elect shall be such as usually appertain to the office; the President-Elect shall serve as a member of the Executive Committee and as a Sac-Joaquin Section representative to the State Federated Council. The President-Elect shall assume the powers of the President in the absence of that official.

a. The President and President-Elect should be representative of the entire Section. If the President is from the Northern part of the Section, then the President-Elect shall be from the Southern part the Section, and vice versa.

ARTICLE 4; SECTION 3 - EXECUTIVE COMMITTEE (SAC-JOQUIN SECTION)

1. The Executive Committee of the CIF Sac-Joaquin Section shall consist of the following:

a. Board of Managers Officers

- i. President
- ii. President-Elect
- iii. Past President

b. Regular Members

- i. Sac-Joaquin Athletic Director Association Representative - SJADA (one)
- ii. Area Administrator Representatives-North/South (two)
- iii. At-Large Administrator (one)
- iv. Area Athletic Director Representative-North or South (one)
- v. At-Large Athletic Director Representative (one)

2. Regular members of the Executive Committee shall be elected to three-year terms at the regular April meeting of the Board of Managers. The full Board of Managers shall vote for all members of the Executive Committee except for the following:

- a. Sac-Joaquin Athletic Director Association Representative will be elected/appointed by the SJADA Board and forwarded to the Section to serve a two-year term with one (1) term renewable.
- b. At-Large Representatives (Administrator & Athletic Director) will be appointed to assure a more balanced representation of the gender, ethnic composition and geographic boundaries (North/South) of the Sac-Joaquin Section.
 - i. The Executive Committee will identify and announce the needed representation.
 - ii. League representatives or individuals may make nominations accompanied by supporting qualifications and background information.
 - iii. The Executive Committee will proceed with consideration of all nominees and make an appointment to fill the needed representation.
 - iv. The appointment of the At-Large position will be for two (2) years with one (1) term renewable.

3. Area Representatives will be designated North & South and be elected as follows:

- a. Administrator - One representative from the northern part of the Section and one representative from the southern part of the Section.
- b. Athletic Director - One representative from either the northern part of the Section or southern part of the Section.
- c. The northern & southern part of the Section will be defined by the leagues of the Sac-Joaquin Section, as follows:
 - i. Northern: CAL, CVC, CVCL, DELTA, FVL, GEL, GSL, MEL, METRO, NPAC, PVL, SDL, SFL, SMAL, SVC.
 - ii. Southern: CCAA, CCAL, CCC, MLL, MLL, SJAA, SAL, TCAL, TVL, VOL, WAC.

NOTE: There will be two at-large positions the Executive Committee will need to fill for the 2020-21 and 2021-22 school years (Administrator & Athletic Director); as per Article 4, Section 3, #2.b.ii - League representatives or individuals may make nominations accompanied by supporting qualifications and background information. The DEADLINE to submit any such nominations is **April 3, 2020**.

CIF-SJS
President
2020-21 & 2021-22

Kevin Swartwood, Principal-Golden Valley High School

Kevin Swartwood
646 E. Donna Dr.
Merced, CA 95340
Hm: (209) 384-0753
Cell: (209) 769-9845
e-mail: kswartwood@muhsd.org

EDUCATION

Certified ASEP Coaching Education Instructor, 2005, CIF

Certified Athletic Administrator, 2003, National Interscholastic Athletic Administrators' Association

Administrative Services Credential, 1997, Saint Mary's College, Moraga, California
Credential: Educational Administration

Master of Arts Degree, 1997, With Honors, Saint Mary's College, Moraga, California
Degree: Education

Single Subject Teaching Credential, 1985, California State University - Stanislaus
Credential: Life Science and Chemistry

Bachelor of Arts Degree, 1984, Magna Cum Laude, California State University-Stanislaus.
Major: Biological Sciences
Minor: Chemistry

EXPERIENCE

Principal, 2015-present, Golden Valley High School, Merced, CA. 1700 ADA

- Developed effective administrative team.
- Implemented instructional strategies to be used in all classrooms.
- Oversight on all personnel; certificated and classified.

- **Associate Principal**, 2013-2015, Merced High School, Merced, CA. 2000 ADA
- Developed a balanced budget while student enrollment declined
- Increased custodial effectiveness by creating a daily room check process.
- Assisted in the implementation of a restorative justice model.

Biology Instructor / Head Football Coach, 2006-2013, Buhach Colony High School, Atwater, CA.

- Monitored and guided 160 student athletes at three levels.
- Taught biology curriculum, grades 9-12.
- Instituted an evaluation process for all coaches within the football program.
- Resurrected a football program to become a consistent contender in the Central California Conference.
- Received league Coach of the Year Award in 2010, 2011, 2012.

Principal, Summer of 2005 and 2006, Merced High School, Merced, CA. 1000 ADA

- Responsible for organizing summer teaching staff
- Developed master schedule.
- Created after school programs for credit recovery.

Associate Principal, 2001-2006, Golden Valley High School, Merced, CA. 2200 ADA

- Responsible for monitoring and reserving all school facilities.
- Developed a balanced budget for the athletic program.
- Increased custodial effectiveness by creating a daily room check process
- Evaluated numerous tenured and probationary teachers.

Athletic Director, 1994-2006, Golden Valley High School, Merced, CA

- Responsible for procurement and evaluation of all coaches.
- Delegated authority to head coaches of 21 different sport teams.
- Implemented and executed the budget for the entire sports' program.
- Created a league supremacy award to be presented to the school with the most effective sports programs.
- Received Sac-Joaquin Section Athletic Director of the Year Award in 2005.

Chemistry/Biology Teacher, 1994-2001, Golden Valley High School, Merced, CA

- Taught chemistry and biology curriculum, grades 9-12.
- Developed daily and unit lesson plans.
- Began a school science fair that became a district-wide yearly event.

Science Teacher, 1985-1993, Merced High School, Merced, CA. 3000 ADA

- Taught life, physical, and earth science curriculum, grades 9-12.
- Developed daily and unit lesson plans.
- Implemented a portfolio day for students to display their accomplishments.

Assistant Varsity Football Coach, Offensive Coordinator, 1985-1993, Merced High School, Merced, CA. 3000 ADA

- Coordinated the offensive unit.
- Developed weekly game plans.
- Coordinated summer football program.
- Implemented summer football camp.

REFERENCES

Alan Peterson, Superintendent - MUHSD and current Sac-Joaquin Section President.

- (209) 325-2020

Ralf Swenson, Former Superintendent, Grossmont Union High School District, La Mesa, California

- (209) 489-8151

Mark Speckman, Asst. Head Football Coach, – UC Davis

- (503) 394-9833

CIF-SJS
President -Elect
2020-21 & 2021-22

Ed Santopadre, Assistant Superintendent-VUSD

Clarence Isadore, Principal-Rodriguez High School

ED SANTOPADRE

707.453.6111 Office • 707.628.3408 Cell
eds@vacavilleusd.org

EXPERIENCE

MAY 2018 TO PRESENT

ASSISTANT SUPERINTENDENT OF EDUCATIONAL SERVICES, VUSD

Responsible for educational services, student services and safety protocols including threat assessment process

JULY 1997 THROUGH APRIL 2018

VACAVILLE HIGH SCHOOL COACH, TEACHER, ASSISTANT PRINCIPAL, PRINCIPAL

ACCOMPLISHMENTS at Vacaville High School – Principal nine years

- Increased graduation rate from **85.1%** to **96.5%** (11.8% increase)
- Increased “A – G” college readiness from **26.2%** to **61.4%** (57% increase)
- Improved Advanced Placement (AP) results from passing **190** tests to passing **509** tests (62.7% increase)
- Increased Career Technical Education (CTE) pathways and criteria for completion
- Managed Phase 1 of Measure A projects at Vacaville High School
 - Two new parking lots, Two new classroom buildings each with adjoining student quad areas
 - A new softball field complex, New tennis courts
- Served on District Negotiation Team with teachers for all nine years as principal
- Served as the president of the Monticello Empire League (MEL) and led the committee through realignment that combined two leagues into one
- School won “School of the Year” for athletics for six years consecutively
- Chairperson of the team that created the Vacaville High School’s Hall of Fame

PREVIOUS EXPERIENCE

CONTRACT NEGOTIATOR, PACIFIC BELL

EDUCATION

ST. MARYS COLLEGE, BA IN MANAGEMENT

TOURO UNIVERSITY, MASTER’S IN EDUCATION

ACTIVITIES

Sac Joaquin Section Economic Viability Committee (EVC)

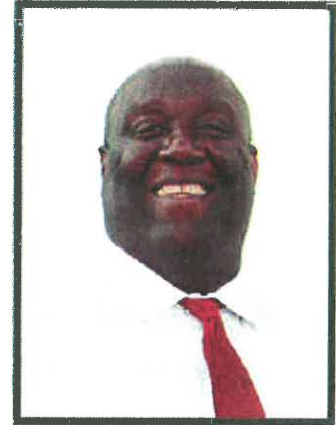
City of Vacaville’s Economic Development Advisory Committee (EDAC)

UC Davis Teacher Education Advisory Committee (TEAC)

Measure A Facilities Bond Committee

Vacaville High School Hall of Fame Committee

Clarence Isadore is a graduate of St. Patrick's High School class of 1977. During his four-year attendance, he participated in football making varsity as a sophomore as well as receiving all league honors each year. This success allowed him to receive a full ride scholarship to Langston University in Oklahoma. There, he continued his athletic achievement with NAIA league honors as an offensive tackle and graduated with a B.S. in Health Physical Education and Recreation, and a teaching credential.



Clarence leapt into education by returning to his Alma Mater, St. Patrick's High School as Physical Education Teacher, Department Head and eventually Dean of Students. During this time, Clarence obtained an M. A. in Educational Administration from St. Mary's College.

Subsequently, Clarence transitioned to public education as Assistant Principal of Deer Valley High School in Antioch Unified School District for the next five years under an enrollment of 3,500 students. Clarence was asked to become the Principal of Black Diamond Middle School and after two years, the new Superintendent asked him to return to Deer Valley high school as a Co-Principal under a new leadership model for supersized schools. In this position, Clarence was highly involved in the athletic component as he was elected to serve as BVAL President for two years. Additionally, Clarence received the ACSA Secondary Principal of the Year for Antioch and Contra Costa Counties! Clarence was asked to be a guest lecturer at The National Principal's Leadership Institute in New York on "*Changing School Climate and Culture*".

Clarence became the Principal at Angelo Rodriguez High School in 2014 to present day and thus far has received the ACSA Secondary Administrator of the year for Solano County. Based on his love for athletics, he is proudly serving a second term as Monticello Empire League President. Clarence's love for education has serviced over 80,000 students thus far with many more to come! Clarence Isadore strives to make a difference in the lives of students with the demands of high school academically and athletically.

In his own words Clarence states, "High School Athletics is the #1 intervention for student success and achievement in both public and private sectors. I truly believe that I would not be where I am today if I did not participate in athletics. I thrive as a leader the most when I have an impact on students in high school sports. I spend well over 100 nights each school year attending sporting events for my students. It has had a significant impact on relationship building, trust and work ethic for not only the students participating but the students viewing these events from the stands. This high visibility has connected all stakeholders including teachers, parents, and community leaders as they connect with our youth. Scholar Athlete is one of my favorite events in celebrating our student's success in balancing academic rigor and the demands of an athlete!

It has made me a true role model to have a decrease in referrals, suspensions and expulsions. I am on the front lines supporting coaches on and off campus on the issues and concerns that are relevant in athletics today. It has also connected me in the leadership world to support items such as communication for coaches, parents, teachers and administrators. As President of CIF- San Joaquin Section, I will continue to model Victory with Honor, ethical decision, sportsmanship,

and become an Ambassador of Good Will for CIF to promote continued partnerships within the Sac Joaquin community to better serve the need for all students. This would truly be a humble honor that I would lead by example.”

CIF-SJS
Area Representative
South Administrator
2020-21, 2021-22 &
2022-23

Melissa Brewer, Principal-Hilmar High School

Angela Freeman, Principal-Pitman High School

Melissa Brewer

4725 Idaho Road, Turlock, CA, 95380

(209) 968-5979

mbrewer@hilmar.k12.ca.us

“...strong interpersonal skills...very conscientious, hardworking individual who deeply believes in other people...has a particularly strong passion for helping young people succeed...can effectively evaluate teachers and establish teacher structures at schools...”

John A. Borba, Ed.D.
Professor of School Administration

“...it is very clear that Mrs. Brewer evaluates the outcomes of everything she presents to the students and is continually looking for methods to increase student success.”

Jan Gordon
Principal
Ceres Unified School District

Education & Certifications

Master of Education in School Administration California State University Stanislaus, Turlock, CA (GPA 4.0/4.0)	December 2015
Preliminary Administrative Credential California State University Stanislaus, Turlock, CA (GPA 3.5/4.0)	May 2010
Single Subject English Credential Chapman University, Salida, CA (GPA 3.86/4.0)	October 2009
Bachelor of Art Communications MAJOR: Organizational Communications MINOR: Journalism CONCENTRATION: Marketing California State University Stanislaus, Turlock, CA (GPA 3.0/4.0)	May 2003

Leadership & Professional Experiences

CIF Leadership Committee **Sept. 2019 - Present**

- Collaborate with CIF to inspire leaders who view education-based athletics from a broader perspective to help further the mission of the CIF.
- To learn more about the impact of high school athletics and to provide feedback on how to spread the experience across the state to other administrators.

CIF Sportsmanship Committee **May 2019 - Present**

- Collaborate with various stakeholders included section officers, league principals and athletic directors, officials, and arbiters to review current rules and expectations centered on sportsmanship.
- Developing updated language to current section bylaws to further support the mission of the CIF and to improve sportsmanship at all levels of athletic involvement.

Dale Lackey Scholarship Selection Committee **March 2018 - Present**

- Collaborate with section principals and commissioners to review and select scholarship recipients.
- Responsible for the review and consensus of scholar-athlete nominations from across the section for scholarship awards.

TVL President **Aug. 2018 – June 2020**

- Lead and maintain professional collegiality between CIF, league schools, and stakeholders.
- Encouraged and helped add swimming, girls wrestling, and boys volleyball to Hilmar High and TVL athletic programs.
- Construct and lead committees to review ejection appeals and disputes.
- Promote positive athletic culture that embodies academics and sportsmanship contact along with victory through honor.
- Review monthly agendas for league members and uphold CIF bylaws and league expectations

Community Relations & Fundraising

- Developed an All-Sports fundraising committee for the high school to organize annual events and generate additional funds for all sports programs with an emphasis on growing smaller sports and improving athletic experiences for students; the All Sports Gala & River Bash fundraisers earned over \$30,000.
- Volunteer at football game concession stand with other school board members, the superintendent and Hilmar Unified students and families.
- Coordinate and co-direct LOVE Hilmar community outreach program. Assist in communication with schools, businesses, churches, and community members to Schedule city-wide projects and community needs
- Organize and disseminate appropriate tasks to 150+ volunteers

Administrative Experience

- **Principal** July 2016 to present
 - Hilmar High School, Hilmar, CA
- **Vice Principal** Sept 2015 – June 2016
 - Hilmar High School, Hilmar, CA
- **Vice Principal** June 2014 – Sept. 2015
 - Modesto City Schools, Modesto, CA

Teaching Experience

- **Instructional Speaker** Oct. 2011 – July 2015
 - Brandman University, Salida, CA
- **English Teacher, 10-12** August 2008 - July 2014
 - Ceres Unified School District, Ceres, CA

Angela Freeman

9034 Cummings Road

Hilmar, CA 95324

209-606-5478

agfreeman@fire2wire.com

Certifications/Awards

Master's Degree

Administrative Services Credential

Multiple Subjects Teaching Credential

CLAD Certified

Stanislaus County Teacher of the Year for K - 3 – 2012

Turlock Rotary Teacher – 2010

Nominated for Stanislaus County Teacher of the Year – 2007

Education

CSU, Stanislaus, Turlock, CA

M.A. School Administration - 2018

Administrative Services Credential - 2013

California Multiple Subjects Teaching Credential, 2001

B.A., Liberal Studies – Concentration in Physical Education, 2001

Experience

Principal – 2018-present

Turlock Unified School District

John H. Pitman High School

Principal – 2016-2018

Turlock Unified School District

Julien Elementary School

Assistant Principal – 2014-2016

Turlock Unified School District

Crowell Elementary School

Elementary School Teacher – Third Grade, 2005 – 2012; 2013

Turlock Unified School District

Sandra Tovar Medeiros Elementary School, Turlock, CA

Instructional Coach – 2012 – 2013

Turlock Unified School District/Professional Development and English Learners Program

Walnut Elementary Education Center/Walter Brown Elementary

Elementary School Teacher – First Grade, 2003 - 2005

Turlock Unified School District

Crowell Elementary School, Turlock, CA

Elementary School Teacher – Second Grade, 2001 – 2002

First/Second Grade Combination, 2002 – 2003

Ripon Unified School District

Weston Elementary School, Ripon, CA

CIF-SJS
Area Representative
Athletic Director
2020-21, 2021-22 &
2022-23

David Coronado, Athletic Director-Monterey Trail High School

Joseph Barcellos, Athletic Director-Los Banos High School

David Coronado
8757 Koto Drive
Elk Grove, Ca. 95624
(916) 712-3272
dcoronad@egusd.net

Summary

Actively seeking the Sac Joaquin Section Large School Athletic Director representative position.

Education

California State University, Sacramento <i>Master of Arts in Educational Leadership</i>	2005 - 2006
California State University, Sacramento <i>California Preliminary Administrative Services Credential</i>	2005 - 2006
California State University, Sacramento <i>Professional Clear Multiple Subject CLAD Credential</i> <i>Supplementary Authorization in English</i> <i>Supplementary Authorization in Physical Education</i>	2000 - 2001
California State University, Chico <i>Bachelor of Arts in Liberal Studies</i>	1995 - 2000

Work Experience

Athletic Director - **June 2013 – Present**

Monterey Trail High School – Elk Grove Unified School District

Responsible in working with administration to maintain an atmosphere that is conducive to the educational process. In addition, I continue to work as part of the building team to ensure academic achievement of all students and the overall function of all athletic programs.

Summer School Principal - **May 2015 – Present**

Monterey Trail High School – Elk Grove Unified School District

Responsible for administering the summer school program in accordance with the Elk Grove Unified School District's summer instructional plan communicated by the Summer School Coordinator thru the Ed Services Division.

Teacher – Grade 6 **June 2001 – May 2013**

Samuel Kennedy Elementary - Elk Grove Unified School District

Responsible for planning and teaching of all student lessons in multiple subjects. Held leadership roles such as; grade level physical education coordinator, field trip coordination, basketball, flag football, and track and field coach. Assisted in creating a positive school climate and establishing a culture that values diversity among all stakeholders. Professional Learning Community Leader and a member of the site support team that was trying to raise achievement at a program improvement school.

Professional Achievements

Athletic Director	Leadership Team Member	Beginning Teacher Support and Assessment (BTSA)
CIFSJS Executive Committee	After-School Program Teacher	Professional Learning Community Leader (PLC)
CIFSJS Playoff Committee	Site Support Representative	Positive Coaching Alliance Training
CSADA Norm McKenzie "Rookie" Athletic Director of the Year Award 2016	Directed Teacher Collaboration	Verification CIF/ASEP Coaching Principles
Summer School Principal	Differentiated instruction techniques	Verification CIF/NFHS Fundamentals of Coaching
Teacher-in-Charge at Samuel Kennedy Elementary School	Contributed to narrowing the achievement gap at Samuel Kennedy	

References

Lara Ricks
Principal
Monterey Trail High School, Elk Grove Unified School District
(916) 688-0050
Lricks@egusd.net

Rod Edmiston
District Athletic Director
Elk Grove Unified School District
916-686-7797
DEdmisto@egusd.net

Skills:

- Experience in handling administrative functions of a high school and athletic department of a school
- Excellent time management skills
- Strong problem solving, coordination, and management skills
- Ability to schedule, organize, and oversee games and events
- Superb communication skills
- Sound budget management
- Great interpersonal skills

Objective:

Seeking the position of Athletic Director Representative to Executive Committee

Skills:

- Great organizational skills
- Outstanding communication skills with administrators, coaches, parents and student-athletes
- Enjoy sharing knowledge and encouraging the development of others to achieve specific team goals
- Understands and follows CIF guidelines

Experience:

8/90 – Present Los Banos Unified School District Los Banos, CA

Job Title: Athletic Director (2010 – Present), Teacher (1990-Present)

- Awarded Norm Mackenzie Award by CSADA-2013
- Awarded SJS Athletic Director of the Year Award by CSADA-2017
- Served as an ambassador at the last seven State Athletic Director Conferences.
- Currently serving on Board of Managers as the medium school representative, Playoff Committee and newly formed Sportsmanship Committee.
- Over the course of 29 years in education I have coached, football, basketball, softball, and cross country.
- Implemented a social media plan with over 10,000 users using Facebook, Twitter, SnapChat, Instagram or App outlets.
- Helped realign a sports boosters club which has raised over \$150,000 in the last 9 years.
- Led in the attainment of a new weight room for LBHS
- Created and designed a website for our athletic teams
- Responsible for overseeing a budget that can exceed \$200,000.

Education:

Fresno Pacific University, Fresno, CA (2013)—Preliminary Career Technical Education Credential

CSU Stanislaus, Turlock, CA (1983-1987, 1988-1990)-Single and Multiple Subject Teaching Credentials, Bachelor of Arts Political Science, minor philosophy

References

Charles Pikas

Athletic Director

Pacheco High School

chpikas@losbanosusd.k12.ca.us

209-675-3705

Chuck Selna

Athletic Director/Assistant Principal

Lathrop High School

cselna@musd.net

209-815-0664

Kerry McWilliams

Commissioner Western Athletic Conference

Kerrymcwilliams24@gmail.com

209-606-6903

PRESIDENT
JOHN BECKER
Executive Director-Student Engagement
Roseville Joint Union High School District
1750 Cirby Way
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FAX: (916) 786-2681



COMMISSIONER
MICHAEL S. GARRISON
CIF Sac-Joquin Section
P.O. Box 289
Lodi, CA 95241
(209) 334-5900
FAX: (209) 334-0300
www.cifsjs.org

To: SJS Board of Managers

Date: January 29, 2020

Re: Small, Medium & Large School Athletic Director Representatives to the BOM - Nominations

Implementation: Fall 2020

Proposal Originated: SJS Staff

Proposal Discussed/Reviewed

Executive Committee - January 16, 2020

SJS Board of Managers - January 29, 2020

Recommendation

Discussion

First Reading

Proposal Summary: As per the Sac-Joquin Section Constitution, Article 4 - Section 7.2, athletic director representatives shall be elected to two-year terms and shall be elected at the spring meeting of the Board of Managers. All three (3) representative positions are open, as all three (3) current representatives have termed out.

Large Schools AD Rep - Division I & II Schools

Medium Schools AD Rep - Division III, IV & V Schools

Small Schools AD Rep - Division VI & VII Schools

DEADLINE for nominations is **Friday, March 6, 2020**

Each nominee **MUST** submit a 1-page resume to the Section Office by the established deadline.

PRESIDENT
JOHN BECKER
Executive Director-Student Engagement
Roseville Joint Union High School District
1750 Cirby Way
Roseville, CA 95661
(916) 782-2051
FAX: (916) 786-2681



COMMISSIONER
MICHAEL S. GARRISON
CIF Sac-Joaquin Section
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Lodi, CA 95241
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FAX: (209) 334-0300
www.cifsjs.org

To: SJS Board of Mangers

Date: January 29, 2020

Re: Proposal Budget for 2020-21

Implementation: Fall 2020

Proposal Originated: Executive Committee

Proposal Discussed/Reviewed

Executive Committee - January 16, 2020
Economic Viability Committee - January 29, 2020
Board of Managers - January 29, 2020

Recommendation

Discussion
Discussion
First Reading

Proposal Summary: The proposed budget and all materials were not available at the time of publication of the SJS Board of Managers Meeting materials, they will be distributed at the meeting.

Fiscal Impact: Section Operations

Next: SJS Board of Managers Action - April 1, 2020



RONALD W. NOCETTI, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4658 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • CIFSTATE.ORG

To: Federated Council

Date: December 13, 2019

Re: Executive Committee Nominations

Proposal Reviewed

11/15/2019 - Nominating Committee
01/31/2020 – Federated Council

Proposal Recommendation

Forward Candidates to Federated Council
First Reading – Nominations from the floor

Type: Election

Next: Election (April 3, 2020)

Proposal Summary: As per the CIF Constitution and Bylaw 70.E. (1) the following Federated Council members were appointed to the CIF Nominating Committee to review and nominate candidates to serve for a two-year term on the CIF Executive Committee for the 2020-2021 and 2021-2022 school years.

70.E. Nominations

- (1) Each year, the President shall appoint a nominating committee consisting of at least five members. Members of the nominating committee shall be selected from among the Federated Council and may include no more than two current members of the Executive Committee.
- (2) The Executive Director and the President shall be ex-officio members of the nominating committee.
- (3) Nominations for the Executive Committee shall be presented to the Federated Council at the meeting prior to the election.
- (4) Nominations for President-Elect will occur in even numbered years.
- (5) Each person nominated for an officer or other Executive Committee seat must be a current member of the Federated Council at the time of nomination and election.
- (6) The nominating committee will name at least seven (7) candidates for *two (2)-year terms for the Executive Committee and at least two (2) candidates for President-Elect.
- (7) Nominations will also be accepted from the floor at the Federated Council meeting whereupon nominations are presented.

*Assuming passage of Action Item V.C.1.

2020-2021 Nominating Committee

Monica Colunga*, President-Elect, Southern Section
Susan Saunders, San Francisco Section
Tim Glover, San Diego Section
Neezer McNab, Los Angeles Section
Marty Bitter*, Central Section

Ex-Officio Members:

Jim Perry*, President, Allied
Ron Nocetti, Executive Director
* Executive Committee Member



The following candidates have been nominated and have agreed to place their name for consideration to serve as President-Elect:

John Becker, Sac-Joaquin Section
Marty Bitter, Central Section
Chris Oseguera, Northern Section

The following candidates have been nominated and have agreed to place their name for consideration to serve a two-year term on the CIF Executive Committee:

Terry Barnum, California Association of Private School Organizations
Andrea Bustamante, Oakland Section
Scott Giusti, San Diego Section
Dave Grissom, Central Coast Section
Cris Oseguera, Northern Section
Carter Paysinger, Southern Section
Rianne Pfaltzgraff, North Coast Section
Matt Sozinho, Central Section

70. B. Composition of the Executive Committee

- (1) Federated Council Officers — President, President-Elect and Past-President; AND
- (2) Five additional members who are representatives of Sections/Allied Organizations with no more than one member representing the group of Allied Organizations; AND
- (3) One at-large representative from the Federated Council who shall be selected in an effort to reflect both gender and ethnic representation on the Federated Council.

C. Limitations of Membership on the Committee

- (1) No Section shall have more than one member eligible to be elected to the Executive Committee unless another committee member from the Section is an officer or at-large representative.
- (2) The group of Allied Organizations shall have no more than one member eligible to be elected to the Executive Committee unless another Allied Organization representative is an officer or at-large representative on the committee.
- (3) No Section may have more than one representative serving as an officer at any one time. [See Article 7-70.G.(2)] for exception.
- (4) Only one person from the group of Allied Organizations may serve as an officer at any one time.

F. Elections

- (1) Elections will occur at the final meeting of the year of the Federated Council.
- (2) Elections for Executive Committee members, other than officers and the at-large committee member will be held annually. (The at-large representative will be chosen annually following the election for other Executive Committee members).
- (3) Should a second candidate be nominated from any Section or the group of Allied Organizations, only the candidate with the most votes (more votes) from that Section/or group is eligible for election.
- (4) The nominees who receive the most votes, from among those eligible for election, will be elected.
- (5) In the event of a tie between/among candidates whereby there is only one seat available and/or remaining, a revote for the remaining position will take place only between/among the candidates that are tied.
- (6) In the event there is still a tie vote after the first revote, one more vote will take place and if the tie is not broken, a flip of a coin will determine the winner.



RONALD W. NOCETTI, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4658 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • CIFSTATE.ORG

To: Federated Council

Date: December 13, 2019

Re: New Bylaw Proposal – 503.M – CIF Sportsmanship and Ejection Policy

Proposal Originated: Commissioners Committee

Proposal Reviewed

06/04/2019 – Commissioners Committee
 09/04/2019 – Executive Committee
 09/06/2019 – Commissioners Sub-Committee
 09/10/2019 – Commissioner Committee
 09/18/2019 – Commissioner Sub-Committee
 09/24/2019 – Commissioners Committee
 10/03/2019 – Executive Committee
 10/04/2019 – Federated Council
 01/31/2020 – Federated Council

Proposal Recommendation

Discussion
 Discussion
 Proposal Developed
 Discussion
 Proposal Edits
 Review of Latest Draft Proposal
 First Reading
 Round Table Discussion
 First Reading

Type: New Bylaw

Next: Federated Council Action (April 3, 2020)

Proposal Summary: The Commissioners Committee is proposing to implement a statewide policy to standardize the penalties for game ejections and set expectations for the behavior of student-athletes, coaches, parents and spectators.

Fiscal Impact: None

Background: Bylaw 503.M. – Acceptable standards of sportsmanship for athletes, coaches, and spectators has become an issue nationwide. This policy would align all 10 Sections and establish uniformity in the expectations of athletes, coaches, parents and spectator behavior while providing consistent penalties when expectations fall short of the statewide standards.

Talking Points: Multiple game suspensions; Impact this change may have on recruiting and retaining officials; Sections retain the ability to continue and/or adopt more restrictive penalties

Proposed Bylaw 503.M. - Statewide Sportsmanship and Ejection Policy

Player:

A player who is ejected from a contest (for reasons other than fighting or leaving the bench area during a fight) shall be ineligible to participate in the remainder of that contest (event) and his or her team's future contest (s) as outlined below:

First Ejection: Player is ineligible to participate in the team's next contest. Player may remain on the bench for the duration of that contest and may be on the bench in street clothes for the team's next contest. If the ejection occurs in the last game of the season, the player would be ineligible for the team's first contest the following season. If the player is a senior, he or she would be ineligible for the first contest of their next season of sport.

1. Second Ejection: Player is ineligible to participate in the team's next three (3) contests. Player may remain on the bench for the duration of that contest and may be on the bench in street clothes for the team's next three (3) contests. If the season concludes prior to the player serving the three (3) contests suspension, he or she would be ineligible for the number of contests remaining on the suspension for the team's following season. If the player is a senior, he or she would be ineligible for the number of contests remaining on the suspension for their next season of sport.
2. Third Ejection: Player is ineligible to participate for the remainder of that season. Player may remain on the bench for the duration of that contest and may be on the bench in street clothes for the team's remaining contest that season. If there are six (6) or fewer contests remaining in the season, the player would be ineligible for up to six (6) contests for the team's following season as determined by the CIF Section Commissioner with jurisdiction in the matter. If the player is a senior, he or she would be ineligible for up to six (6) contests for the next season of sport as determined by the CIF Section Commissioner with jurisdiction in the matter.

A player who is ejected from a contest for fighting or leaving the bench area during a fight* shall be ineligible to participate in the remainder of that contest and his or her team's future contests as outlined below:

1. First Ejection: Player (Fighting/Assaultive Behavior/Gross Unsportsmanlike Conduct) is ineligible to participate in the team's next three (3) to six (6) contests as determined by the CIF Section Commissioner with jurisdiction in the matter. Player may remain on the bench for the duration of that contest and may be on the bench in street clothes for the duration of the suspension. If the season concludes prior to the player serving the full suspension, he or she would be ineligible for the number of contests remaining on the suspension for the team's following season. If the player is a senior, he or she would be ineligible for the

number of contests remaining on the suspension for their next season of sport.
*NFHS Rules indicate automatic one game suspension for leaving the bench.

2. **Second Ejection:** Player is ineligible to participate for the remainder of that season. Player may remain on the bench for the duration of that contest and may be on the bench in street clothes for the team's remaining contests that season. If there are six (6) or fewer contests remaining in the season, the player would be ineligible for up to six (6) contests for the team's following season as determined by the CIF Section Commissioner with jurisdiction in the matter. If the player is a senior, he or she would be ineligible for up to six (6) contests for their next season of sport as determined by the CIF Section Commissioner with jurisdiction in the matter.

Before a player may return to participate in a contest following a multiple game suspension for any of the above infractions, the school principal must inform the CIF Section Commissioner with jurisdiction in the matter that they have met with the student-athlete, his or her parent/guardian/caregiver and coach to discuss future behavioral expectations. (Create a form for principal to complete and turn into section office)

Appeal Process for All Multi-Game Ejections:

The school principal may appeal the penalties listed above in writing to the League Commissioner/President (for a regular season contest not including the final contest prior to Section playoffs) or CIF Section Commissioner with jurisdiction in the matter (for the final contest prior to Section playoffs and all playoff contests). The appeal must be received by the Section with 48 hours of the date of the ejection. Reasons for the appeal may only include misidentification of the ejected player or a misapplication of the rule. There will be no appeal regarding the judgement of an official.

Note: There is no appeal process for single game ejections.

Coach:

A coach who is ejected from a contest (for reasons other than fighting) shall be disqualified from participating in the remainder of that contest and his or her team's future contest (s) as outlined below:

1. **First Ejection:** Coach is disqualified from participating in the team's next contest. Coach must immediately vacate the playing area and the vicinity in and around the contest and refrain from having any communication with the team or other coaches for the remainder of that contest and for the team's next contest. If the ejection occurs in the last game of the season, the coach would be ineligible for the team's first contest the following season.
2. **Second Ejection:** Coach is disqualified from participating in the team's next three (3) to six (6) contests as determined by the CIF Section Commissioner with jurisdiction in the matter. Coach must immediately vacate the playing area and the vicinity in and around the contest and refrain from having any communication

with the team or other coaches for the remainder of that contest and for the team's next three (3) to six (6) contests. If the ejection occurs in the last game of the season, the coach would be ineligible for the team's first three (3) to six (6) contests the following season.

3. Third Ejection: Coach is disqualified from participating in the remaining contests of that season. Coach must immediately vacate the playing area and the vicinity in and around the contest and refrain from having any communication with the team or other coaches for the remainder of that contest and for the remaining contests of that season. If there are six (6) or fewer contests remaining in the season, the coach would be disqualified from participating for up to six (6) contest for the team's following season as determined by the CIF Section Commissioner with jurisdiction in the matter.

A coach who is ejected from a contest for (Fighting/Assaultive Behavior/Gross Unsportsmanlike Conduct) shall be disqualified from participating in the remainder of that contest and his or her team's future contests as outlined below:

1. Ejection for (Fighting/Assaultive Behavior/Gross Unsportsmanlike Conduct): Coach is disqualified from participating for the remainder of that season. Coach must immediately vacate the playing area and the vicinity in and around the contest and refrain from having any communication with the team or other coaches for the remainder of that contest and for all of the team's remaining contests that season. If there are fewer than six (6) contest remaining in the season, the coach would be disqualified from participating for up to six (6) contests for the team's following season as determined by the CIF Section Commissioner with jurisdiction in the matter.

Before a coach may return to participate in a contest following a multiple contest disqualification, for any of the above infractions, the school principal must inform the CIF Section Commissioner with jurisdiction in the matter that they have met with the coach to discuss future behavioral expectations.

Spectator:

If a spectator is ejected from a contest, it is the responsibility of the school to ensure that person does not attend that team's next contest. If the same spectator is ejected a second time, it is the responsibility of the school to ensure that person does not attend any of the remaining contests for that season.

Appeal Process for All Multi-Game Ejections:

The school principal may appeal the penalties listed above in writing to the League Commissioner/President (for a regular season contest not including the final contest prior to Section playoffs) or CIF Section Commissioner with jurisdiction in the matter (for the final regular season contest and all playoff contests). The appeal must be received within 48 hours of the date of the ejection. Reasons for the appeal may only include

misidentification of the ejected coach or a misapplication of the rule. There will be no appeal regarding the judgement of an official.

Note: There is no appeal process for single game ejections.

Enforcement:

See Bylaw 503. M. (New) and Article 22.C.(1)(2)(3)(4)

- (1) The Executive Director and/or Executive Committee or Section Commissioner and/or Section Board of Managers shall have power to suspend, to fine or otherwise penalize any member school for the violation of any CIF or Section rules and regulations or for just cause. The period of suspension or other penalty shall be left to the discretion of the CIF governing body that has jurisdiction of the matter where the penalty is not fixed.



RONALD W. NOCETTI, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4658 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • CIFSTATE.ORG

To: Federated Council

Date: December 13, 2019

Re: Bylaw Revision – 303.B.(6)a. and b. – Multi School New and Renewal Applications

Proposal Originated: Central Section

Proposal Reviewed

10/03/2019 – Executive Committee
01/07/2019 – Commissioners Committee
01/31/2020 – Federated Council

Proposal Recommendation

First Reading
Discussion
First Reading

Type: Bylaw Revision

Next: Federated Council Action Item (April 3, 2020)

Proposal Summary: The CIF Executive Committee is proposing a revision to Bylaw 303.B.(6)a. and b. – Multi School New and Renewal Applications. This revision would bring the Bylaw into compliance with what has been past practice regarding the acceptance of new and renewal applications for multi school agreements.

Fiscal Impact: None

Background: Bylaw 303.B.(6)a. – New Applications does not currently allow for a late application and Bylaw 303.B.(6)b. – Renewal Applications provides for a September 1 deadline for late applications. Past practice has allowed for schools to submit late applications for both new and renewal multi school agreements if approved by both the local CIF Section Office and the CIF Executive Committee.

303.B.(6) New and Renewal applications for multi-school teams under this Bylaw must be filed annually.

a. **New applications**

- (i) All new applications must be received in the State Office prior to May 31 of the current school year for approval for the following school year.
- (ii) All fees must accompany the application and be received prior to May 31. The request will not be considered until the fees are submitted.
- (iii) Any late applications will be assessed a late fee of \$200; the fee must be attached or the application will not be considered. If a new application is not received by September 1 of the current school year, the school must also submit a statement as to the reason for the late application. This statement must accompany the late application.
- (iv) Students are not eligible to participate or compete with the CIF member school until confirmation from the CIF State Office that the application is approved.

b. **Renewal applications**

- (i) All renewal applications must be submitted to the State Office by May 31 of the current school year to continue multi-school status for the following year.
- (ii) All fees for multi-school dues will be reflected on the invoice sent from the CIF State Office for the school's annual school dues and legal assessment.
- (iii) Any late applications will be assessed a late fee of \$200; the fee must be attached or the application will not be considered. If an application for renewal is not received by September 1 of the current school year, ~~it will not be considered.~~ the school must also submit a statement as to the reason for the late application. This statement must accompany the late application.
- (iv) Students are not eligible to participate or compete with the CIF member school until confirmation has been received from the CIF State Office that the application is approved.



RONALD W. NOCETTI, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4658 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • CIFSTATE.ORG

To: Federated Council

Date: December 13, 2019

Re: Bylaw Revision – 208.B. – CIF Student Study Abroad (currently titled as CIF Student Transferring Back to a CIF Member School from Enrollment in a Foreign Exchange Program)

Proposal Originated: Commissioners Committee

Proposal Reviewed

09/10/2019 – Commissioners Committee

11/06/2019 – Executive Committee

01/31/2020 – Federated Council

Proposal Recommendation

Forward to Executive Committee

First Reading

First Reading

Type: Bylaw Revision

Next: Federated Council Action (April 3, 2020)

Proposal Summary: The CIF Commissioners Committee is proposing a revision to Bylaw 208.B. – CIF Student Study Abroad (currently titled as CIF Student Transferring Back to a CIF Member School from Enrollment in a Foreign Exchange Program). This revision would allow CIF students to study abroad for up to two consecutive semesters and participate in athletics at the scholastic and/or club levels during this time period.

Fiscal Impact: None

Background: Bylaw 208.B. – CIF Student Transferring Back to a CIF Member School from Enrollment in a Foreign Exchange Program currently allows CIF students returning from participation in a foreign exchange program to be granted unlimited eligibility provided that they are returning to their previous school of enrollment and are in compliance with all provisions of 208.B. This provision may be used one time during a CIF student’s eight (8) consecutive semesters in high school. Given that the CIF does not maintain a list of approved foreign exchange programs for CIF students wishing to study abroad and the current list of programs managed by CSIET is limited, the Commissioners Committee is suggesting the revised language in 208.B.

Talking Points: Does this provide an unfair advantage as opposed to CIF students who remain home and participate in club sports; Is limiting this to a one-time use a reasonable provision; What positive impact may this have on our student-athletes; Does this create any unintended consequences

208.B. CIF Students Transferring Back to a CIF Member School from ~~Enrollment in a Foreign Exchange Program~~ Study Abroad

A ~~foreign exchange~~ CIF student who, after being enrolled in a CIF member school (referred to as school A), transfers ~~under the auspices of a foreign exchange program~~ to a school located outside the United States, a U.S. Territory, a U.S. Military Base or Canada (to be referred to as School B) and who, following completion of the ~~foreign exchange program~~ study abroad, transfers back to school A, may be granted unlimited residential eligibility for all CIF athletic competition when the following conditions are met:

- (1) The student is returning to the same CIF member school in which they were enrolled immediately prior to their enrollment in the foreign school; AND
- (2) There is no evidence that the transfer to or from the foreign country was athletically motivated (see also Bylaw 510); AND
- (3) There is no evidence of the use of undue influence (recruiting) by anyone associated with either school ~~or the foreign exchange program~~; AND
- (4) The CIF student is in compliance with all eligibility requirements set forth by the CIF and the Section having jurisdiction; AND
- (5) The CIF student ~~who has participated in the foreign exchange program~~ must comply with the maximum of eight (8) consecutive semester Bylaw. If a student has exceeded eight (8) consecutive semesters of attendance upon return from the ~~foreign exchange program~~ study abroad, they may apply for a waiver under the Bylaws established by the CIF and the respective Section of the student's CIF member school. All CIF students returning from ~~enrollment in a foreign exchange program~~ the study abroad shall submit the appropriate waiver application(s) for approval as required by their respective Section.

Note: This study abroad provision may be used only one time, for up to two consecutive semesters, during a CIF student's eight (8) consecutive semesters in high school.



RONALD W. NOCETTI, EXECUTIVE DIRECTOR

CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4658 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • CIFSTATE.ORG

To: Federated Council

Date: December 13, 2019

Re: Bylaw Revision – 209.C.(1) Disciplinary Transfer

Proposal Originated: Commissioners Committee

Proposal Reviewed

03/12/2019 – Commissioners Committee
06/04/2019 – Commissioners Committee
09/10/2019 – Commissioners Committee
11/06/2019 – Executive Committee
01/31/2020 – Federated Council

Proposal Recommendation

Discussion
Discussion
Forward to Executive Committee
First Reading
First Reading

Type: Bylaw Revision

Next: Federated Council Action (April 3, 2020)

Proposal Summary: The CIF Commissioners Committee is proposing a revision to Bylaw 209.C.(1) – Disciplinary Transfer. This revision would amend the language to clarify that a transfer student may not gain athletic eligibility if there is disciplinary action in place or pending at the former school.

Fiscal Impact: None

Background: Currently, Bylaw 209.C.(1) states that if a student transfers from any public or private school when a disciplinary action is in place or pending that contributes in any way to the decision to transfer, that student shall be ineligible for competition in all sports for one (1) year from the date of the transfer to the new school. The current language, “that contributes in any way to the decision to transfer”, allows for the argument that the disciplinary action in place or pending had no bearing on the decision to transfer. The Commissioners Committee believes that the intent was to not allow students to gain eligibility at new school when there is disciplinary action in place or pending at the former school and is suggesting the revised language in 209.C.(1).

Talking Points: Is there agreement that student should not be allowed to move away from disciplinary action in place or pending even if argument can be made for other reasons for the transfer; Are there any unintended consequences with this revision

209. DISCIPLINE, EXPULSION AND TRANSFER FOR DISCIPLINARY REASONS

A. Expulsion

A student who is expelled by a public-school district in the State of California pursuant to the provisions of Education Code Section 48900 et seq., or from a public school from any other State, or any private or parochial school or district, shall be ineligible to practice or compete with any CIF team or individual sport program that is under the jurisdiction of the CIF for the period of the expulsion.

B. Suspended Expulsion

A student who has been expelled and has the expulsion suspended by the school board or board of directors and remains at his/her current school may be eligible so long as all other CIF and Section requirements are met. The conditions under which this student may be eligible will be determined by the local school board or board of directors. If the student is deemed eligible to participate, the conditions of his/her eligibility must be sent to the appropriate Section office.

C. Disciplinary Transfer

- (1) If a student transfers from any public or private school when a disciplinary action is in place or pending ~~that contributes in any way to the decision to transfer~~, that student shall be ineligible for competition in all sports for one (1) year from the date of the transfer to the new school.
- (2) A student, permitted by the principal to return to the school compelling the disciplinary transfer, may be granted unrestricted athletic eligibility by the Section if the student did not participate in any athletic program at the transfer school; compete for the transfer school; and, at the time of the transfer, conditions for return were established by the school administration that include, but are not limited to:
 - a. Satisfactory attendance criteria; AND
 - b. Applicable behavior standards; AND
 - c. Academic performance standards; AND
 - d. Principal's approval of the return based upon documented evidence provided by the transfer school that the student satisfactorily complied with all conditions for return.

(May 1997 Federated Council/Revised May 2003 Federated Council/Revised May 2005 Federated Council)

PRESIDENT
JOHN BECKER
 Executive Director-Student Engagement
 Roseville Joint Union High School District
 1750 Cirby Way
 Roseville, CA 95661
 (916) 782-2051
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COMMISSIONER
MICHAEL S. GARRISON
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 Lodi, CA 95241
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 www.cifsjs.org

**ECONOMIC VIABILITY COMMITTEE
 AGENDA - January 29, 2020
 Deodar Room - Wine & Roses, Lodi
 (8:00 am – 9:00 am)**

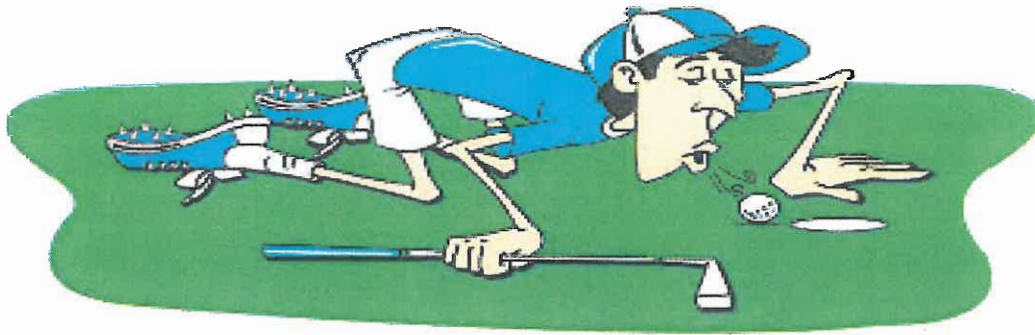
Committee Members:

Kevin Swartwood - Chairperson	Paula Duncan - Delta	Ed Felt - CCAL
Ed Santopadre - At-Large	George Sziraki - Sup. Rep	Hillary Harrell - SJAA
David Voortman - CCAA	Clarence Isadore - MEL	David Nickerson - GSL

Staff Ex Officio Members:

Brian Moore - Finance/HR Manager	Michael S. Garrison - Commissioner
Ryan Tos - Assistant Commissioner	

1. **WELCOME** **Kevin Swartwood**
2. **APPROVAL OF AGENDA** **Kevin Swartwood**
3. **APPROVAL OF MINUTES** **Kevin Swartwood**
 - a. **October 2, 2019**
4. **FINANCIAL ANALYSIS OF FALL CHAMPIONSHIP EVENTS (2019-20)** **Swartwood/Moore**
 The committee will review the preliminary financial overviews for all SJS Fall Sports Championships (Cheer, Cross Country, Football, Golf-G, Tennis-G, Volleyball-G, Water Polo).
5. **2019-2020 SJS YTD BUDGET** **Swartwood/Moore**
 Chairperson Kevin Swartwood will review with the committee the following:
 - a.) 2019-2020 CIFSJS YTD Budget
 - b.) Quick Reports (Dues, Foundation Games, Accounts Receivable)
 - c.) CIFSJS Investment Account Balance (Wachovia fund)
6. **2020-2021 SJS PROPOSED BUDET** **Swartwood/Moore**
 The committee will review the proposed budget and be asked to forward a recommendation to the Board of Managers. The SJS Executive Committee will have reviewed the proposal and their recommendation will be discussed.
 - a.) Budget Workbook
7. **2018-19 AUDIT (Year End June 30, 2019)** **Moore/Garrison**
 Staff will review with the committee the recently completed audit; recommendations and responses to the audit recommendations. (Schwartz Platz & Associates, CPA)
8. **DUES ASSESSMENT REVIEW** **Kevin Swartwood/Staff**
 The Chairperson/staff will review with the committee details of the EVC's discussion/meeting, surrounding the dues assessment survey, that took place on 11/13/19.
9. **FINANCIAL POLICIES HANDBOOK UPDATE** **Garrison**
 The Commissioner will update the committee on the status of the financial policies handbook.
10. **MARKETING REPORT** **Garrison**
 Commissioner will provide an update on current state/section marketing.
11. **ADJOURNMENT**



2020 - CIF SAC-JOQUIN SECTION ANNUAL 'JIM BAILEY' GOLF TOURNAMENT

WHEN: MONDAY, APRIL 6, 2020

WHERE: THE RESERVE AT SPANOS PARK GOLF COURSE

TIME: 1:00 PM SHOTGUN START

TYPE: SHOTGUN SCRAMBLE FORMAT

REGISTRATION DETAILS AND TIMELINES TO FOLLOW SOON -STAY TUNED FOR DETAILS

Only The First 120 Golfers to Register and Pay in Full when Open Registration is Announced will pay \$99.00 per Golfer. Note: After 120 golfers are Paid & Registered or the Early Registration Deadline Date expires, the Registration Fee will be \$130 per Golfer. (Stay Tuned for the Opening of the Early Registration Date Announcement- In other words Register and Pay quickly to become one of the first 120 golfers)

GOLF INCLUDES

GREEN FEES
DRIVING RANGE
CART
LUNCH
POST ROUND BBQ
POTENTIAL PRIZES

POTENTIAL PRIZES

LOWEST SCORE FOURSOME
HOLE IN ONE
LONGEST DRIVE CONTEST
LOWEST SCORE LEAGUE 4-SOME
LOWEST SCORE SCHOOL 4-SOME
LOWEST SCORE OFFICIALS' 4-SOME
CLOSEST TO THE PIN CONTEST
SHOULD PLAY ANOTHER SPORT AWARD



PRESIDENT
JOHN BECKER
 Superintendent
 Executive Director of Personnel Services
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COMMISSIONER
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CIF Sac-Joaquin Section Budget 2019/2020 and Playoff Information. AT A GLANCE - as of 12/31/19

Current Bank Accounts 12/31/19		Playoff Income @ 12/31/19			
BofA Regular Checking Account	\$41,705.73	Playoff Expenses @ 12/31/19		\$859,774.92	
First Bank Regular Checking Account	\$361,316.80	Net +/- Playoff Income @ 12/31/19		\$317,034.21	
* BofA Savings Account	\$27,018.21			<u>\$542,740.71</u>	
Hall of Fame Account	\$1,518.01				
Lucky Scholarship Account	\$24,689.07			Total YTD Income	\$1,195,536.25
<u>CASH ACCOUNT TOTALS:</u>	<u>\$456,247.82</u>			Total YTD Expenses	\$924,814.06
				Total YTD Net +/- Income	<u>\$270,722.19</u>
BLDG MORTGAGE PRINCIPAL BALANCE @ 12/31/19:					<u>\$517,407.97</u>
WACHOVIA BALANCES BY MONTH					
2019 - JULY	\$896,506.45	2019 - APRIL	\$955,450.95		
2018 - AUGUST	\$922,521.87	2019 - May	\$906,168.22	(-\$49282.73)	
2018 - SEPTEMBER	\$926,207.97	2019 - June	\$953,127.87		
2018 - OCTOBER	\$870,047.16	2019 - July	\$966,672.10		
2018 - NOVEMBER	\$879,909.59	2019 - August	\$953,851.97	(-\$12820.13)	
2018 - DECEMBER	\$820,667.36	2019 - September	\$968,235.34		
2019 - JANUARY	\$887,229.66	2019 - October	\$982,714.85		
2019 - FEBRUARY	\$908,495.23	2019 - November	\$1,011,359.33		
2019 - MARCH	\$923,211.78	2019 - December			

B

CIF SAC-JOQUIN SECTION YTD GENERAL BUDGET- 2019/20 - PLAYOFF INFORMATION 2

PLAYOFF SPORT	2017-18 Budgeted Income	2017-18 Actual Income	2017-18 Budgeted Expenses	2017-18 Actual Expenses	2018-19 Budgeted Income	2018-19 Actual Income	2018-19 Budgeted Expenses	2018-19 Actual Expenses	2019-20 Budgeted Income	2019-20 Actual Income	2019-20 Budgeted Expenses	2019-20 Actual Expenses	
PLAYOFF INCOME AND EXPENSES													
Badminton	\$480.00	\$480.00	\$650.00	\$757.02	\$480.00	\$350.00	\$650.00	\$141.38	\$360.00		\$150.00	\$197.24	1
Baseball	\$95,000.00	\$85,367.85	\$85,000.00	\$70,186.60	\$95,000.00	\$81,734.25	\$70,000.00	\$69,587.89	\$85,000.00		\$65,000.00	\$2,907.56	2
Basketball	\$350,000.00	\$212,050.83	\$190,000.00	\$104,637.39	\$250,000.00	\$334,645.92	\$100,000.00	\$183,069.41	\$334,000.00		\$180,000.00	\$4,094.68	3
Comp Cheer		\$5,329.00		\$1,898.41		\$10,380.98		\$4,236.89	\$12,000.00	\$5,013.00	\$4,000.00	\$1,755.67	4
Cross Country	\$39,500.00	\$39,400.00	\$23,500.00	\$34,867.48	\$39,500.00	\$32,144.96	\$35,000.00	\$32,982.49	\$39,500.00	\$48,111.48	\$31,000.00	\$24,762.65	5
Football	\$530,000.00	\$513,017.80	\$85,000.00	\$118,231.05	\$530,000.00	\$525,671.94	\$105,000.00	\$197,505.53	\$581,000.00	\$658,581.22	\$190,000.00	\$194,860.96	6
Golf	\$9,300.00	\$9,418.52	\$10,500.00	\$13,064.48	\$9,300.00		\$10,500.00						7
Golf-Girls Fall						\$4,419.37		\$5,747.74	\$4,725.00	\$4,691.00	\$5,600.00	\$5,817.78	7a
Golf-Boys Spr						\$4,910.00		\$6,066.80	\$5,085.00		\$4,900.00	\$919.28	7b
Soccer Winter	\$120,000.00	\$86,619.14	\$55,000.00	\$48,319.73	\$90,000.00	\$83,560.48	\$45,000.00	\$53,618.84	\$84,000.00		\$50,000.00	\$5,284.36	8
Soccer Fall						\$3,640.00		\$1,750.00	\$3,600.00	\$2,576.00	\$1,900.00	\$1,811.00	9
Soccer Spring						\$2,814.00		\$2,107.00	\$3,000.00		\$1,900.00		10
Softball	\$50,000.00	\$37,472.39	\$55,000.00	\$48,692.29	\$35,000.00	\$32,979.84	\$45,000.00	\$43,940.96	\$35,000.00	\$1,199.34	\$44,000.00	\$3,312.95	11
Swim/Dive	\$20,000.00	\$16,021.73	\$6,500.00	\$1,704.63	\$23,000.00	\$22,294.00	\$7,000.00	\$7,852.24	\$23,000.00		\$7,000.00	\$2,091.04	12
Tennis	\$3,800.00	\$3,850.00	\$2,000.00	\$5,790.89	\$5,000.00		\$5,000.00						13
Tennis Fall						\$1,500.00		\$1,987.97	\$1,500.00	\$1,500.00	\$1,990.00	\$2,130.88	13a
Tennis Spring						\$2,400.00		\$3,275.30	\$2,400.00	\$2,150.00	\$3,275.00	\$2,142.35	13b
Track & Field	\$58,000.00	\$52,491.25	\$25,000.00	\$31,732.87	\$60,000.00	\$58,733.66	\$30,000.00	\$37,786.73	\$60,000.00	\$13,700.00	\$37,000.00	\$6,058.82	14
VB Fall - G	\$55,000.00	\$58,297.24	\$30,000.00	\$40,383.24	\$55,000.00	\$64,576.15	\$40,000.00	\$43,456.59	\$64,000.00	\$70,618.62	\$42,000.00	\$35,127.34	15a
VB Spring - B	\$35,000.00	\$20,421.65	\$20,000.00	\$9,145.57	\$22,000.00	\$26,762.84	\$8,000.00	\$13,672.76	\$25,000.00		\$12,000.00	\$1,293.42	15b
Water Polo	\$32,000.00	\$28,252.25	\$13,000.00	\$12,049.97	\$30,000.00	\$35,384.01	\$12,000.00	\$17,102.78	\$35,000.00	\$47,434.26	\$17,000.00	\$16,923.05	16
Wrestling	\$110,000.00	\$96,854.57	\$111,000.00	\$94,139.37	\$120,000.00	\$124,416.92	\$105,000.00	\$94,583.56	\$120,000.00	\$4,200.00	\$113,000.00	\$5,543.18	17
Totals	\$1,508,080.00	\$1,265,344.22	\$712,150.00	\$635,600.99	\$1,364,280.00	\$1,453,319.32	\$618,150.00	\$820,472.86	\$1,518,170.00	\$859,774.92	\$811,715.00	\$317,034.21	18
	Over/Under Budget Income	-\$242,735.78	Over/Under Budget Expenses	-\$76,549.01	Over/Under Budget Income	\$89,039.30	Over/Under Budget Expenses	\$202,322.86	Over/Under Budget Income	\$658,395.08	Over/Under Budget Expenses	\$494,680.79	18A
PLAYOFFS	2017-18 NET INCOME:		\$629,743.23		2018-19 NET INCOME:		\$632,846.46		2019-20 NET INCOME:		\$542,740.71		18B
Playoff Notes					Playoff Notes								
					#6, 15a,16 = 2 games unpaid VBG, 1 game unpaid FB, 2 games unpaid WP								

CIF Sac-Joaquin Section YTD Budget 2019/2020 - General Income/Expense Information

3

	2017-18 Budgeted Income	2017-18 Actual Income	2017-18 Budgeted Expenses	2017-18 Actual Expenses	2018-19 Budgeted Income	2018-19 Actual Income	2018-19 Budgeted Expenses	2018-19 Actual Expenses	2019-20 Budgeted Income	2019-20 Actual Income	2019-20 Budgeted Expenses	2019-20 Actual Expenses	
INCOME AND EXPENSES:													
Playoffs	\$1,508,080.00	\$1,265,344.22	\$712,150.00	\$635,600.99	\$1,364,280.00	\$1,453,319.32	\$618,150.00	\$820,472.86	\$1,518,170.00	\$859,774.92	\$811,715.00	\$317,034.21	19
Dues/Income	\$215,000.00	\$218,244.76			\$220,000.00	\$1,718.34				\$0.00			20
Dues/Teams					Teams	\$124,678.00			\$125,000.00	\$129,675.00			21
Dues/ Enrollment					Enrollment	\$91,606.48			\$94,000.00	\$95,227.15			22
Dues/ CIF Home									\$2,000.00	Included #22			22a
Revenue Share						\$3,103.00			\$2,500.00	\$2,353.80			23
Lucky Expense				\$38,345.14	\$1,000.00	\$1,400.00	\$36,000.00	\$33,133.32			\$36,000.00		24
Lucky VB	\$10,000.00	\$9,720.21			\$10,000.00	\$8,710.50			\$10,000.00	\$9,396.00			25
Lucky BB	\$20,000.00	\$19,693.26			\$20,000.00	\$8,533.00			\$20,000.00	\$14,535.37			26
Hall of Fame			\$15,000.00	\$440.16	\$7,500.00	\$6,464.74	\$10,000.00	\$21,211.10			\$1,000.00	\$1,500.00	27
WomenSports	\$3,500.00	\$4,900.00	\$3,000.00	\$6,362.74		\$0.00		\$0.00	\$5,000.00	\$7,830.00	\$6,200.00	\$8,059.80	28
Bailey Golf		\$458.00			\$10,000.00	\$8,756.00	\$7,000.00	\$5,681.28	\$12,000.00		\$5,681.28	\$100.00	30
State Market	\$80,000.00	\$135,092.82			\$145,000.00	\$105,020.02			\$89,954.00	\$44,716.41			31
State Excess						\$11,551.00							31a
Section Market	\$130,000.00	\$110,059.00	\$3,000.00	\$9,750.00	\$93,000.00	\$97,750.00		\$4,222.27	\$105,500.00	\$4,250.00		\$3,439.25	32
Rule Books	\$18,000.00	\$24,356.00	\$26,000.00	\$30,063.70	\$18,000.00	\$17,290.28	\$26,000.00	\$24,372.15	\$18,000.00	\$17,780.00	\$21,000.00	\$24,338.07	33
Awards	\$3,000.00	\$5,155.13	\$40,000.00	\$6,856.12	\$500.00	\$90.00	\$1,500.00	\$1,871.11	\$100.00		\$2,200.00		34
Appeals		\$600.00	\$500.00	\$1,132.01		\$300.00	\$500.00	\$544.50					35
Fines		\$3,356.00				\$300.00				\$200.00			36
Merchandise- General						\$6,470.24		\$8,343.26	\$6,000.00	\$1,381.93	\$4,500.00	\$3,136.99	37
Merchandise- For Resale								\$14,117.36			\$14,000.00	\$5,469.44	38
Program Sales													39
Wrestling Assessors /	\$15,000.00	\$13,678.00	\$10,000.00	\$4,350.00	\$15,000.00	\$10,212.00	\$5,000.00	\$10,740.19	\$13,000.00	\$2,095.00	\$4,500.00		40
Interest Income	\$75.00	\$61.79			\$75.00	\$43.72			\$50.00	\$5.85			41
Postal Refund						\$3,948.42		\$597.66					42
Misc Inc/Exp						\$18.21		\$1,783.87		\$1,900.82		\$2,047.25	42a
Building Mortgage			\$61,000.00	\$37,479.59			\$47,000.00						43
Mtg Principal								\$17,232.26			\$17,232.26	\$8,906.50	44
Mtg Interest								\$26,617.30			\$26,617.30	\$13,018.28	45
Building Maint				\$10,298.82			\$7,500.00	\$5,347.04			\$4,500.00	\$1,810.00	46

Notes

Notes

#20 State Dues rec'd/moved to Line 42A (Misc Income) and mailed Check 42A Expenses)
 22a: \$10 per school Admin Fee is included in line 22 with Enrollment Dues
 25 - 3 Unpaid Foundation VB Games/ 26 - 21 Unpaid Foundation Basketball Games

	2017-18 Budgeted Income	2017-18 Actual Income	2017-18 Budgeted Expenses	2017-18 Actual Expenses	2018-19 Budgeted Income	2018-19 Actual Income	2018-19 Budgeted Expenses	2018-19 Actual Expenses	2019-20 Budgeted Income	2019-20 Actual Income	2019-20 Budgeted Expenses	2019-20 Actual Expenses	4
INCOME AND EXPENSES CONT'D:													
Salaries			\$583,025.00	\$570,900.35			\$603,960.00						47
Employee Net Pay							\$427,285.98				\$398,774.10	\$203,874.61	48
Employee Deductions:							\$189,629.99				\$183,947.28	\$90,688.44	49
Employer Tax Liab.			\$48,000.00	\$45,132.41			\$49,368.00	\$45,570.80			\$46,972.07	\$18,850.87	50
Payroll Fees			\$2,000.00	\$2,613.32			\$3,000.00	\$2,505.81			\$2,600.00	\$1,428.08	51
Benefits-Current			\$125,000.00	\$104,460.00			\$134,927.00	\$124,646.00			\$117,664.00	\$59,722.00	52
Benefits-Retired			\$70,000.00	\$68,429.79			\$65,000.00	\$56,640.00			\$56,640.00	\$28,320.00	53
Pers Employer			\$52,000.00	\$38,905.79			\$53,753.00	\$48,865.41			\$59,560.00	\$27,064.95	54
Pers Unfunded				\$11,386.99			\$18,285.00	\$31,980.00			\$41,780.84	\$21,590.20	55
Insurance			\$8,000.00	\$12,070.36			\$11,500.00						56
Worker Comp							\$2,037.12				\$7,800.00	-\$2,494.67	57
Disability							\$1,299.00				\$1,524.00	\$959.00	58
Liability							\$2,724.00				\$2,724.00	\$2,805.82	59
Life Insurance							\$1,800.00				\$1,800.00	\$900.00	60
Mtg General			\$30,000.00	\$2,916.33			\$25,000.00	\$460.68				\$87.19	61
Admin Workshop				\$4,278.36				\$3,865.76			\$4,000.00	\$4,371.14	62
Administrative				\$261.52				\$30.14				\$33.50	63
Meeting: BOM				\$5,347.78				\$7,141.00			\$7,000.00	\$3,070.69	64
Meeting CSADA				\$4,480.85				\$6,423.64			\$4,000.00		65
Executive Cmte				\$528.88				\$471.15			\$1,200.00	\$379.16	66
Fed Council Mtg				\$1,278.92				\$996.32			\$1,000.00	\$92.80	67
FB Advisory				\$108.70							\$100.00		68
Workshops								\$370.94			\$200.00	\$198.02	69
NFHS Mtg				\$14,317.86				\$16,798.38				\$2,730.60	70
NFHS 7/8 Mtg								\$3,563.66			\$3,500.00	\$3,175.67	71
Playoff Mtg								\$544.29			\$400.00	\$230.60	72
ReAlign Mtg								\$0.00				\$105.87	73
Seeding Mtgs				\$1,869.91				\$1,674.65			\$1,600.00	\$677.53	74
SJS Commish Mtg				\$1,744.80				\$586.31			\$500.00	\$96.64	75
SJS Media Day								\$123.00			\$125.00	\$43.08	76
All								\$145.00			\$250.00	\$130.50	77
State CIF								\$2,898.14			\$1,200.00		78
Model Coach Mtg								\$53.70					79
State FB Mtg								\$1,139.03			\$600.00		80
Mtg Mileage			\$5,000.00	\$576.22			\$1,000.00						81
Notes							Notes						
							#61 - Will be New Category for next Budget: Sportsmanship Meetings....						

	2017-18 Budgeted Income	2017-18 Actual Income	2017-18 Budgeted Expenses	2017-18 Actual Expenses	2018-19 Budgeted Income	2018-19 Actual Income	2018-19 Budgeted Expenses	2018-19 Actual Expenses	2019-20 Budgeted Income	2019-20 Actual Income	2019-20 Budgeted Expenses	2019-20 Actual Expenses	5
INCOME AND EXPENSES CONT'D:													
Office Expense			\$27,000.00	\$30,171.62			\$22,000.00						82
Copy Mach. Lse			\$7,000.00	\$6,044.50			\$6,000.00	\$5,229.45			\$5,376.00	\$2,699.93	83
Supply			\$1,000.00	\$3,588.45			\$3,000.00	\$4,323.62			\$3,500.00	\$3,169.29	84
Phone/IT/ Dish			\$11,000.00	\$27,824.70			\$20,000.00	\$35,715.25			\$32,000.00	\$18,966.84	85
Printing			\$5,000.00	\$6,344.47			\$2,500.00	\$1,442.00			\$1,500.00	\$1,475.00	86
Office Supply							\$3,557.91				\$2,500.00	\$1,538.56	87
Dues/			\$3,000.00	\$1,851.32			\$2,000.00	\$5,357.75			\$5,000.00	\$3,185.95	88
Postage			\$5,000.00	\$1,511.34			\$3,500.00	\$1,609.71			\$500.00	\$110.00	89
Utilities			\$15,000.00	\$9,999.46			\$7,500.00	\$6,186.38			\$7,000.00	\$4,315.82	90
Alarms - Burglar/Fire							\$2,562.37				\$2,562.00	\$1,758.13	91
Licenses & Other Taxes							\$22,293.65				\$25,000.00	\$11,492.74	92
Bank Charges							\$512.46				\$200.00	\$203.56	93
Office Clean							\$5,893.79				\$4,500.00	\$1,965.74	94
Exp/Mileage							\$400.57						95
Sales Tax			\$2,000.00	\$2,759.83			\$2,000.00	\$0.00					96
Auditors			\$14,000.00	\$13,000.00			\$14,000.00	\$20,500.00			\$14,000.00	\$15,500.00	97
Consultants			\$2,000.00				\$1,000.00	\$8,492.00					98
Legal			\$2,000.00	\$563.50			\$2,000.00	\$996.23			\$1,000.00	\$99.00	99
Prior Year Inc/Exp		\$66,574.17		\$13,370.07		\$700.00		\$1,165.00		\$4,414.00		\$1,876.27	100
Capital Outlay			\$5,000.00				\$2,000.00	\$0.00					101
Equip Purchase			\$1,000.00				\$1,000.00	\$1,254.54				-\$1,534.85	102
Differed Maint			\$2,500.00				\$2,500.00	\$0.00			\$2,500.00		103
Misc/ Wachovia CIF Home Program	See Note Below		\$40,000.00	-\$2,034.48									104
			\$23,000.00	\$23,000.00			\$22,000.00	See #94			In Line 92		105
TOTALS	\$2,002,655.00	\$1,877,293.36	\$1,959,175.00	\$1,810,283.19	\$1,904,355.00	\$1,961,983.27	\$1,837,443.00	\$2,106,050.11	\$2,021,274.00	\$1,195,536.25	\$2,009,745.13	\$924,814.06	106
	2017/18 Actual Profit/Loss:		\$67,010.17		2018/19 - Actual Profit/Loss:		-\$144,066.84		At 12/31/19 - 2019/20 Net Profit/ Loss:			\$270,722.19	107
							(\$141,529.11)	Includes Prior Yr Adjusts#100					
NOTES													
#92 - First of 2 payments to CIF Home													
#100 - Prior Year Income includes Wrestling Assessor Income and Late Playoff & Foundation payments													
#100 - Prior Year Expense is for Facility/Security Expenses for Cosumnes Soccer Winter Finals.													
NOTES													
#102- Reimbursement from insurance for stolen Laptop / Expense to purchase was in June 2019													
#97 - This year's original contract was for \$1500 more than than prior year.													

C I F Sac-Joaquin Section

PROFIT AND LOSS

July - December, 2019

	TOTAL
Income	
40000 Dues/Income	
40010 Teams CIF Home	129,675.00
40011 Enrollment - CIF Home	95,227.15
Total 40000 Dues/Income	224,902.15
40005 Revenue Share	2,353.80
40015 Lacky Scholarship Foundation Games	
40016 Foundation Volleyball	9,396.00
40017 Foundation Basketball	14,535.37
Total 40015 Lacky Scholarship Foundation Games	23,931.37
40018 Women in sports conference	7,830.00
40025 Marketing	
40026 Marketing - State CIF	44,716.41
40027 Marketing - Section SJS	4,250.00
Total 40025 Marketing	48,966.41
40030 Rulebook Income	17,780.00
40033 Fines	200.00
40034 Merchandise - General Office	1,381.93
40036 Wrestling Assessor Income	2,095.00
40040 Interest Income	5.85
40047 Prior Year income	4,414.00
40048 Misc Income	1,900.82
40051 Playoff Late Fees Assessed	0.00
40199 Playoffs All-Sport-Total Income	
40331 Cheer Playoff Income	
40332 Cheer Gate Receipts	3,510.00
40333 Cheer - Entry Fees	1,300.00
40335 Cheer I-Square Income	203.00
Total 40331 Cheer Playoff Income	5,013.00
40350 Cross Country Playoff Income	
40351 CC SubSection Entry Fees	25,374.01
40352 CC Section Entry Fees	13,026.00
40355 CC Merchandise Income	9,711.47
Total 40350 Cross Country Playoff Income	48,111.48
40390 Football Playoff Income	
40391 Football Gross Site Gate Receipts	424,516.00
40392 FB Finals Gate Receipts	72,687.36
40393 FB Finals I-Square Gate Receipts	7,383.35
40394 FB Go-Fan Playoff Tickets	114,153.00
40395 FB Go-Fan Finals Tickets	34,775.00
40396 FB Broadcasting Income	700.00
40398 FB Merchandise	2,928.51
40400 FB Parking Revenue	1,438.00

	TOTAL
Total 40390 Football Playoff Income	658,581.22
40430 Golf Playoff Income	
40431 Golf Girls - Entry Fees (Green Fees)	4,680.00
40432 Golf Girls Masters- Coach Lunches	11.00
Total 40430 Golf Playoff Income	4,691.00
40460 Soccer Playoff Income	
40464 Soccer Boys Gate Gross Receipts	1,538.00
40475 Soccer Finals Boys Gross Gate Receipts	1,038.00
Total 40460 Soccer Playoff income	2,576.00
40491 Softball Playoff Income	
40495 Softball Programs/Merchandise	1,199.34
Total 40491 Softball Playoff Income	1,199.34
40560 Tennis Playoff Income	
40564 Boys League Fees - Tennis	1,500.00
40565 Girls League Fees - Tennis	1,500.00
40566 Coed League Fees - Tennis	650.00
Total 40560 Tennis Playoff Income	3,650.00
40590 Track & Field Playoff Income	
40594 Girls Divisional League Fees - T&F	3,425.00
40595 Girls Masters League Fees - T&F	3,425.00
40596 Boys Divisional League Fees - T&F	3,425.00
40597 Boys T&F Masters League Fees	3,425.00
Total 40590 Track & Field Playoff Income	13,700.00
40630 Volleyball Playoff Income	
40631 Girls VB - Gross Site Gate Receipts	53,313.75
40632 Girls VB - "Go Fan" Playoff Tickets	251.00
40633 Girls VB - I-Square Tix Sales	444.75
40634 Girls VB League Fees	3,250.00
40636 VB Girls Finals Gate Receipts	11,661.81
40637 VB Girls "GoFan" Finals Tickets	573.00
40688 VB Girls Merchandise Income	1,124.31
Total 40630 Volleyball Playoff Income	70,618.62
40690 Water Polo Playoff Income	
40691 WP Girls Gross Site Gate Receipts	11,206.55
40694 Girls WP League Fees	3,700.00
40695 Boys WP League Fees	3,700.00
40696 WP - Boys Gross Site Gate Receipts	16,138.00
40698 WP Finals Gate Receipts	10,668.00
40699 WP Girls GoFan Tix Sales	8.00
40700 WP Girls GoFan Finals Tix Sales	44.00
40701 WP Boys GoFan Tix Sales	182.00
40702 WP Boys GoFan Finals Tix Sales	17.00
40703 WP Merchandise Sales	1,770.71
Total 40690 Water Polo Playoff Income	47,434.26
40736 Wrestling Playoff Income	
40740 Wrestling League Fees Income	4,200.00
Total 40736 Wrestling Playoff Income	4,200.00
Total 40199 Playoffs All-Sport-Total Income	859,774.92

	TOTAL
Total Income	\$1,195,536.25
GROSS PROFIT	\$1,195,536.25
Expenses	
50000 Building Expenses	
50001 Mortgage Principal	8,906.50
50002 Mortgage Interest	13,018.28
50003 Building Maintenance	1,810.00
Total 50000 Building Expenses	23,734.78
50015 Personnel Expenses	
50016 Employee Net Pay	203,874.61
50017 Employee Taxes & Pers	90,688.44
50019 Employer Tax Liability	18,850.87
50020 Payroll Company Fees	1,428.08
Total 50015 Personnel Expenses	314,842.00
50025 Benefits	
50026 Current Employee Benefits - TCSIG	59,722.00
50027 Retired Employee Benefits - TCSIG	28,320.00
50028 CalPers Contributions - Employer	27,064.95
50029 CalPers - Fees/Unfunded	21,590.20
Total 50025 Benefits	136,697.15
50035 Insurance Expenses - General	
50036 Worker's Comp Insurance	-2,494.67
50037 Benefits Disability/Life	959.00
50038 Liability - Officers/Directors	2,805.82
50039 Life Insurance	900.00
Total 50035 Insurance Expenses - General	2,170.15
50045 Women in Sports	8,059.80
50046 Jim Bailey Golf Tournament Expenses	100.00
50047 Hall of Fame	1,500.00
50060 Meeting Expense	
50061 Admin Workshop Meeting	4,371.14
50062 Meeting Administrative -Office	33.50
50063 Board of Managers Meeting	3,070.69
50065 Meetings Exec Committee	379.16
50066 Meeting Federated Council	92.80
50067 Advisory Committee - All Sports	130.50
50068 New AD Workshop Meeting	198.02
50069 Meeting Expense - NFHS 7/8 Conf.	3,175.67
50070 Meeting Expense NFHS	2,730.60
50071 Playoff Meetings	230.60
50072 Realignment Committee Mtg	105.87
50073 Seeding Meetings	677.53
50074 SJS Commissioners Meetings	96.64
50075 SJS Media Day Meeting	43.08
50079 Sportsmanship Mtg	87.19
Total 50060 Meeting Expense	15,422.99
50090 Office Expense	
50091 Copy Machine Lease	2,699.93
50092 Copy Machine Supplies	3,169.29

	TOTAL
50093 Phone, IT & Dish Network Expenses	18,966.84
50094 Printing	1,475.00
50095 Supplies - Office	1,538.56
50096 Dues & Subscriptions	3,185.95
50098 Postage	110.00
50099 Utilities - E. Turner Rd	4,315.82
50100 Alarms - Burglar & Fire	1,758.13
50101 Licenses & Other Taxes	11,492.74
50102 Bank Charges	203.56
50103 Office Cleaning/Regular Maintenance Expense	1,965.74
50105 Equipment Purchases	-1,534.85
Total 50090 Office Expense	49,346.71
50120 Professional Fees	
50121 Auditors	15,500.00
50123 Legal	99.00
Total 50120 Professional Fees	15,599.00
50132 Rulebook Expense	24,338.07
50133 Section Marketing Expense	3,439.25
50140 Prior years expenses	1,876.27
50141 Merchandise Expenses	3,136.99
50144 Merchandise - For Resale	5,469.44
50149 MISC Expense	2,047.25
50155 PLAYOFFS - All-Sports-Total Expenses	
50160 Badminton playoff Expense	
50162 Badminton - Awards Expense	197.24
Total 50160 Badminton playoff Expense	197.24
50190 Baseball Playoff Expenses	
50192 Baseball - Awards Expense	2,907.56
Total 50190 Baseball Playoff Expenses	2,907.56
50241 Basketball Playoff Expenses	
50243 Basketball - Girls Awards Expense	2,081.97
50244 Basketball - Boys Awards Expense	2,012.71
Total 50241 Basketball Playoff Expenses	4,094.68
50281 Cheer Playoff Expenses	
50284 Cheer - Awards Expense	985.50
50290 Cheer - Misc Workers	750.00
50291 Cheer - Facilities	13.41
50293 Cheer I-Square Fees	6.76
Total 50281 Cheer Playoff Expenses	1,755.67
50311 Cross Country Playoff Expenses	
50314 CC - Girls Awards Expense	2,244.62
50315 CC - Boys Awards Expense	2,244.62
50320 CC Misc Workers	5,060.00
50321 CC Facilities Expenses	1,352.00
50323 CC Timers/Timing	13,861.41
Total 50311 Cross Country Playoff Expenses	24,762.65
50351 Football Playoff Expenses	
50352 FB - Facility & Services	22,108.75
50353 Football Championship Breakfast	3,544.43

	TOTAL
50354 Football - Awards Expense	5,518.87
50355 FB Site Allocated Expenses	94,583.41
50356 FB I-Square Fees	226.60
50360 FB - Misc Workers	14,381.23
50361 FB - Playoff Misc Expenses	113.47
50363 FB Mileage Playoffs	11,200.20
50380 FB - Officials	43,184.00
Total 50351 Football Playoff Expenses	194,860.96
50400 Golf Playoff Expenses	
50404 Golf - Girls Awards Expense	972.78
50405 Golf - Boys Awards Expense	919.28
50406 Golf Girls - Misc Workers	870.00
50408 Golf Girls Entry-Green Fees	3,708.00
50409 Golf Girls - Lunches Extra @ Tournament	267.00
Total 50400 Golf Playoff Expenses	6,737.06
50426 Soccer Playoff Expenses	
50429 Soccer - Girls Awards Expense	2,642.18
50430 Soccer - Boys Awards Expense	2,642.18
50431 Soccer Boys Site Allocated Expenses	100.00
50433 Soccer Boys Finals Allocated Expenses	50.00
50435 Soccer - Officials Fall	1,661.00
Total 50426 Soccer Playoff Expenses	7,095.36
50481 Softball Playoff Expenses	
50484 Softball - Awards Expense	3,312.95
Total 50481 Softball Playoff Expenses	3,312.95
50521 Swim/Dive Playoff Expenses	
50524 Swim/Dive - Girls Awards Expense	1,045.52
50525 Swim/Dive - Boys Awards Expense	1,045.52
Total 50521 Swim/Dive Playoff Expenses	2,091.04
50541 Tennis Playoff Expenses	
50544 Tennis - Girls Awards Expense	1,372.88
50545 Tennis - Boys Awards Expense	1,372.88
50546 Tennis - Coed Awards Expense	769.47
50549 Tennis - Misc Workers	400.00
50550 Tennis - Officials	175.00
50551 Tennis - Facilities	183.00
Total 50541 Tennis Playoff Expenses	4,273.23
50562 Track & Field Playoff Expenses	
50564 T & F - Girls Awards Expense	3,029.41
50565 T & F - Boys Awards Expense	3,029.41
Total 50562 Track & Field Playoff Expenses	6,058.82
50591 Volleyball Playoff Expenses	
50593 VB Girls Site Allocated Expenses	5,520.00
50594 VB - Girls Awards Expense	1,986.03
50595 VB - Boys Awards Expense	1,293.42
50596 VB I-Square Fees	13.95
50598 VB Girls - Misc Workers	3,135.00
50599 VB Girls Finals - Misc Expenses	410.36
50600 VB Girls - Officials	15,824.00

	TOTAL
50603 VB - Mileage Girls	8,238.00
Total 50591 Volleyball Playoff Expenses	36,420.76
50641 Water Polo Playoff Expenses	
50644 WP - Girls Awards Expense	993.01
50645 WP - Boys Awards Expense	993.01
50670 WP Finals - Misc Workers	1,150.00
50671 WP - Playoff Officials	10,131.00
50672 WP Finals Misc Expenses	315.53
50673 WP Boys Site Allocated Expenses	1,708.00
50674 WP Girls Site Allocated Expenses	1,632.50
Total 50641 Water Polo Playoff Expenses	16,923.05
50696 Wrestling Playoff Expenses	
50699 Wrestling - Girls Awards Expense	2,744.84
50700 Wrestling - Boys Awards Expense	2,798.34
Total 50696 Wrestling Playoff Expenses	5,543.18
Total 50155 PLAYOFFS - All-Sports-Total Expenses	317,034.21
Total Expenses	\$924,814.06
NET OPERATING INCOME	\$270,722.19
NET INCOME	\$270,722.19



CIF SAC-JOAQUIN SECTION

QUICK REPORTS @ 12/31/19

CIF HOME ENROLLMENT AND DUES ANNUAL PAYMENTS 2019-2020 @ 12/31/19

Enrollment Paid To Date:	\$95,227.15
Teams/Sports Paid To Date:	\$129,675.00
Total Dues Income To Date:	\$224,902.15
Budgeted 2018-19 Amount	\$219,000.00
Net +/- On Budget	\$5,902.15

Schools - Unpaid	Amount Owing	
Sugar Bowl	\$210.00	Minimum Owing
Edge Christian Academy	\$210.00	Minimum Owing

Subtotal Owing \$410.00

ACCOUNTS RECEIVABLES @ 12/31/19

<u>Accounts Receivables</u>	<u>Amount Owing</u>	
Misc Schools	\$17,311.56	(See attached A/R Aging Summary Report) (Most invoices are for Cross Country or Golf Entry Fees and some Merchandise invoices for Hats, etc.)
Subtotal:	\$17,311.56	



QUICK REPORTS, Cont'd.....



FOUNDATION GAMES VOLLEYBALL AND BASKETBALL

<u>TOTAL PAID TO 12/31/19</u>	<u>\$23,931.37</u>	TOTAL REPRESENTS VB & Bball @ 12/31/19
Volleyball Games Income @12/31/19	\$9,396.00	3 Unpaid Games at 12/31/19 (See Attached)
Basketball Games Income @ 12/31/19	\$14,535.37	24 Unpaid Games at 12/31/19 (See Attached)

HISTORICAL PER YEAR COMBINED TOTALS (VB & Bball!)

2002-03: \$17,792.66	2010-11: \$25,884.04	2018-19: \$18,643.50
2003-04: \$19,207.31	2011-12: \$28,608.16	2019-20: \$
2004-05: \$24,686.51	2012-13: \$25,388.71	
2005-06: \$26,829.75	2013-14: \$29,442.60	
2006-07: \$26,099.82	2014-15: \$29,535.35	
2007-08: \$26,899.02	2015-16: \$29,458.48	
2008-09: \$22,969.88	2016-17: \$27,144.12	
2009-10: \$25,707.09	2017-18: \$29,413.47	



FOUNDATION BASKETBALL GAMES - NOVEMBER 25, 2019

	Game Site	Amount Pd	Visiting Team		Game Site	Amount Pd	Visiting Team
1	Bear River	\$245.00	Woodland	43	Rio Vista	\$148.00	Fortune
2	Bradshaw Christian	\$146.00	Mariposa	44	Ripon	\$396.50	Manteca
3	Buckingham		Greene	45	Ripon Christian	\$452.00	East Union
4	Buhach Colony		Lathrop	46	River City		Bella Vista
5	Burbank		McNair	47	River Valley	\$298.00	Nevada Union
6	Capital Christian	\$295.00	Davis, Sr.	48	Roseville		Placer
7	Casa Roble		Futures	49	Inderkum	\$528.00	Sacramento
8	Center	\$160.00	Vacaville	50	Sac Adventist	\$260.00	El Dorado
9	Central Valley	\$311.50	Pitman	51	San Juan	\$190.00	Mesa Verde
10	Ceres	\$280.00	Gregori	52	Sonora	\$425.00	Cent Catholic
11	Del Campo	\$280.00	Oakmont	53	Stagg	\$126.50	Kimball
12	Delhi	\$110.00	Grace Davis	54	Stone Ridge	\$81.00	Stockton Christian
13	Don Pedro		Tioga	55	Tracy	\$956.00	West
14	Downey	\$263.50	Orestimba	56	Turlock		Modesto Christian
15	El Camino		Mira Loma	57	Turlock Christian		Delta Charter
16	El Capitan	\$384.00	Enochs	58	Valley Christian	\$70.00	Highlands
17	Elk Grove	\$261.00	Tokay	59	Victory Christian		Western Sierra
18	Fairfield	\$438.00	Chavez	60	Waterford	\$335.00	Hughson
19	Florin		Laguna Creek	61	Weston Ranch	\$583.87	Edison
20	Franklin EG	\$232.00	Lincoln S	62	Yuba City		Cordova
21	Galt	\$142.50	Holt Academy		Girls Only		
22	Golden Sierra	\$152.50	Foresthill	1	Colfax		Rodriguez
23	Hilmar	\$165.00	Gustine	2	Del Oro	\$282.00	Christian Bros
24	Hughes Academy		Vanguard	3	Folsom	\$108.50	Dixon
25	Johansen	\$115.50	Riverbank	4	Johnson		Sheldon
26	John Adams	\$186.00	Cristo Rey	5	Oakdale		Bret Harte
27	Kennedy	\$426.00	Cosumnes Oaks	6	St. Francis	\$214.00	West Campus
28	Liberty Ranch		Argonaut	7	Vanden	\$229.00	Dixon/St Marys
29	Lincoln L		Rio Americano	8	Vista del Lago		Oak Ridge
30	Linden	\$242.50	Escalon		Boys Only		
31	Livingston	\$324.00	Atwater	1	Big Valley	\$73.00	LeGrand
32	Lodi	\$517.00	Bear Creek	2	Calaveras	\$210.50	Oakdale
33	Lodi Academy	\$135.00	Sac Waldor	3	Elliot Christian		West Campus
34	Marysville		Rosemont	4	Faith Christian	\$134.00	New Life
35	McClatchy	\$273.00	Valley	5	Forest Lake	\$70.00	Colfax
36	Millennium	\$252.50	Mountain House	6	Franklin S	\$231.50	Brookside Christian
37	Modesto	\$220.50	Beyer	7	St. Marys	\$285.00	Jesuit
38	Monterey Trail	\$325.50	Pleasant Grove	8	Johnson		Vista del Lago
39	Patterson		Los Banos	9	Vanden	Cancelled	Dixon
40	Pioneer	\$355.00	Wood.				
41	Ponderosa	\$478.50	Union Mine				
42	Rio Linda	\$131.00	Natomas				
	Subtotal	\$7,848.00			Subtotal	\$6,687.37	
					2019-20 TOTAL:	\$14,535.37	
					24 Games Unreported @ 12/31/19		
	2018-2019 BB	\$8,533.00					
	2017-2018 BB	\$19,693.26					
	2016-2017 BB	\$17,953.12					

**C I F Sac-Joaquin Section
A/R Aging Summary**

As of December 31, 2019

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
ABLE Charter		8.00	132.00			140.00
Amador High School		72.00	60.00			132.00
Antelope High School		56.00				56.00
Bear Creek High School		8.00				8.00
Bear River High School			96.00			96.00
Buckingham Charter High School		56.00				56.00
Buhach Colony High School		500.00				500.00
Calaveras High School		18.00	-11.85			6.15
Capital Christian High School		104.00				104.00
Casa Roble High School		48.00				48.00
Center High School		53.62				53.62
Chavez High School			90.00			90.00
Colfax High School				56.00		56.00
CVCL					325.00	325.00
Del Oro					299.98	299.98
Delhi		8.00				8.00
Delta		48.00				48.00
Delta Charter		8.00	36.00	45.00		89.00
Denair			80.00			80.00
Dixon			84.00			84.00
Downey		120.00				120.00
East Union		104.00			50.00	154.00
El Camino		16.00				16.00
El Capitan		108.00				108.00
El Dorado		208.00				208.00
Elk Grove		56.00	222.00			278.00
Encina		8.00	66.00			74.00
Escalon		537.82	300.00			837.82
Fairfield		8.00				8.00
Florin		16.00				16.00
Folsom		224.00	222.00			446.00
Foresthill		48.00	54.00			102.00
Grace Davis High School			294.00			294.00
Granite Bay High School		100.46				100.46
Greene		48.00	84.00			132.00
Gregori		152.00	215.00			367.00
Jesuit		80.36				80.36
John Adams Academy			90.00			90.00
Johnson			66.00			66.00
Kennedy		16.00	306.00			322.00
Laguna Creek		16.00				16.00
Liberty Ranch	150.00					150.00
Linden		8.00	240.00			248.00
Lindhurst			42.00			42.00
Lodi		128.00				128.00
Manteca		97.09				97.09
Mariposa			-9.00			-9.00

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Mc Clatchy						0.00
Mc Nair		8.00				8.00
Merced			204.00			204.00
Millennium		112.00				112.00
Mira Loma		16.00		45.00		61.00
Misc						0.00
Modesto		128.00				128.00
Monterey Trail		48.00				48.00
Mountain House		8.00	90.00			98.00
Natomas			36.00			36.00
NCOA North - Bill Swanson		2,533.05				2,533.05
Nevada Union			180.00		50.00	230.00
NPAC					175.00	175.00
Oak Ridge		330.21				330.21
Oakdale		112.00				112.00
Oakmont			300.00			300.00
Pacheco		56.00				56.00
Patterson		32.00	270.00			302.00
Pioneer		72.00	138.00			210.00
Placer		160.00	90.00			250.00
Pleasant Grove		152.00		270.00		422.00
Pleasant Valley		100.00				100.00
Ponderosa		100.00				100.00
Rio Linda		8.00				8.00
Ripon		400.91				400.91
Ripon Christian		32.00	42.00			74.00
River City			300.00			300.00
River Valley		16.00				16.00
Riverbank			180.00			180.00
Rocklin		96.00				96.00
Rodriguez		80.00	288.00			368.00
Rosemont			114.00			114.00
Roseville		32.00		293.91		325.91
Sacramento Adventist High School			102.00			102.00
Sacramento Waldorf High School			24.00			24.00
San Juan			114.00			114.00
St. Mary's			45.00			45.00
Tioga		8.00				8.00
Tokay		24.00				24.00
Tracy		8.00				8.00
Turlock Christian		64.00	72.00			136.00
Union Mine		8.00				8.00
Vacaville Christian		112.00	132.00			244.00
Vanden		24.00				24.00
Venture Acad. HS			156.00			156.00
Waterford		104.00	-8.00			96.00
West		8.00	156.00			164.00
West Campus				270.00		270.00
Western Sierra		100.00				100.00
	Current	1 - 30	31 - 60	61 - 90	91 and over	Total

Weston Ranch			60.00			60.00
Whitney		392.00				392.00
Wood		208.00				208.00
Woodcreek		372.00				372.00
Woodland				45.00		45.00
Woodland Christian		80.00				80.00
Yuba City		72.00	90.00			162.00
					Total	17,311.56

SAC-JOAQUIN SECTION

Calendar
of
Events

2020-2021

Subject to Change

Updated December 9, 2020

JULY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
Week 1	Football Preseason Dead Period Begins					
5	6	7	8	9	10	11
Week 2	Fall Sports Dead Period Begins (except for football and water polo)					
12	13	14	15	16	17	18
Week 3						
19	20	21	22	23	24	25
Week 4	FOOTBALL PRACTICE STARTS		New AD Workshop #1			
26	27	28	29	30	31	
	Water Polo Dead Pe- riod Begins					

AUGUST 2020

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 4							1
Week 5		FALL SPORTS PRACTICE STARTS (except for football and water polo)					8
Week 6	2	3	4	5	6	7	
				League Commissioners Meeting Section Office - 10 a.m.	Executive Committee Meeting Section Office - 10 a.m.	FALL SPORTS FIRST SCRIMMAGE (except for Water Polo)	
Week 7	9	10	11	12	13	14	15
		Water Polo Practice Begins			FROSH FOOTBALL FIRST CONTEST ADMINISTRATIVE WORKSHOP (Wine and Roses) New AD Workshop #2	FIRST FALL SPORT CONTEST (except for Water Polo)	Water Polo First Scrimmage
Week 8	16	17	18	19	20	21	22
		FOUNDATION GIRLS VOLLEYBALL GAMES				Water Polo First Contest	
Week 9	23	24	25	26	27	28	29
	30	31					

SEPTEMBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 9		1	2	3	4	5
Week 10	LABOR DAY SJS Office Closed			Playoff Committee Meeting (Section Office)		
6	7	8	9	10	11	12
Week 11		Section Commissioners Committee				
13	14	15	New AD Workshop #3			
Week 12				17	18	19
				Executive Committee Meeting Section Office - 10 a.m.		
20	21	22	23	24	25	26
Week 13						
27	28	29	30			

OCTOBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 13			Board of Managers Meeting		CIF State Federated Council	
				1	2	3
Week 14						
4	5	6	7	8	9	10
Week 15	WINTER DEAD PERIOD BEGINS					
11	12	13	14	15	16	17
Week 16		Last Day for Girls Golf Contest		Last Day for Girls Volleyball and Boys Soccer Contest	Girls Volleyball and Boys Soccer Seeding Meeting	
18	19	20	21	22	23	24
Week 17	Girls Volleyball Playoffs	Girls Volleyball Playoffs	New AD Workshop #4	Girls Volleyball Playoffs	Last Day for League Football Games and Individual Tennis	Last Day for Cross-Country League Meets
	DIVISIONAL GIRLS GOLF	D7 Boys Soccer Playoffs		D7 Boys Soccer Playoffs Last Day for Team Tennis & Water Polo League Contest	Water Polo Seeding Team Tennis Seeding	D7 Boys Soccer Finals
25	26	27	28	29	30	31

NOVEMBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 18 Football Seeding Meeting 1	MASTERS GIRLS GOLF Girls Team Tennis Playoffs WINTER SPORTS PRACTICE STARTS 2	Girls Volleyball Playoffs Water Polo Playoffs 3	Girls Team Tennis Playoffs Water Polo Playoffs 4	Water Polo Playoffs D1 - D2 Ind. Girls Tennis 5	Football Playoffs Water Polo Playoffs 6	GIRLS VOLLEYBALL FINALS Subsection Cross Country 7
Week 19 8	NOR CAL GIRLS GOLF 9	Water Polo Playoffs Girls Team Tennis Playoffs NOR CAL GIRLS VOLLEYBALL 10	Water Polo Playoffs NOR CAL GIRLS VOLLEYBALL 11	NOR CAL GIRLS VOLLEYBALL Girls Tennis Team Finals 12	Football Playoffs WINTER SPORTS FIRST SCRIMMAGE 13	WATER POLO FINALS SECTION CROSS COUNTRY NOR CAL GIRLS VOLLEYBALL 14
Week 20 15	VETERAN'S DAY SJS Office Closed 16	NOR CAL GIRLS VOLLEYBALL NOR CAL WATER POLO 17	STATE GIRLS GOLF 18	NOR CAL WATER POLO 19	FIRST WINTER SPORTS CONTEST Football Playoffs NOR CAL GIRLS TENNIS STATE GIRLS VOLLEYBALL FINALS 20	NOR CAL WATER POLO 21
Week 21 22	23	24	25	THANKSGIVING SJS Office Closed 26	SJS Office Closed 27	STATE CROSS COUNTRY Football Finals 28
Week 22 29	FOUNDATION BASKETBALL GAMES 30					

DECEMBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Week 22		1	2	3	NOR CAL FOOTBALL 4	NOR CAL FOOTBALL 5	
Week 23			New AD Workshop #5	Playoff Committee Meeting (Section Office)	STATE FOOTBALL BOWL GAMES		
Week 24	6	7	8	9	10	11	
Week 25	13	14	15	16	17	18	
					CHRISTMAS EVE	CHRISTMAS	
Week 26	20	21	22	23	24	25	
						26	
			SJS OFFICE CLOSED				
			29	30	31		
27	28						

JANUARY 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 26 TBD in January: Executive Committee Meeting SJADA Conference SJS Women in Sport Conference					NEW YEAR'S DAY 1	2
Week 27		State Commissioners Committee				
3	4	5	6	7	8	9
Week 28				Executive Committee Meeting Section Office - 10 a.m.		
10	11	12	13	14	15	16
Week 29	Martin Luther King, Jr. Day SJS Office Closed SPRING DEAD PERIOD BEGINS					Team Duals Wrestling at Lincoln -S
17	18	19	20	21	22	23
Week 30			Board of Managers Meeting Last Day for Team Wrestling Dual	CIF State Federated Council		
24	25	26	27	28	29	30

MARCH 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 35 TBD: Executive Committee Meeting	FOUNDATION BOYS VOLLEYBALL GAMES 1	Nor Cal Soccer Nor Cal Basketball 2	Nor Cal Basketball 3	Nor Cal Soccer Nor Cal Basketball 4		Nor Cal Soccer Finals Nor Cal Basketball 5
Week 36		NOR CAL BASKETBALL FINALS 9			STATE BASKETBALL	
Week 37	8		10	11	12	13
				League Commissioners Meeting (Section Office) 10 a.m.		
14	15	16	17	18	19	20
Week 38				Executive Committee Meeting Section Office - 10 a.m.		
21	22	23	24	25	26	27
Week 39						
28	29	30	31			

APRIL 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 39			BOARD OF MANAGERS MEETING		CIF State Federated Council	
				1	2	3
Week 40					GOOD FRIDAY SJS Office Closed	
	5	6	7	8	9	10
Week 41						
EASTER	SJS Office Closed					
	12	13	14	15	16	17
Week 42		LACKY STUDENT SCHOLARSHIP & MODEL COACH AWARDS BREAKFAST		Playoff Committee Meeting (Section Office)	Last Day For Swimming	
	19	20	21	22	23	24
Week 43		Last Day For Team Tennis	Last Day For Competitive Cheer, Boys Volleyball and Girls Soccer	Boys Volleyball and Girls Soccer Seeding Meeting Competitive Sport Cheer Playoffs	Diving Trials/Finals Last Day For Lacrosse	Diving Trials/Finals Competitive Sport Cheer Playoffs
	26	27	28	29	30	1

MAY 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Week 44		Boys Volleyball Playoffs Last Day for Boys Golf, Boys Team Tennis and Coed Team Tennis Girls Soccer Playoffs	Boys and Coed Team Tennis Seeding	Girls Swimming Trials Boys Volleyball Playoffs Boys and Coed Tennis Playoffs Girls Soccer Playoffs	Boys Swimming Trials Baseball & Softball Seeding Last Day for Badminton and Track	Boys/Girls Swimming Finals Girls Soccer Playoffs
2	3	4	5	6	7	8
Week 45	Boys Divisional Golf Boys and Coed Tennis Playoffs	Boys Volleyball Playoffs	Boys and Coed Tennis Playoffs	Boys Volleyball Finals	Badminton Boys and Coed Tennis Finals	Badminton
			Divisional Track			
9	10	11	12	Last Day For Baseball & Softball		STATE SWIMMING
Week 46	BOYS MASTERS GOLF Boys and Coed Ind. Tennis	Nor Cal Boys Volleyball		Nor Cal Boys Volleyball		Nor Cal Badminton Nor Cal Boys Volleyball
						NOR CAL BOYS TEAM TENNIS MASTERS TRACK MEET
16	17	18	19	20	21	22
			Baseball & Softball			
Week 47	NOR CAL GOLF					STATE TRACK MEET
23	24	25	26	27	28	29
			Baseball & Softball			
Week 48	BASEBALL FINALS MEMORIAL DAY SJS Office Closed					
30	31					

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MEDIA RELEASE

FOR IMMEDIATE RELEASE
 Monday, January 15, 2020

Contact: Will DeBoard, Assistant Commissioner
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Sac-Joaquin Section names six Model Coaches

Scott Savoie and MaryAnn Tolbert selected for statewide honors

The Sac-Joaquin Section today named **T.J. Ewing** (Monterey Trail), **Patti Harris** (Hilmar), **Daryn Glasgow** (Bear River), **Scott Savoie** (Bear River), **Rob Steves** (Gregori) and **MaryAnn Tolbert** (Manteca) as the recipients of the 2019-20

Model Coach Winners	
2019-2020	
T.J. Ewing	Monterey Trail
Patti Harris	Hilmar
Daryn Glasgow	Bear River
Scott Savoie	Bear River
Rob Steves	Gregori
MaryAnn Tolbert	Manteca

Note: Above are the winners, listed alphabetically, of the 2019-20 Model Coach program.

Sac-Joaquin Section Model Coach Award.

This year's six winners represent five different high schools, five leagues, four of the seven divisions and both halves of the Section.

Glasgow and Savoie are the third and fourth coaches

from Bear River High to receive this award. Ewing (Monterey Trail) and Harris (Hilmar) are the second coaches to receive this honor from their respective schools. For the other two schools – Gregori and Manteca – this is their first such honoree.

To date, 116 coaches have been honored from 73 different schools.

The award, honoring coaches who are positive role models within our schools and the community at large, is being given for the 19th year. Each of the six model coaches will receive a plaque and a lifetime Sac-Joaquin Section pass at an awards breakfast on Tuesday, April 21, 2020 in Lodi.

Each member school in the Sac-Joaquin Section can nominate one male and one female coach from its staff. Those names then went to the leagues, and each league was then directed to select one male and one female coach and send those names to the Section office for consideration.

Below is a short synopsis of this year's six honorees, listed in alphabetical order:

T.J. EWING (Monterey Trail)

Ewing has coached the varsity football team for 16 years; in fact, he's the only varsity head football coach in Monterey Trail history. In that time, he's been awarded two league coach of the year awards and his teams have been the SJS Division I runner-up four times. He's also coached JV baseball for one year, where they won a league title.

He's also established the Junior Mustangs Pop Warner football program and volunteers as a basketball, baseball and track and field coach for St. Elizabeth Catholic School and Elk Grove Little League.

"Coach Ewing sets high standards and demands accountability," Monterey Trail assistant athletic director Rick Arcuri said. "His sportsmanship is displayed vividly in all aspects. He pursues victory with honor every step of the way."

PATTI HARRIS (Hilmar)

Harris has coached the varsity girls volleyball team for the last 11 years, where she's seen those teams win six league championships and two Section Division IV titles. She's been named the league coach of the year five times.

MODEL COACH – 2 of 3

She also has organized the Hilmar High cancer awareness night for five years. her career record in her 11 years is 299-128.

“Patti is committed to ensuring that each one of her athletes thrives,” Hilmar principal Melissa Brewer said. “Our young ladies have experienced what it is like to have a coach who exemplifies sportsmanship, goodness, dignity, patience and passion.”

DARYN GLASGOW (Bear River)

Glasgow has coached water polo since 2007 and swimming at Bear River since 2010. She’s seen her girls water polo teams win one league titles and she’s seen her swimming teams win league titles every year she’s been at the helm save two.

She is also the head coach and president of Northern Sierra Swimming and Water Polo, providing aquatics opportunities for the youth of her community for the last 13 years.

“Coach Daryn is more concerned with the culture the team creates and the value it represents than the wins and losses,” Bear River parents Tim and Debbie Kreisher said. “Without her, our son wouldn’t be the young man he is today or the athlete he continues to be.”

SCOTT SAVOIE (Bear River)

Savoie has coached football for 38 years, track and field for 25 years and wrestling for 11 years at Bear River. His teams over those years have combined to win 16 league championships, four Section championships (all in football) and Sacramento Bee Football Coach of the Year honors in 2017. He’s also the school’s athletic director.

He’s also heavily involved in the community with local service clubs (20 years), Boy Scouts (six years) and the Junior Bruins (17 years).

“When I arrived at Bear River in 2015, in became apparent that Scott and (co-coach) terry Logue ran a tight ship,” Bear River

Past Model Coach Winners

2001-02

Warren Blomquist	Oakmont
Mike Gebhardt	Mesa Verde
Judy Morris	Rio Linda
Angie Pozzi	Rocklin
Barbara Smith	Sonora
Harvey Tahara	McClatchy

2002-03

Armando Alonzo	Colfax
Paul Cornwell	Beyer
Jackie Gabriel	Casa Roble
Gary Stringfellow	Woodcreek
Donna Tofft	Lincoln (L)
Judy Wettstein	Vacaville

2003-04

Suzanne Baker	Capital Christian
Tom Galvin	Lincoln-S
Joan Lewis	Del Oro
Darla Mayhew	Sonora
Dean Perkins	Oakmont
Peter Sawyer	Dixon

2004-05

Dan Carmazzi	Jesuit
Jan Edwards	Bret Harte
Barbara Iten	Dixon
Radley McCord	Placer
Shawna Nunes	Ceres
Bill Rood	Linden
Jim Rubiales	Lincoln-S
Alynn Wright	St. Francis

2005-06

Keri Butler	Vanden
Kristy Dwyer	Summerville
Rick Francis	Sonora
Rod Gaines	Tokay
Tevani Liotard	Sierra
Marlen Ronten	Summerville

2006-07

Denise Aguilar	Sheldon
Brent Bohlender	Johansen
Jack McCrory	Bear River
Terri McKillop	Woodcreek
Angelo Naldi	Livingston
Lisa Shrock	Sierra

2007-08

Walt Lange	Jesuit
Max Miller	Cordova
Ron Pucci	Colfax
Thalia Puddy	Wood
Felicia Rowley	St. Mary's
Mary Jo Truesdale	Sheldon

2008-09

Vince Bicocca	Calaveras
Jennifer Birch	Roseville
Patty Burnett	McNair
Courtney Porter	Tokay
Nan Prolo	Benicia
Mike Singer	Armijo

2009-10

LaDeane Hansten	Sonora
Mark Loureiro	Escalon
Len Marks	Marysville
Vicky Satterlee	Colfax
Elizabeth Saunders	Vintage
Jack Thomson	Sierra

2010-11

Rich Cathcart	Bret Harte
Nancy Holt	Woodcreek
Connie Marion	Lodi
Ann Talamantes-Ristow	Hogan
Mick Tate	Pitman
Ben Tsukiji	West

Note: Above are the winners, listed alphabetically, from inception in 2001-02 through 2010-11.

MODEL COACH – 3 of 3

principal Amy Besler said. “This group of young people and their coaches became a family. Every year. They had regular discussions about values and how we conduct ourselves.

“Those Section championship rings are something to behold; but they don’t hold a candle to Scott Savoie’s character. and value to countless young people.”

ROB STEVES (Gregori)

Steves has coached varsity baseball for the last 21 years, JV baseball for two years, varsity football for seven years and varsity girls golf for four years. In baseball, h’es been named the league coach of the year eight times.

He volunteers on the lead scholarship committee for the Men of St. Patrick’s, youth athletics for the Modesto Elks Lodge and seven years with the Knights of Columbus.

“Coach Steves has always been a positive father figure and role model for his athletes over the years,” Gregori athletic director Jim Davis said. “He’s one of the those rare coaches who not only motivates and inspires his players to be better athletes, but also to be better human beings.”

MARYANN TOLBERT (Manteca)

Tolbert has coaches varsity girls tennis since 2007 and she also coached the varsity girls basketball team for three years. In tennis, she’s seen her teams win five league titles and two Section championships.

She volunteers with Hoops 4 Heart (five years), Red Cross School Blood Drive (three years), CYO (six years) and a community backpack/show drive (2014-16).

“Integrity, efficiency, diligence and teamwork are just a few of the personal characteristics that describe Coach Tolbert,” Manteca principal Frank Gonzales said. “She’s had a profound impact on our campus; I have seen school spirit and pride at an all-time high because of what she develops with our kids.”

NOTE: The Sac-Joaquin Section is also working in conjunction with the state CIF in honoring 20 model coaches from among the 10 sections of the state of California. Each section is allowed two recipients (one male and one female) for their award. From the six above, the committee selected Scott Savoie of Bear River and MaryAnn Tolbert of Manteca to represent the Sac-Joaquin Section at that level.

###

CIF Sac-Joaquin Section oversees high school athletics for 198 schools and 225,000 students. Its geographic boundaries stretch from Merced in the south, Grass Valley in the North, Fairfield to the west and the Nevada state line to the east. The Section is the second largest of California’s 10 athletic sections.

Past Model Coach Winners

2011-12

Diane Heine	Christian Brothers
Mike Papadopoulos	Vacaville
Kelly Rhoden	Nevada Union
Roddy Svendsen	Atwater
Mike Takayama	Del Oro
Janice Williams	Galt

2012-13

Kingsley Claudy	Monterey Trail
Debbie Clemens	Pitman
Mark Miller	Linden
Michael Morris	Rio Linda
Jana Osgood	Downey
Jill Tooker	Del Oro

2013-14

Rusty Fachner	Escalon
Michael Gimenez	Whitney
Maria Hill	Valley Christian
Mike Johnson	Franklin-EG
Rhonda Mohr	Davis Sr.
Mimi Scott	Colfax

2014-15

Terri Hammerstrom	Franklin-S
Eric McCahon	Cordova
Mike Rosendin	Sierra
Tara Staal	Lodi
Christie Wheeler	Bella Vista
Mike Zaklan	Linden

2015-16

Jay Aliff	Union Mine
Troy Mott	Napa
Kay Nekota	Vacaville
Kristen Pontes-Christian	Pitman
Matt Thissen	Golden Valley
Elizabeth Zamora	Lincoln-L

2016-17

Lynn Barcellos	Los Banos
Mary Krupka	Turlock
Catherine Mendes	Hilmar
Manuel Pires	Sierra
Rob Scheidt	Merced
Dean Stark	Sac Waldorf

2017-18

Fred Jones	Vacaville
Mike Lee	Bella Vista
Mary McCullick	Atwater
Sarah McLaughlin	Rodriguez
Linda Merrida	Pioneer
Steve White	Oak Ridge

2018-19

Maureen Barnett	Rio Americano
Greg Largent	Escalon
Terry Logue	Bear River
Jill McPherson	Ripon
Marcy Tarr	Marysville
Rick Wanlin	Rosemont

Note: Above are the winners, listed alphabetically, from inception in 2011-12 through 2018-19.



National Athletic Trainers' Association Releases Official Statement of Recommendations to Reduce the Risk of Injury Related to Sport Specialization for Adolescent and Young Athletes

Endorsed by Five Professional Sports Athletic Training Societies - Football, Baseball, Basketball, Hockey and Soccer and Intercollegiate Council for Sports Medicine

16-Oct-2019 12:45 PM EDT | National Athletic Trainers' Association | ★ Add to Favorites | [More News From This Source](#)

Newswise — DALLAS, TX – In anticipation of National Youth Sports Specialization Awareness Week (third full week in October) the National Athletic Trainers' Association (NATA) released an official statement with health-focused recommendations to reduce the risk of injury due to youth sports specialization, which is often defined as year-round participation in a single sport, usually at the exclusion of other sports.

The statement was endorsed by Professional Football Athletic Trainers Society (PFATS), Professional Hockey Athletic Trainers Society (PHATS), Professional Soccer Athletic Trainers Society (PSATS), National Basketball Athletic Trainers' Association (NBATA), Professional Baseball Athletic Trainers Society (PBATS), and the NATA Intercollegiate Council for Sports Medicine (ICSM).

NATA acknowledges sports specialization as an evolving health issue in adolescent and young athletes. Current evidence supports an association between sports specialization and overuse injury in athletes. While current literature has paid more attention to the physical and mental aspect of sports specialization, the psychosocial implications of young athletes continue to be a concern.

NATA supports the following recommendations as they relate to the health and well-being of adolescent and young athletes:

- **Delay specializing in a single sport for as long as possible:** Sport specialization is often described as participating and/or training for a single sport year-round. Adolescent and young athletes should strive to participate, or sample, a variety of sports. This recommendation supports general physical fitness, athleticism and reduces injury risk in athletes.
- **One team at a time:** Adolescent and young athletes should participate in one organized sport per season. Many adolescent and young athletes participate or train year-round in a single sport, while competing in other organized sports simultaneously. Total volume of organized sport participation per season is an important risk factor for injury.
- **Less than eight months per year:** Adolescent and young athletes should not play a single sport more than eight months per year.
- **No more hours/week than age in years:** Adolescent and young athletes should not participate in organized sport and/or activity more hours per week than their age (i.e., a 12-year-old athlete should not participate in more than 12 hours per week of organized sport).
- **Two days of rest per week:** Adolescent and young athletes should have a minimum of two days off per week from organized training and competition. Athletes should not participate in other organized team sports, competitions and/or training on rest and recovery days.
- **Rest and recovery time from organized sport participation:** Adolescent and young athletes should spend time away from organized sport and/or activity at the end of each competitive season. This allows for both physical and mental recovery, promotes

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health and well-being and minimizes injury risk and burnout/dropout.

“Studies show that young athletes often see specialization as a prerequisite to advancing - making the varsity team, earning a college scholarship or progressing to the professional level,” said NATA President, Tory Lindley, MA, ATC. “When athletes specialize too early, or engage in excessive play, they are increasing the probability of injury and reducing the chances of achieving their goals. We want to help athletes and parents recognize health is a competitive advantage.”

“There is a trend with players being drafted, coming in with multiple overuse injuries and related surgeries, such as Tommy John surgery – unfortunately that age appears to be getting younger and younger each year,” said Professional Baseball Athletic Trainers Society (PBATS) President, Ron Porterfield, ATC. “Baseball is a marathon and not a sprint, so having healthy players who can come in and go the distance in development can make a huge difference.”

“The players who make it into the NFL are significantly more likely to have played multiple sports while growing up,” said Professional Football Athletic Trainers Society (PFATS) President, James Collins, ATC. “In fact, almost 90% of 2018 NFL Draft picks were multiple-sport athletes.”

“There is a misconception that in order to get to the professional level of hockey players have to start young and focus all of their energy on it,” said Professional Hockey Athletic Trainers Society (PHATS) President, Chris Kingsley, MS, ATC. “Actually, cross-training in other sports is an asset to development and encouraged even at the professional level.”

“We understand that youth academy teams are an integral part of our league and the development of our sport in this country. It is, however, important to remember the risks associated with sports specialization, especially at an early age,” said Professional Soccer Athletic Trainers Society (PSATS) President, Sean Kupiec, MA, ATC, CSCS. “As athletic trainers, we want to educate parents and coaches regarding best practices for the long-term health of these young athletes.”

“The NBATA fully supports the NATA’s effort to provide critical information to parents and coaches in regards to specialization in youth sports,” said National Basketball Athletic Trainers Association (NBATA) President, Aaron Nelson, MS, ATC, CES. “As part of the NBA, we are grateful to work with some of the best athletes in the world and we all have seen how detrimental specializing at a young age can be to the process. We believe that as youth athletes navigate to the sport of their choice at an older age, it will benefit them physically and mentally to have played multiple sports and avoided overtraining. The NBATA asks that parents and coaches follow the recommendations NATA has laid out to directly address the health and well-being of all youth athletes!”

“One of the reported motivators for youth sports specialization is to earn a sports-related college scholarship. A sobering truth is that the probability of a high school student athlete competing at the collegiate level and receiving any form of sports scholarship is about 2 percent,” said Intercollegiate Council for Sports Medicine Council (ICSM) Chair Murphy Grant, MS, ATC, PES. “As youth athletes progress through their respective sports, the top priority should be their mental and physical health and well-being, which can be jeopardized through early youth sports specialization. We support the recommendations announced by the National Athletic Trainers’ Association.”

About NATA: National Athletic Trainers’ Association (NATA) – Health Care for Life & Sport

Athletic trainers are health care professionals who specialize in the prevention, diagnosis, treatment, and rehabilitation of injuries and sport-related illnesses. They prevent and treat chronic musculoskeletal injuries from sports, physical and occupational activity, and provide immediate care for acute injuries. Athletic trainers offer a continuum of care that is unparalleled in health care. The National Athletic Trainers’ Association represents and supports 45,000 members of the athletic training profession. For more information, visit www.nata.org.

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THE NFHS VOICE



Veteran Officials ‘Hanging it Up’ Because of Unruly Behavior by Parents

Dr. Karissa L. Niehoff, NFHS Executive Director



About four weeks ago, we distributed an op-ed suggesting that inappropriate behavior by parents and other adult fans at high school sporting events was causing many officials to quit before they even reached two years on the job.

Although we received mostly positive support from this article, some people thought we went too far in telling parents to “act your age” and “stay in your own lane.” On the contrary, perhaps we should have been more direct.

Last week, one of our member state associations shared a resignation letter it had received from a 20-year veteran soccer official who had taken all the abuse he could handle. A portion of that letter follows:

“Soccer parents: you are absolutely 100% the reason we have a critical refereeing shortage and games are being cancelled left and right. And you are at least a part of the reason I’m done here. The most entitled among you are the ones that scream the loudest. And every time you do this, you tell your son or daughter the following:

“I do not believe in you, I do not believe in your team, I do not believe in your collective ability to overcome your own adversity and you absolutely will not win and cannot do this without me tilting the table in your favor.

“On behalf of myself and so many other referees – and I say this with every ounce of my heart and soul – shut up about the referees, and let your kids rise or fall as a team, as a FAMILY. Because the vast majority of you truly have no idea what you’re talking about, and even if you have a legitimate gripe about one play or one decision, you’re not fixing anything.”

And if that wasn’t enough, last week the Eastern Panhandle Youth Football League in West Virginia released the following statement:

“Unfortunately, it has come to the point that because of the abuse, negativity and utter disrespect shown to our officials from parents, coaches and

most recently from our players, the Eastern Panhandle Officials Association president stated today that the association will no longer schedule officials for our league games at any field. This means effective immediately all remaining games are cancelled.”

This statement is from a youth league, which means the coaches are likely also parents of players, and the players are sons and daughters who are emulating their parents’ behavior.

So, no, our previous message was not too direct or emphatic. The kind of boorish parental behavior that compels a 20-year soccer official to quit cannot be allowed to continue. While we would hope that parents and other fans would embrace the concepts of education-based athletics by respecting the efforts of those men and women who officiate high school sports, that unfortunately is not occurring in some cases.

As a result, schools must adopt and enforce a strict, fan behavior policy. In soccer, a player receives a “yellow card” as a first warning for unsportsmanlike conduct. If the action occurs again, the player is hit with a “red card” and is ejected from the contest. Some schools have implemented a similar penalty structure for parents and other fans – not just at soccer games but all high school events. If the inappropriate behavior and verbal abuse of officials continues after one warning, the person is removed from the venue. There must be consequences for these offenders before we lose any more officials.

Most of the 7.9 million participants in high school sports are on the fields and courts every day to have fun and compete as a team with their classmates,

and the 300,000-plus officials assist in that process. Now, if parents would let the players play and the officials officiate!

Dr. Karissa L. Niehoff is in her second year as executive director of the National Federation of State High School Associations (NFHS) in Indianapolis, Indiana. She is the first female to head the national leadership organization for high school athletics and performing arts activities and the sixth full-time executive director of the NFHS, which celebrated its 100th year of service during the 2018-19 school year. She previously was executive director of the Connecticut Association of Schools-Connecticut Interscholastic Athletic Conference for seven years.

THE NFHS VOICE



No Linkage to CTE From Playing High School Football

Dr. Karissa L. Niehoff, NFHS Executive Director



When it comes to the long-term effects of concussions in sports, there is a wide range of information published – almost on a daily basis. Unfortunately, much of the media coverage as it relates to high school sports – and particularly the sport of football – is misleading.

Last week, the Concussion Legacy Foundation introduced its new public-service announcement that compared youth football dangers to smoking. As the pre-teen football players puff on cigarettes, the voiceover says, “Tackle football is like smoking, the younger I start, the longer I’m exposed to danger.”

The “Tackle Can Wait” campaign by the foundation is an attempt to steer children under the age of 14 into flag football. Although establishing a finite age may be difficult, reducing contact at youth levels is certainly a positive. USA Football is doing just that nationally through its Football Development Model. Likewise, the 51-member state associations of the National Federation of State High School Associations (NFHS) have enacted limitations on contact during preseason and practice sessions.

Our concern is the term “exposed to danger.” These types of messages continue to spread unwarranted fear to parents of high school student-athletes. The “danger” refers to reports that players who incur repeated concussions can develop chronic traumatic encephalopathy (CTE).

A 2017 study from the *Journal of American Medical Association* (JAMA) linked CTE in the brains of deceased National Football League players. Even if this report is accurate, these are individuals who endured repeated blows to the head for 20 to 25 years BEFORE any concussion protocols were in place.

Less publicized is a study by Dr. Munro Cullum and his colleagues at the Peter O’Donnell Jr. Brain Institute, which is a part of the University of Texas Southwestern Medical Center in Dallas. Cullum’s group studied 35 former NFL players age 50 and older who had sustained multiple concussions throughout their careers. The findings showed no significant association between the length

of the individuals' careers, the number of concussions and their cognitive function later in life.

Two studies, two different conclusions. Regardless of the outcome, however, they are not applicable to kids playing football before and during high school. There is absolutely no linkage to CTE at these levels, and the word "danger" should not be a part of the discussion.

A more applicable and significant study was also published in JAMA in 2017. In a study of about 4,000 men who graduated from Wisconsin high schools in 1957, there was no difference in cognitive function or decline between those who played football and those who did not as they reached 65 years of age. We would assume the majority of these individuals discontinued football after high school.

With more than one million boys – and girls – playing the contact sport of football each year, severe injuries do occur from time to time, but parents should know that efforts to lessen the risk of a catastrophic injury, including head injuries, have never been stronger than they are today.

In fact, new data from the National High School Sports-Related Injury Surveillance Study indicates some positive trends in concussion rates. The study, which was released in the American Academy of Pediatrics online issue of *Pediatrics* this week, indicated that concussion rates during football practices dropped from 5.47 to 4.44 concussions per 10,000 athletic exposures between the 2013-14 and 2017-18 seasons.

In addition, repeat concussion rates across all sports declined from 0.47 to 0.28 per 10,000 exposures during the same time period.

Concussion laws are in place in every state. All NFHS sports rules books have concussion management protocols. Helmet-to-helmet hits are not allowed in football. Limits on contact in preseason and practice in football are in place in every state.

After considering all the available research, we encourage parents to let their kids play their sport of choice in high school, but we would discourage moving away from football – or any contact sport – solely based on the fear of developing CTE later in life.

Dr. Karissa L. Niehoff is in her second year as executive director of the National Federation of State High School Associations (NFHS) in Indianapolis, Indiana. She is the first female to head the national leadership organization for high school athletics and performing arts activities and the sixth full-time executive director of the NFHS, which celebrated its 100th year of service during the 2018-19 school year. She previously was executive director of the Connecticut Association of Schools-Connecticut Interscholastic Athletic Conference for seven years.

THE NFHS VOICE



Let's Keep Friday Nights in the Fall for High School Football

Dr. Karissa L. Niehoff, NFHS Executive Director



Some of the top football matchups featuring Ohio teams this past Friday night were Mentor vs. Shaker Heights, Cleveland St. Ignatius vs. Cincinnati Archbishop Moeller, Cincinnati St. Xavier vs. Massillon Washington and Northwestern vs. Ohio State.

That's correct, Northwestern University vs. Ohio State University, on Friday night. While the game was in Evanston, Illinois, and not Columbus, it was televised on the Big Ten Network. Ohio State, one of the nation's top-ranked college teams with one of the strongest fan bases, played on Friday night in direct competition with the several hundred high school games across the state.

And that wasn't the only college football game on Friday night. There were three other FBS (I-A) matchups, including an Atlantic Coast Conference game between Pittsburgh and Syracuse. Through the first eight weeks of the season, there have been about 25 major college football games on Friday night.

A number of high schools in Ohio moved their games earlier in the hope of finishing before the start of the Ohio State-Northwestern game. Others moved their games to Thursday or Saturday. At least one school – Ursuline Academy in greater Cincinnati – urged its fans to not watch the Ohio State game:

“Please make a statement to Ohio State by NOT watching their Friday night game this week. Friday nights are for HS football. Let's keep it that way. Support your local team. We play Boardman, and would love to have you in our stands, but that's not the point. Support HS football.”

High schools should not have to adjust their schedules to accommodate colleges playing on Friday nights. High school coaches, administrators and fans are opposed to colleges playing on Friday nights. The NFHS and its member state associations are opposed. Even leaders in the Ohio State administration did not initially support the idea of the Buckeyes playing on Friday night. Friday nights are for high school football and should remain that way.

Two years ago, the NFHS membership adopted the following resolution:

“Be it **RESOLVED** that every Friday night during the fall in America is ‘High School Football Night.’

“Be it **FURTHER RESOLVED** that college and professional football teams should refrain from scheduling contests on Friday nights. Such restraint would be an investment in their own future success. It would also demonstrate that high school football has value well beyond the field of play. Schools, communities and scholastic teams for girls and boys all benefit when football is strong.

“**THEREFORE**, the National Federation of State High School Associations urges all parties to observe the central premise of this resolution.”

In addition to the Big Ten Conference, teams in the Pac-12, Mountain West, Atlantic Coast and American conferences, as well as Conference USA, have played on Friday nights. When these current television contracts expire, it is the desire of everyone within the high school community that new deals would preserve Friday nights for high school football.

Friday nights offer communities a traditional time and place to congregate and support their students. As was the case last week in Ohio, a college game on Friday night impacts interest and attendance at high school games.

Let’s maintain Friday nights in the fall for high school football. It is a win-win for everyone.

Dr. Karissa L. Niehoff is in her second year as executive director of the National Federation of State High School Associations (NFHS) in Indianapolis, Indiana. She is the first female to head the national leadership organization for high school athletics and performing arts activities and the sixth full-time executive director of the NFHS, which celebrated its 100th year of service during the 2018-19 school year. She previously was executive director of the Connecticut Association of Schools-Connecticut Interscholastic Athletic Conference for seven years.



**BOARD OF MANAGERS MEETING
BACKUP MATERIAL
January 29, 2020
Wine and Roses, Lodi
(9:30 am - 12:00 pm / 8:30 am - 9:30 am Breakfast)**

III. CONSENT CALENDAR

The following items are considered for your approval. If requested, any of the following items may be removed and placed on the regular agenda.

a. Sac-Joaquin Section Items

- 1. Approval of Minutes of October 2, 2019 - Board of Managers Meeting {Pages 1-6}**
- 2. Approval of request for Full Membership - Sutter High School (Effective 2022-23) {Pages 7-8}**
- 3. Approval of request for Associate Membership - Elite Public Schools (Effective 2020-21) {Page 9}**

b. State CIF Items

- 1. Approval of Minutes of October 4, 2019 - State CIF Federated Council Meeting {Pages 10-15}**
- 2. Revision to Article 70.E - Executive Committee Nominations and Revision to Article 70.F - Executive Committee Elections**

Article 60 (Constitutional Amendment Procedure) permits an amendment to the Constitution after the amendment has first been proposed at a previous meeting of the Federated Council. Article 60 further provides that a two-thirds vote of the entire Federated Council is required to amend the Constitution. It is being proposed that Articles 70.E.(5), 70.E.(8) and 70.F.(2) be amended in order ensure that the nomination and election timelines specified in Articles 70.E.(5), 70.E.(8) and 70.F.(2) are consistent with the terms of the office identified in the newly amended Article 70.D. The amendments to Articles 70.E.(5), 70.E.(8) and 70.F.(2) were not proposed at a previous Federated Council meeting. These amendments are being brought forward as an action item concurrent with a request to waive the prior First Reading in order to avoid an impact on the Executive Committee's April 2020 election. {Pages 16-17}

IV. MANAGEMENT SERVICES

A. INFORMATIONAL REPORTS

3. Other Reports

- a. Sanctions Data: 2019-20 Year-to-Date (YTD) {Pages 18-23}
- b. Transfer and Appeal Data: 2019-20 Year-to-Date (YTD) {Pages 24-25}

B. OLD BUSINESS (Action "Voting" Items)

These are action items presented for approval by the SJS Board of Managers.

1. Sac-Joaquin Section Items

a. Proposed Continued Success Movement - Spring Sports

Section staff in consultation with the Executive Committee is recommending that eight (8) spring sports teams/schools, in the sports of baseball, softball and boys tennis, be moved up a division based on continued success as defined in our bylaws. {Page 26}

b. Proposed Revisions to Bylaw 2007.8.e.1 - Football Playoffs

The San Joaquin Athletic Association (SJAA) is proposing that every league be guaranteed two (2) berths into the Section football playoffs, instead of the Sections current practice of just league champions. This proposal, if passed, would reduce the number of at-large berths into post season play. {Pages 27-28}

c. Proposed Foundation Game - Boys Volleyball

At the January 23, 2002 Sac-Joaquin Section Board of Managers meeting, the Board approved the concept of “Foundation Games” for the sports of girls volleyball and boys & girls basketball. At that time, boys volleyball was not a sport that member schools participated in, which is no longer the case. The addition of boys volleyball would align volleyball with basketball. {Page 29}

d. Approval - SJS Financial Policies/Procedural Manual

Staff has been working on the development of a Section financial policies/procedural manual for the past two-in-a-half years. Along with the development of multiple new policies, which are in alignment with other CIF organizations, the financial policies that were developed and approved in 1995 have been updated, as has the Section investment policy. This proposal has been adjusted as per request of the Board of Managers at the October 2, 2019 meeting. {Pages 30-56}

2. State CIF Items

a. Proposed Bylaw Revisions 1504 and 2603 - Baseball/Softball Regional Championships

This proposal which originated out of the CIF Central Section seeks the establishment of a Regional Championship in the sports of baseball and softball. If passed, the implementation date would be spring 2021 (2020-21 school year). {Pages 57-60}

b. Proposed Bylaw Revision 1703 - Traditional Competitive Cheer Championships

This proposal from the CIF Cheer Advisory Committee seeks to establish CIF Traditional Competitive Cheer (TCC) Regional Championships, beginning in the Winter of 2021. {Pages 61-66}

C. NEW BUSINESS (Non- voting Items)

These are first reading items presented for the purposes of information/discussion. No action is anticipated; however, a member can revise the agenda in order to act on any of section related items. State items will be first reading items at the Federated Council meeting on October 4, 2019.

1. Sac-Joaquin Section Items

a. Proposed Revisions to Bylaws 503.3 and 503.4 - Ejection Policy

As a result of the unprecedented number of contests where bench clearing fights have occurred / contests have been called with time remaining on the clock, the Executive Committee instructed staff to develop a Sportsmanship Committee to address sportsmanship issues within the Section. Over the last seven (7) months, the Sportsmanship Committee has worked diligently to develop a comprehensive, multi-level ejection policy, that is progressive in nature and addresses the varying layers of player, coach and spectator misconduct. (Pages 67-72)

b. Proposed Continued Success Movement - Fall Sports (*Distribute at Meeting*)

Section staff will meet with the Executive Committee (1/16/20) and discuss possible schools divisional movement upward (up a division) for fall sports teams, based on continued success language, as defined in our bylaws. A formal proposal **MAY** be presented to the Board of Managers for review and discussion. {Page 73}

c. Proposed Bylaw 503.10 - Application to Host

In an effort to make very clear the expectations of hosting a playoff event and to ensure that all venues meet Section expectations to host and minimum NFHS requirements, Section staff is recommending the requirement that every member school submit, yearly, a signed “Application to Host” form, which would be submitted in the fall along with all other beginning of the school year forms. {Pages 74-76}

d. Proposed Post Season Playoff Structure - Softball

While there is no bylaw (thus no need for a bylaw change), staff in conjunction with the Playoff Committee is seeking approval of the Board of Managers to restructure the Sections softball playoff format from a double elimination to a single elimination tournament. {Page 77}

e. Proposed Revision of Bylaw 2007.9 - Football “Zero Week”

The term “Zero Week” continues to cause confusion for member schools when scheduling contests, as some sections use the term and others don’t. At this time there is no need to use the term “Zero Week”, as we have eleven (11) weeks to play ten (10) games. {Page 78}

f. Proposed Revision of Bylaw 2007.8.d.iii (Football Playoffs Division Movement)

There are times when the Section needs to move a team down a division to create equal sized brackets across the divisions. With the current language there has been the possibility of a highly ranked team being moved down just because they have the lowest enrollment. This proposed change moves the lowest ranked team (by CalPreps) down, regardless of enrollment, which ensures that the higher ranked team(s) remain in the higher division. {Page 79}

g. SJS President, President-Elect & Executive Committee Nominations

The SJS Nominating Committee, as per SJS Constitution - Article 4, Section 5, met by conference call and nominated the following candidates (see attached materials for names & resumes) for the positions of President, President-Elect and Executive Committee (Area Representative - South Administrator, Area Representative - Athletic Director). Additional nominations will be accepted from the floor. {Pages 80-96}

h. Small, Medium, Large School Athletic Director Representative Nominations

As per SJS Constitution - Article 4, Section 7.2, athletic director representatives shall be elected to two-year terms and shall be elected at the spring meeting of the Board of Managers. All three (3) representative positions are open, as all three (3) current representatives have termed out. Deadline for nominations in Friday, March 6, 2020 (see attached for breakdown of small, medium & large school divisions). {Page 97}

i. Proposed Budget for 2020-2021 (Will be distributed at the meeting)

A projected budget for the 2020-2021 school year will be presented to the Board of Managers for review and discussion. {Page 98}

2. State CIF Items

a. CIF President Elect and Executive Committee Nominations

The CIF Nominating Committee met by conference call, as per Bylaw 70.E., to nominate no less than seven individual candidates (see Federated Council Portfolio for list) for a two-year term on the CIF Executive Committee. Additional nominations will also be accepted from the floor. {Pages 99-100}

b. Proposed Bylaw 503.M - CIF Sportsmanship and Ejection Policy

A proposal has been forwarded by the Commissioners Committee to implement a statewide policy to standardize the penalties from game ejections and set expectations for the behavior of student-athletes, coaches, parents and spectators. {Pages 101-105}

c. Multi School Bylaw Revision - 303.B.(6).a and b.

The Executive Committee is forwarding a proposal to revise Bylaws 303.B.(6).a & b. {Pages 106-107}

d. Foreign Exchange Students Bylaw Revision - 208.B. (CIF Student Study Abroad)

A proposal has been forwarded by the Commissioners Committee to revise Bylaw 208.B, which would allow a one-time study abroad exemption for CIF students. {Pages 108-109}

e. Bylaw Revision - 209.C.1 (Disciplinary transfer)

A proposal has been forwarded by the Commissioners Committee to revise Bylaw 209.C.(1) in order to clarify the eligibility status of a student following a disciplinary transfer. {Pages 110-111}

OTHER DOCUMENTS

1. SJS Economic Viability Agenda (EVC) {Page 112}
2. SJS Jim Bailey Golf Tournament Flyer {Pages 113}
3. SJS Financial Materials 2019-20 (YTD Budget, P&L: July-December 2019, Quick Reports, Foundation Games, Accounts Receivable) {Pages 114-131}
4. 2020-21 SJS Tentative Calendar of Events {Pages 132-144}
5. SJS Model Coach Media Release {Pages 145-147}
6. **ARTICLES OF INTEREST**
 - a. NATA Article: Sports Specialization {Pages 148-149}
 - b. The NFHS Voice, Article: Veteran Officials 'hanging it Up' Because of Unruly Behavior by Parents {Pages 150-153}
 - c. The NFHS Voice, Article: No Linkage to CTE From Playing High School Football {Pages 154-157}
 - d. The NFHS Voice, Article: Let's Keep Friday Nights in the Fall for High School Football {Pages 158-160}